

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
October 21, 2019 – 6:00 p.m.**

HELD: Monday, October 21, 2019 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors David McEntire, Robert Merritt, Denise Crew, Charles Lowen, and Chris Lewis were present. Also present were District Manager, Jim Worley; legal counsel, Elizabeth Dauer, Esq.; and District Finance Director, Amanda Castle. Approximately four members of the public were in attendance.

CONFLICTS: None.

QUORUM: Present.

APPROVE OCTOBER 21, 2019 BOARD MEETING AGENDA AND MINUTES OF REGULAR MEETING OF SEPTEMBER 16, 2019: A motion was made by Director Lowen to approve the October 21, 2019 board meeting agenda and the minutes as of the September 16, 2019 board meeting as presented. The motion was seconded by Director Lewis and was approved 5-0.

PUBLIC COMMENT: District resident and City Councilmember, Debra Mulvey, announced that construction of the fitness court funded by the Parks Authority board is almost complete. Ms. Mulvey thanked the Master HOA and Director Crew for their work on this effort.

OPEN SPACE MANAGER'S REPORT: District Open Space Manager, Craig Miller, was not present. The Board discussed his report. Director Lewis noted that the current mowing in the District to maintain certain native grasses looks very good. Director McEntire noted that questions regarding the costs of completing a bio swale are forthcoming.

FINANCE DIRECTOR'S REPORT: District Finance Director, Amanda Castle presented the District financial report for the period ending September 30, 2019. She noted a substantially high usage of water for the month of September. A motion was made by Director McEntire to accept the financial report as presented. The motion was seconded by Director Lowen and was approved 5-0.

Ms. Castle presented checks numbered 24667-24727 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to approve/ratify the current payables through the month of September 2019 as presented. The motion was seconded by Director Lowen and was approved 5-0.

A motion was made by Director McEntire to ratify the final automatic increase to the Renewable Water Fee, noting that this fee applies only to developers and new development projects in the District. The motion was seconded by Director Lowen and was approved 5-0.

LEGAL COUNSEL'S REPORT: Legal Counsel presented the legal status report. Ms. Dauer presented draft resolution #2019-01, titled: Clarifying Certain Privacy Fence Ownership, Maintenance, Replacement & Liability Responsibilities with the Castle Pines North Metro District. She presented the resolution for a first reading for possible Board action at the November 18, 2019 meeting. Director McEntire noted that a letter had been mailed to all adjacent homeowners explaining the proposed solution to the privacy fence issues. He invited feedback from the Master Association and adjacent homeowners regarding same.

Ms. Dauer also discussed the procedure for including and removing items from the legal status report.

DISTRICT MANAGER'S REPORT: The District Manager, Jim Worley, presented his report. He discussed the Happy Canyon outfall line, noting his request to Kennedy Jenks to investigate the District's capacity of that line.

Mr. Worley explained that consultants will spend ample time explaining all budget line items and proposed rates and fees for 2020 at the budget study session on November 7, 2019.

DIRECTORS' MATTERS: None.

CLOSING PUBLIC COMMENT: None.

ADJOURN: With all other business to come before the Board having been addressed, Director Crew moved that the meeting be adjourned at 6:49 p.m. The motion was seconded by Director Lewis and was approved 5-0.