

CASTLE PINES NORTH



METROPOLITAN DISTRICT

Board Meeting Agenda

Tuesday, May 28th, 2024, at 6:00 p.m.
7404 Yorkshire Drive, Castle Pines, CO 80108

CPNMD residents are welcome to participate either in person or via **Zoom**
To **Zoom** in, visit- www.cpnmd.org/board-meetings

- I. Welcome. Call meeting to order. Pledge of Allegiance.
- II. Roll call. Determination of quorum. Disclosure of potential conflicts.
- III. Consider approving the May 28, 2024, board meeting agenda.
- IV. Consider approving April 17th, 2024 board study session minutes.
- V. Consider approving April 22nd, 2023, board meeting minutes.
- VI. Public comment period. (Three-minute maximum per person).
- VII. May 15th Boil Water Advisory incident report. Nathan Travis,
District Manager.
 - A. Board discussion and questions.
- VIII. Parcel Transfer Update. Level Engineering, Jay Blackburn P.E.
- IX. SSO Violation Supplemental Environmental Program Options.
Level Engineering, Jay Blackburn P.E.
- X. Executive Session- Upon motion and 2/3 vote, the Board may
enter into executive session as allowed by Section 24-6-402
(4)(a) and (e)(1) of the Colorado Revised Statutes regarding
possible renewable water partnerships and agreements.
- XI. Communication Director's report.
 - A. Emergency Communications Planning.

B. CPNMD Communication planning and approach.

I. Finance Director's report.

A. Ratify claims for payment including check numbers 28533
- 28622 and electronic payments issued from April 18,
2024 through May 20, 2024.

	April	May	Totals
Checks	\$872,517.54	\$1,095,804.27	\$1,968,321.81
Electronic Payments (all funds)	\$31,717.13	\$24,287.70	\$56,004.83
Total Expenditures	\$904,234.67	\$1,120,091.97	\$2,024,326.64

II. Legal Counsel's report

III. District Manager's report

A. Consider: Douglas County IGA, GIS mapping imagery use

B. Consider: Plum Creek Water Reclamation Authority
Amendment #7.

C. Discussion: 2021 past due invoice from PCL Construction.

D. Update: Interconnect Pump Station, electrical equipment
evaluation.

IV. Director's Matters.

V. Adjourn.

**CASTLE PINES NORTH METROPOLITAN DISTRICT
STUDY SESSION MINUTES
APRIL 17, 2024 – 5:30 p.m.**

HELD: Wednesday, April 17, 2024 at 5:30 p.m.

ATTENDEES: Directors Jason Blanckaert, Leah Enquist (via Zoom), Jana Krell, Tera Radloff and James Mulvey were present. Nathan Travis, District Manager and Joel Drew, Legal Counsel were also present.

CONFLICTS: None.

QUORUM: Present.

CALL MEETING TO ORDER: The Study Session was called to order at approximately 5:35 p.m.

SSO VIOLATION AND CIVIL PENALTY: Mr. Travis summarized the settlement which was offered about 3 weeks ago. 3 pathways are available to address the matter: (1) accept the informal settlement offer; (2) go before an administrative law judge and contest the penalty; or, (3) agree to the settlement amount and find a supplemental environment project to invest the penalty amount. The settlement offer penalty is \$130,978. Director Blanckaert inquired about notion of "fault" which Mr. Travis clarified as potential harm and number of days of violation. The harm was moved to Category 2 for settlement purposes but could have been Category 3.

Mr. Drew agreed with Mr. Travis's summary of the settlement conference and also noted that the District received many concessions from the agency could based on its regulations.

Director Radloff confirmed the great concessions giving by the Division. Directors Blanckaert and Mulvey commented and enquired about the next steps.

Mr. Drew stated that, at the regular board meeting the board can give authority to enter into consent order.

Travis suggests looking at some supplemental projects to invest the penalty payment.

The directors noted their immediate thoughts on the matter of payment.

ADJOURN: The study session adjourned at approximately 6:09 p.m.

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
APRIL 22, 2024 – 6:00 p.m.**

HELD: Monday, April 22, 2024 at 6:00 p.m.

ATTENDEES: Directors Jason Blanckaert, Leah Enquist, Jana Krell and James Mulvey were present. Nathan Travis, District Manager, Joel Drew, Legal Counsel, Lisa Schwien, Kennedy Jenks, Andrea Manion, CRS and a member of the public, Steve Dawes were also present.

CONFLICTS: None.

QUORUM: Present.

