

## Work Session

Wednesday, February 19<sup>th</sup>, 2025, at 5:30 p.m.  
7404 Yorkshire Drive, Castle Pines, CO 80108

Our next monthly board meeting is scheduled for 6:00 p.m., Monday February 24<sup>th</sup>, 2025

***NOTE: There is no public comment scheduled for this Work Session, residents may watch the proceedings in person or via live video stream and video recording at <https://cpnmd.org/board-meetings>.***

- I. Call Special Meeting Work Session to order.
- II. Roll call. Determination of quorum. Disclosure of potential conflicts.
- III. Consider approving the February 19<sup>th</sup>, 2025 Work Session agenda.
- IV. Communications Director Proposal Presentations.
  - A. Sigler Communications, Inc. Lisa Sigler.
  - B. Catalyst Public Affairs. Sara Goodwin.
- V. Discussion: District Manager annual review and contract process.
- VI. Expenditure and Contract Review Discussion.
  - A. Discussion: Financial Controls Policy Section 1.g. Paul Polito esq.
  - B. Review of Monthly Claims for Payments. Finance Director, Eric Harris.
    1. Review of Draft, Bi-Weekly Bill Pay Notice to Board of Directors
    2. Review and Discussion of Payments made from November 21<sup>st</sup>, 2024, to February 14<sup>th</sup>, 2025.
  - C. Review of Contracts. District Manager, Nathan Travis.
    1. Semocor, Operations Contract.
    2. Kennedy Jenks, General Engineering Proposal.
    3. QP Services, Collection System Maintenance Proposal.
    4. Distribution System Resources, Distribution System Maintenance Proposal.

VII. Executive Session, Communications Director proposal discussion.

Proposed Motion: I move that the Board enter into Executive Session pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes, to determine positions relative to matters that may be subject to negotiations regarding communications proposals.

VIII. Adjourn.