

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
JUNE 15, 2020 – 6:00 p.m.**

HELD: Monday, June 15, 2020 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors David McEntire, Robert Merritt, Denise Crew, Charles Lowen, and Chris Lewis were present. Also present was District Manager, Jim Worley; District legal counsel, Kim J. Seter, Esq.; District Finance Director, Eric Harris; and Tina Hanson, Executive Director of the Castle Pines Chamber of Commerce.

CONFLICTS: None.

QUORUM: Present.

APPROVAL OF AGENDA OF THE JUNE 15, 2020 MEETING OF THE BOARD OF DIRECTORS AND MINUTES OF REGULAR MEETING OF MAY 18, 2020:

Upon motion by Director Merritt and second by Director Lewis, the agenda of the June 15, 2020 regular meeting and the minutes of the May 18, 2020 meeting were approved as presented.

PUBLIC COMMENT: Tina Hanson, Executive Director of the Castle Pines Chamber of Commerce requested the District's continued support of the Chamber as a patron level member. She noted that continued participation will provide marketing and promotion of the District. She discussed the 2020 chamber events and possibly taking over the Master Association events, if the Master Association is dissolved.

DIRECTORS' MATTERS:

Discussion re: Commitment to Paint Castle Pines Parkway Fence. Director McEntire announced that the one-time painting of the exterior, north facing length of fencing that lies in a periodic state of disrepair on the south side of Castle Pines Parkway, between Shoreham and Yorkshire Drive was complete. The Directors noted that the fence looks much better than it ever has and commended the District for completion of the painting.

Consider Amendment to Castle Pines Parkway Fence Resolution. The Board discussed the resolution clarifying and restating Board Resolution 2019-01(A) regarding certain fence ownership, maintenance, replacement, and liability responsibilities within the District. Upon motion by Director McEntire and second by Director Crew, the Board unanimously approved the clarified and restated resolution number 2019-01(A), clarifying certain unauthorized fence ownership, maintenance and replacement liabilities and responsibilities.

Consider Master Association Dissolution Resolution. The Board discussed draft resolution 2020-06-15-001 regarding the proposed dissolution of the Master Association and the equitable distribution of hundreds-of-thousands of dollars in excess revenues to Castle Pines property owners west of I-25. The Board previously deferred its consideration of the dissolution resolution from the February meeting until the May meeting and then until the June meeting. Director Lewis discussed that the Master Association delegates met and unanimously voted in support of dissolution of the Master Association. He reported that he was fully in favor of the District's resolution in support of the Master Association dissolution to maintain the pressure to resolve this matter. Director McEntire reiterated that the District supports Claremont Estates and Huntington Ridge Estates homeowners that desire to reorganize/form their own homeowners association.

Upon motion by Director Lowen and second by Director Lewis, the board unanimously approved resolution 2020-06-15-001.

Prevention Strategy to Combat Destruction of CPNMD Property. Director McEntire reported on the increased reward for information regarding vandalism activity from \$250 to \$1,000.

FINANCE DIRECTOR'S REPORT:

District Finance Director, Eric Harris, presented the financial report. He discussed the status of his research concerning the Castle Pines North Foundation. Director McEntire requested that District Manager, Worley and legal counsel obtain further information regarding the Foundation and its board.

Mr. Harris discussed the draft 2019 financial audit prepared by RubinBrown. He noted that it was an unmodified opinion. The Board reviewed and discussed the draft 2019 financial audit. Upon discussion, a motion was made by Director Merritt to accept the 2019 draft financial audit as presented. The motion was seconded by Director Lowen and was approved 5-0.

The Board reviewed and discussed the District financial report for the period ending May 31, 2020. Upon discussion, a motion was made by Director Merritt to accept the financial report as presented. The motion was seconded by Director Lowen and was approved 5-0.

The Board considered checks numbered 25238 -25259 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director Merritt to approve/ratify the current payables through the month of April 2020 as presented. The motion was seconded by Director Lowen and was approved 5-0.

OPEN SPACE MANAGER'S REPORT:

District Open Space Manager, Craig Miller, was not present. District Manager Worley discussed certain dead trees and indicated that Craig identifies and marks the dead trees in the District. Director Lowen expressed concern with the fiberoptic construction in the District. Mr. Worley responded that he will watch the construction issues closely and that the City will not pay the fiberoptic contractor the retainage funds until all construction is satisfactorily completed. Director McEntire requested an update on the bioswale project and the equitable entryway project concerning maintenance, repairs, and water at the District entryways. Director Lowen suggested that the District should hold a meeting with certain representatives of the City of Castle Pines to further the ongoing relationship and open the line of communication.

Director Worley discussed the issues with the permitting system of the field and congregation of large groups during the time of COVID-19. It was noted that the sheriff's department will respond to enforce COVID gathering restrictions and permitting issues.

LEGAL COUNSEL'S REPORT:

Legal Counsel, Kim Seter, presented the legal status report. He discussed the process for withdrawal from PERA in the event of inclusion with PWSD, and noted a more detailed discussion will be provided in the July legal status report.

Director McEntire discussed the failure of Lift Station #9 in the District, noting that a meeting was to be held with the Lagae developer regarding same.

DISTRICT MANAGER'S REPORT:

The District Manager, Jim Worley, presented his report. He noted as of June 10, 2020 the District has stored 21.79 acre-feet of water in Chatfield.

Director McEntire provided a report on the inclusion study with Parker Water & Sanitation District. He noted that all future will-serve letters should be amended to add a signature and approval from a District board representative, legal counsel, and the District engineer, Kennedy Jenks.

Director McEntire discussed the Smokey the Bear sign installation and District drought plan.

Director Merritt extended an open invitation to any and all City representatives to attend District meetings to maintain and open lines of communication.

ADJOURN: With all other business to come before the Board having been addressed, Director Merritt moved that the meeting be adjourned at 8:20 p.m. The motion was seconded by Director Lewis and was approved 5-0.