CALL MEETING TO ORDER: The Regular Meeting was called to order at approximately 6:00 p.m.

CONSIDERATION OF PAST MEETING MINUTES: Upon motion by Director Radloff, second by Director Mulvey, approval of the Board meeting minutes from the February 26, 2024 and March 25, 2024 regular meetings were approved.

PUBLIC COMMENT: Steve Dawes inquired regarding the water spill on the golf course. Mr. Travis commented that this matter would be discussed later in the meeting. Mr. Dawes further inquired regarding information as to the CDPHE settlement which Mr. Travis indicated was available on the District's website.

BID AWARD for WELL VAULT REHAB PROJECT: Mr. Travis introduced Lisa Schwien from Kennedy Jenks. Ms. Schwien reported that the project entails rehabilitation to 11 wells. There were five bids received and the lowest bidder was GSE Construction Company, with Velocity Constructors coming in as the second lowest bidder. She informed the Board that GSE is excited to complete the work. After further discussion, including inquiries regarding prior work experiences with either company, and upon motion made, seconded and unanimously carried, the Board approved acceptance of GSE's bid of \$659,000.00.

COMMUNICATION DIRECTOR'S REPORT: Mr. Travis informed the Board that Ms. Budnik had, unfortunately, been involved in an accident. Mr. Travis will discuss the communication report. After discussion and numerous questions from the Board, Mr. Travis indicated he would forward all comments and questions to Ms. Budnik.

FINANCE DIRECTOR'S REPORT: Ms. Manion from CRS presented the financial report. Upon motion made, seconded and unanimously carried, the claims from 3/21/2024 through 4/17/2024 were approved and ratified. Director Mulvey inquired regarding contribution of 30% to water line replacement. Mr. Travis will research and discuss at May Board meeting.

LEGAL COUNSEL'S REPORT: Mr. Drew discussed ADA compliance of the District's website. Streamline will not assist in providing an accessibility plan and accessibility statement. He has drafted a template for both. Mr. Seter will discuss further at the May meeting.

Mr. Travis explained the background of the Turweston properties' inclusion into the District's boundaries. Director Blanckaert opened the public hearing on the inclusion. Mr. Drew noted that publication was made and no written objections were received. There being no members of the public present, the public hearing was closed. Following review and discussion by the Board, upon motion duly made by Director Blanckaert, seconded by Director Krell and, upon vote, unanimously carried, the Board approved the inclusion of real properties owned by John and Betsy Zimmerman, Lauren and Philip Burgess and Cheryl Spradling, and in addition adopted the Resolution for Inclusion of Real Property.

After discussion between Mr. Travis and the Board, Director Blanckaert moved and Director Krell seconded and the Board unanimously accepted the CDPHE settlement in the amount of \$130,978.

Director Mulvey inquired regarding the status of the MOU and IGA for the Monarch replacement project. Mr. Travis confirmed that the agreements are complete.

DISTRICT MANAGER'S REPORT: Mr. Travis delivered the District manager report.

Ridge Golf Course water spill: Mr. Travis informed the Board of a water spill into a pond on the Golf Course. The spill was approximately 12,000 gallons. Mr. Travis timely reported to the State.

Parcel Transfer Report: Mr. Travis informed the Board that the process of transferring parcels to the City as required by the Parks IGA has begun. The hope is that 75% of the work will be complete by September 1, with all work projected to be complete by December 1. Jay, with Level Engineering, has been tracking the project events and will provide further details at the May meeting.

Yorkshire Waterline Replacement: The project is ongoing and on time. Mr. Travis reported that the projected date of completion is before school commences in the Fall.

Staffing: Mr. Travis presented the possibility of hiring an Assistant District Manager and/or a field customer service position. No further Board discussion occurred.

MAY MEETINGS: The Board determined that there is no need to hold next month's study session. The Board's next meeting will be a special May 28 Board meeting. Mr. Travis assured the Board that he will distribute the May meeting packet earlier than usual.

DIRECTOR'S MATTERS: Director Krell enquired about upcoming events and the need for the Water Cart. Mr. Travis informed the Board of a water festival taking place on May 26 with water slides and other events. The Water Cart will be rolled out for that event. Director Enquist asked about any events at The Ridge. Mr. Travis stated that he will promote its use at all kinds of events-the more the better.

Director Mulvey enquired about the variable speed drives and power quality review. There was a two-month lag in getting the drives and we have used up that time. Mr. Travis stated that he has received several email status updates and he needs to touch base with others. We have not been taking any deliveries through the pump station. Starting June, 1 the station will be off line for six months and he will follow up with Kennedy Jenks. A discussion was had concerning the status of other providers drive failures. A report will be added to the next board meeting agenda.

ADJOURN: The regular Board meeting adjourned at approximately 7:20 p.m.



CPNMD

Boil Advisory Incident Report

5/14/2024 – 1/17/2024

ABSTRACT

A summary of events, next steps, and lessons learned.

Nathan Travis

District Manager, Castle Pines North Metropolitan District

Event Summary

On the evening of Tuesday May 14th, CPNMD and ESI planned a scheduled shut-down to facilitate the connection of a replacement water main to our existing system. Precautions were taken to ensure that water was shut down, so that the work could be completed safely and efficiently.

At 8:00 pm, the necessary valves to isolate the main for the tie in were closed. CPNMD operations staff, then “verified” that the water was shut off by opening two immediately adjacent fire hydrants and confirming that there was no water flow, and that the area had been isolated.

Shortly after, ESI began the process of removing the existing water main, to make the connection when the line ruptured, and water began to pour out of the existing piping and into the excavation. To date, we do not yet know how it is possible that this line remained under pressure. The CPNMD operators that were present on site immediately called for assistance, and then began “falling back” closing additional valves.

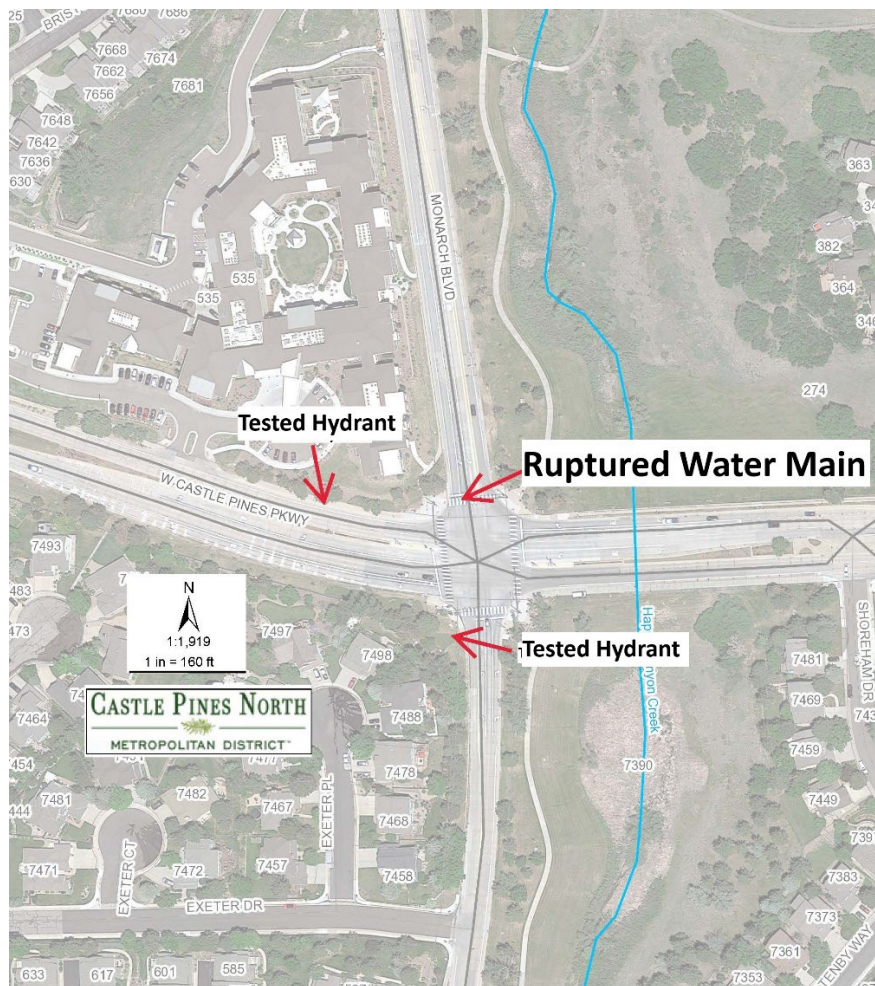


Figure.7.Location.of.Damaged.Pipe

Shortly after calling for assistance TW Summit was able to send a crew with two vehicles to assist with the shutdown. CPNMD had two staff members already on site, they were joined by a third. The CPNMD Operations Manager, though not on site, coordinated the shut-down efforts of the four crews. During this process it was discovered that two valves at the intersection of Tenby and Monarch were missing operating nuts. After all other possible sources had been closed, TW Summit was able to replace the operating nuts, and close the two remaining valves, finally isolating the ruptured line.

Once isolated, ESI pumped the water out of the excavation and exposed the piping. Unfortunately, not all of the parts needed to make repairs were available on site, delaying the repair. ESI staff worked diligently to get the needed components, though this effort took several hours.

Because of the uncertainty of the source of the additional water, it could not be definitively determined what areas would be impacted by the expanded shut-down. To estimate the number of homes impacted, staff tracked the locations resident “no-water” calls.

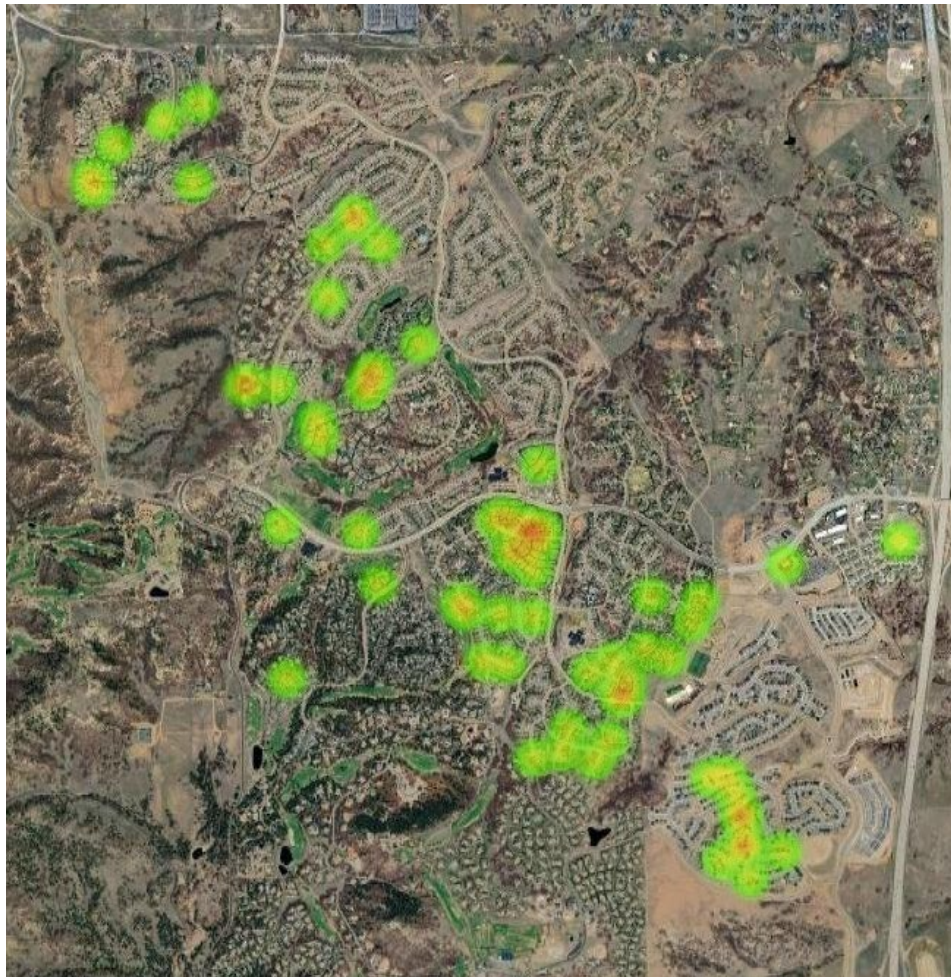


Figure.8.f.No.Waterf.Calls.(1-70-1-70)

The morning of Wednesday May 15th, the estimated percentage of service connections without water surpassed 20% of the total number of service connections. This triggers a requirement for water providers to self-report the system pressure loss to the Colorado Department of Health and Education (CDPHE). The report was made, and a Boil Water Advisory was issued shortly thereafter.

As quickly as possible CPNMD sent notifications across all available channels. Notification was posted to our website, an Email blast was sent out, press releases were sent to all major local media, Douglas County Emergency Management Services were notified, a CODE RED (reverse 911) was sent out, traffic sign boards were posted to all entrances and exits of the district, and notifications were posted to all of our social media accounts. We also worked to update the City of Castle Pines as frequently as possible as they also posted information diligently.

Repairs were completed by early afternoon on May 15th. Subsequently, CPNMD flushed water from the water distribution system, and collected bacteriological water quality samples. Crews continued flushing to clear discolored water from our water mains throughout the remainder of the afternoon.

These kinds of water quality samples take approximately 24 hours to process and incubate. On the afternoon of Thursday, May 16th the district was contacted by the lab, and informed that the samples had passed. Having fully satisfied the CDPHE requirements, the Boil Advisory was lifted. Notice of the order being lifted was communicated to the public via the same communication channels utilized to announce the initiation of the advisory.

Timeline of Events

*Estimated outage percentage was determined by the location, of residents reporting that they have no water service.

*Denotes Public Communication

Tuesday 5/14/2024

- 20:00
 - Valves are closed for scheduled tie-in.
- 20:15
 - Nearby fire hydrants are opened to verify isolation, no water flow observed.
- 20:30
 - Work begins to remove section of existing water main, and tie-in new line.
- 21:00
 - Existing waterline ruptures, on site CPNMD operator calls for assistance and begins “falling back” closing additional valves.
- 21:15
 - CPNMD District Manager notified.
 - **Emergency notification posted to website. RE: Service interruption anticipated discolored water.**
- 21:30
 - TW Summit (valve contractor) arrives on site with 2-man crew, and supervisor.

- Estimated Service Outage 12%
- 22:00
 - E-mail blast sent to residents. RE: Service interruption anticipated discolored water.
 - Social and Web Update
- 23:30
 - Two damaged valves are discovered; TW Summit begins repairs.

Wednesday 5/15/2024

- 01:00
 - Valve repairs are completed, valves are closed.
- 01:30
 - Ruptured pipe is successfully isolated, water stops flowing.
 - Estimated service outage 15%.
- 04:00
 - Waterlines are re-exposed, and the trench is pumped out. Contractor determines parts needed for repairs are not available on site.
- 06:30
 - Estimated service outage 18%.
- 07:01
 - Update (email, social, web) RE: more details about the event.
- 07:30
 - Estimated service outage 22%. Exceeding 20% triggers requirement to self-report to CDPHE.
 - Parts needed for repairs are delivered to job-site.
- 07:40
 - CDPHE is notified and Boil Advisory is issued.
 - Emergency notification posted to website. RE: Boil Advisory
- 08:40
 - Douglas County/ Douglas County Sheriff's Office notified; CODE RED (reverse 911) requested.
- 08:50
 - Operations begins work to re-instate service to areas that can be done safely.
 - System flushing operations begin.
 - Boil Advisory Notification sent out via email.
 - Press Release Sent
 - Drinking Water Warning Sent
 - Update (email, social, web) RE: Boil Water Advisory Sent Out
- 10:00
 - Repair is made, and tie-in is completed.
 - Work begins to open the remaining closed valves.
 - Water quality sampling begins, following behind flushing crews.
- 10:30

- CODE RED (reverse 911) begins rollout.
- 6 Traffic Control Trailer Signs are posted at District entry and exit points, notifying residents of Boil Advisory.
- 13:45
 - Service fully restored; water quality sampling completed.
- 14:13
 - Update (email, social, web) RE: informing residents service was restored, boil advisory still in effect.
- 14:30
 - Water quality samples delivered to State Certified Lab (results attached).
- 15:45
 - Update (email, social, web) RE: Prospective timeline to lift Boil Advisory
- 16:30
 - 2 Bottled water pallets delivered to CPNMD offices, available for free to residents.
- 17:00
 - Flushing operations for removal of discolored water end for the day.

Thursday 5/16/2024

- 09:23
 - Update (email, social, web) RE: Notification that samples are at the lab, and notice may be lifted pending results.
- 13:30
 - Water quality sample results received; all samples pass testing.
 - CDPHE is notified of completed water quality samples, and results.
- 14:00
 - CDPHE Rescinds Boil Water Notice, Notifies CPNMD
 - Press Release sent out.
 - Update (email, social, web) RE: Boil Advisory Lifted
- 14:15
 - CODE RED (reverse 911) initiated: RE Boil Advisory Lifted
- 14:30
 - Traffic Control Signs updated RE: Boil Advisory Lifted

Next Steps

Unfortunately, we still do not know the source of the water that pressurized the pipe. We will develop and execute a plan to verify valve isolation across the district, with an immediate focus on the Monarch & Castle Pines Pkwy intersection. In the process, we hope to determine any additional unknown piping or valving configurations.

This highlights the need for the continued Capital Replacement of these distribution system assets. There are already plans in place to replace the remainder of our problematic distribution system transmission mains, by the end of 2026. Working in conjunction with the City of Castle Pines roadway reconstruction projects.

Lessons Learned- What can we do better?

As a result of a combination of staff experiences and resident feedback we have identified some areas of improvement that will increase our effectiveness.

1. Develop a defined emergency communications protocol.
 - a. Our communications team has already developed a draft communication protocol, including phone numbers, contact lists, and priorities.

2. Notify residents using billing system information provided (phones and email addresses)
 - a. Currently, only residents that have pro-actively signed up for our email notifications receive them. CPNMD staff plans to meet with Daupler in the coming weeks to discuss implementation of their emergency communications module. This module is capable of pulling that information from our billing system and sending direct notifications to all our residents.

We already use Daupler for after hours, and emergency call handling, so this would likely be a simple addition to our existing service.

3. Solve readability issues in email notifications and newsletters.
 - a. Following this event, we have already identified, and begun using a service outside of Streamline. This will solve the persistent readability and image degradation issues.

Final Thoughts

CPNMD owes a debt of gratitude to several partners that were vital in navigating this emergency. Michael Penny and his staff consistently asked us to verify information prior to the City releasing it, essentially giving us an almost zero effort additional avenue to reach the community with this vital information.

Douglas County Emergency Management Services couldn't have been more helpful. With quick, concise communication, web postings, Next Door posts, and even assistance drafting the Reverse 911 messaging. A sincere thank you to all of you both with the County and Sherrif's Department, your assistance was vital.

It is also worth noting that we were commended by CDPHE staff as well. They congratulated CPNMD on a job well done, with one long time State of Colorado employee telling us "In all of (my) years with the state, I have never seen a District issue a Tier 1 public notification this quickly."

I would also like to commend CPNMD staff, and operations for an astounding job facing an incredible challenge. Endless phone calls and emails were answered with competence, patience and understanding. Our field operators were quick and decisive in their decision making, ensuring that a challenging emergency was not nearly as devastating as it could have been.



Individual Bacteriological Certified Laboratory Report Form
WQCD - Drinking Water CAS
Submit Online at <http://www.wgcdcompliance.com/login>
Coliform Positive Hotline: (303) 692-3308

Revised 4/13/2015

Section I (Supplied or Completed by Public Water System)		Section II (Supplied or Completed by Certified Laboratory)						
Public Water System Information		Certified Laboratory Information						
PWSID#: CO0118006		Laboratory ID: CO015						
System Name: Castle Pines North MD		Laboratory Name: Colorado Analytical Laboratory						
Contact Person: Will Parker		Contact Person: Customer Service						
Phone #: 303-681-2253		Phone: 303-659-2313						
Comments:		Comments:						
Section III (Supplied or Completed by Public Water System)								
Sample Date: 5/15/24								
Section IV (Supplied or Completed by Certified Laboratory)								
Collector: Mark D								
Lab Receipt Date: 5/15/24		Lab Analysis Date: 5/16/24						
Section V (Supplied or Completed by Public Water System)		Section VI (Supplied or Completed by Certified Lab)						
Sample Type	Sample Time	Facility ID On Schedule	Sample Pt ID On Schedule	Street Address	*Disinfectant Residual	Laboratory Sample ID #	Analyte Name	Result
RT	12:30 PM	DS001	RTOR	CPN #11	0.67	240515144-01	Total Coliform (3100)	Absent
							E Coli (3014)	Absent
RT	12:38 PM	DS001	RTOR	CPN #12	0.52	240515144-02	Total Coliform (3100)	Absent
							E Coli (3014)	Absent
RT	12:45 PM	DS001	RTOR	CPN #13	0.58	240515144-03	Total Coliform (3100)	Absent
							E Coli (3014)	Absent
RT	12:51 PM	DS001	RTOR	CPN #14	0.49	240515144-04	Total Coliform (3100)	Absent
							E Coli (3014)	Absent
RT	12:59 PM	DS001	RTOR	CPN #15	0.63	240515144-05	Total Coliform (3100)	Absent
							E Coli (3014)	Absent

Laboratory: Please call Hotline with any PRESENT results
 (Total Coliform, E. Coli or Fecal).
 Sample Type: RT (Routine), RP (Repeat), SP (Special Purpose).
 *Disinfectant Residual: Report in mg/L
 Use Separate form if samples are collected on different dates.

LA: Lab Accident - Please resample.
 CG: Confluent Growth - Please resample.
 TNTC: Too Numerous To Count - Please resample.
 H: Holding time has been exceeded - Please resample.

Present: Coliform / E. Coli / Fecal detected
 Absent: Coliform / E. Coli / Fecal not detected
 NT: Not Tested

Section V (Supplied or Completed by Public Water System)				Section VI (Supplied or Completed by Certified Lab)				
Sample Type	Sample Time	Facility ID On Schedule	Sample Pt ID On Schedule	Street Address	*Disinfectant Residual	Laboratory Sample ID #	Analyte Name	Result
RT	1:11 PM	DS001	RTOR		0.70	240515144-06	Total Coliform (3100)	Absent
							E. Coli (3014)	Absent
RT	1:21 PM	DS001	RTOR		0.64	240515144-07	Total Coliform (3100)	Absent
							E. Coli (3014)	Absent
RT	1:30 PM	DS001	RTOR		0.63	240515144-08	Total Coliform (3100)	Absent
							E. Coli (3014)	Absent

Laboratory: Please call Hotline with any PRESENT results (Total Coliform, E. Coli or Fecal).
 Sample Type: RT (Routine), RP (Repeat), SP (Special Purpose).
 *Disinfectant Residual: Report in mg/L.
 Use Separate form if samples are collected on different dates.

LA: Lab Accident - Please resample.
 CG: Confluent Growth - Please resample.
 TNTC: Too Numerous To Count - Please resample.
 H: Holding time has been exceeded - Please resample.

Present: Coliform / E. Coli / Fecal detected
 Absent: Coliform / E. Coli / Fecal not detected
 NT: Not Tested

Drinking Water Chain of Custody



LABORATORIES, INC.

Commerce City Lab
10411 Heinz Way
Commerce City CO 800640

Lakewood Service Center
12860 W. Cedar Dr., Suite 100A
Lakewood CO 80228

Phone: 303-659-2313

www.coloradolab.com

Report To Information	Bill To Information (If different from report to)	Project Information
Company Name: <u>Semcoor Inc.</u>	Company Name: <u>Semcoor Inc.</u>	PW/SID: <u>CO0118006</u>
Contact Name: <u>Will S. Parker</u>	Contact Name: <u>Will S. Parker</u>	System Name: <u>CASTLE PINES NORTH MD</u>
Address: 3995 S. Castlewood Canyon Road City: Castle Rock State: CO Zip: 80104	Address: 3995 S. Castlewood Canyon Road City: Castle Rock State: CO Zip: 80104	Compliance Samples: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Send Results to CDPHE: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Phone: 303-681-2253	Phone: 303-681-2253	Task Number (Lab Use Only) CAL Task 240515144
Email: <u>willsemcoor@hotmail.com</u>	Email: <u>willsemcoor@hotmail.com</u>	KES
Sample Collector: <u>Mark Dufrenne</u>	PO Number:	
Sample Collector: <u>Phone: 303-319-6244</u>		

PHASE I, II, V Drinking Water Analyses (check requested analysis)

Date	Time	Client Sample ID / Sample Pt ID	No. of Containers	Residual Chlorine (mg/L) P/A Samples Only	Total Coliform P/A	504.1 EDB/DBCP	505 Pests/PCBs	515.4 Herbicides	524.2 VOCs	525.2 SOCs-Pest	531.1 Carbamates	547 Glyphosate	548.1 Endothall	549.2 Diquat	524.2 TTHMs	552.2 HAA5s	Lead/Copper	Nitrate	Nitrite	Fluoride	Inorganics	Alk/Lang Index (Circle)	TOC, DOC (Circle)	SUVA, UV 254 (Circle)	Gross Alpha/Beta	Radium 226/228	Radon	Uranium	Chlorite
5/15/24	12:30	CPN #1	1	0.67	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5/15/24	12:35	CPN #2	1	0.42	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5/15/24	12:45	CPN #3	1	0.58	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5/15/24	12:57	CPN #4	1	0.49	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5/15/24	12:57	CPN #5	1	0.65	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5/15/24	1:11	CPN #2	1	0.70	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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Instructions: Residual Chlorine reported as Total Chlorine
Special Purpose - !!RUSH!! Please report verbally to 303-319-6244 and 303-901-2178 as soon as you have results.

Seals Present Yes No Headspace Yes No

Delivered Via: Hand

C/S Charge

Temp. 9.8 °C/°F

Sample Pres. Yes No

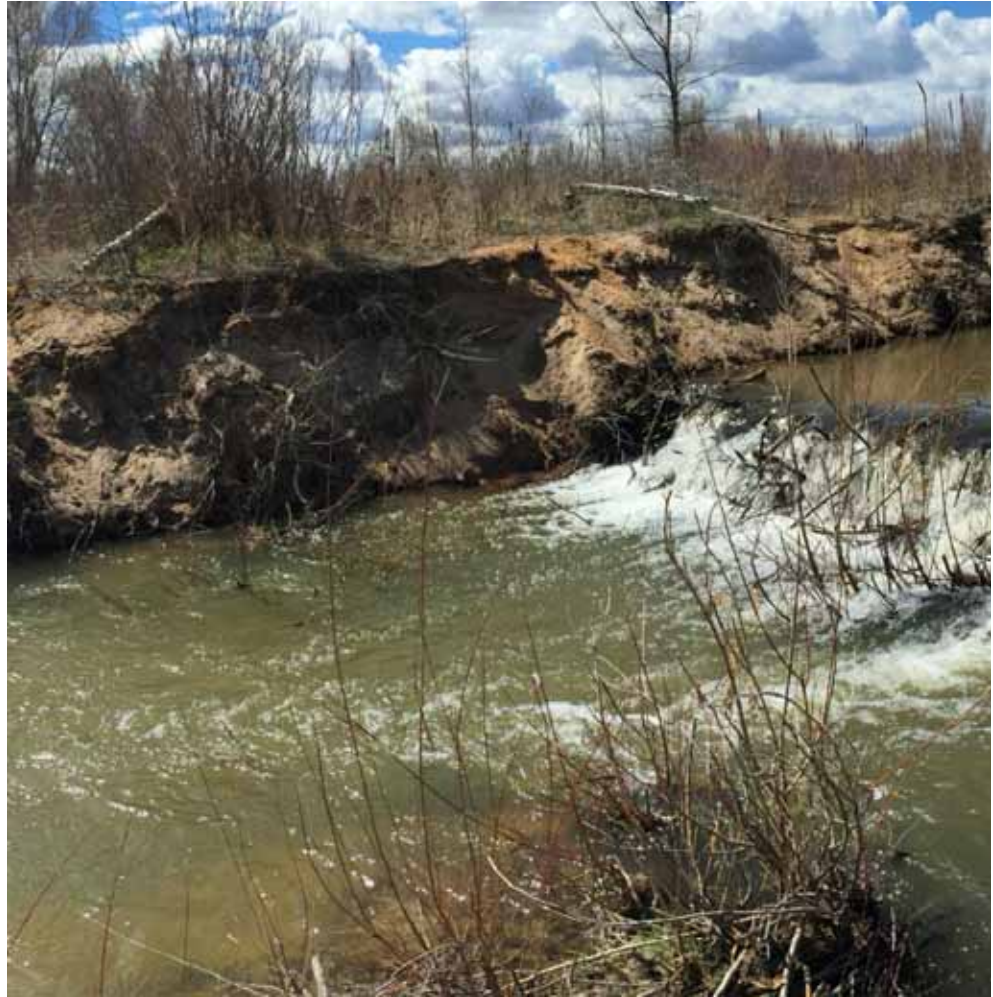
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**EAST PLUM CREEK RESTORATION PROJECT PARTNERSHIP
2019-2022**











THANK YOU



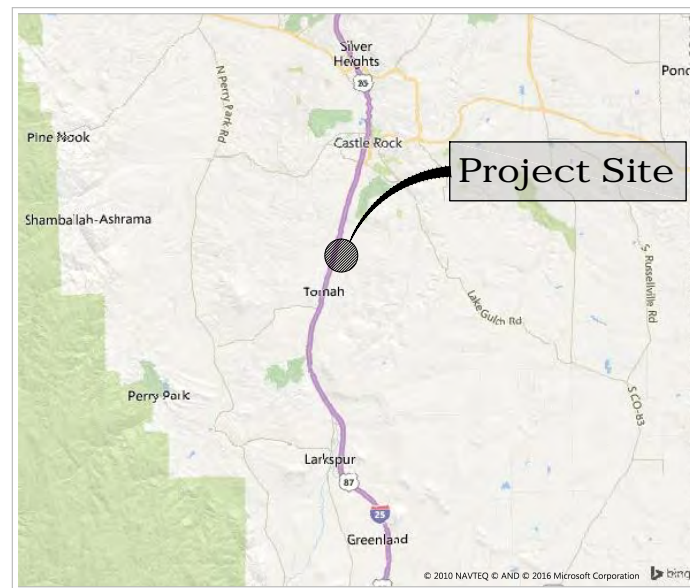


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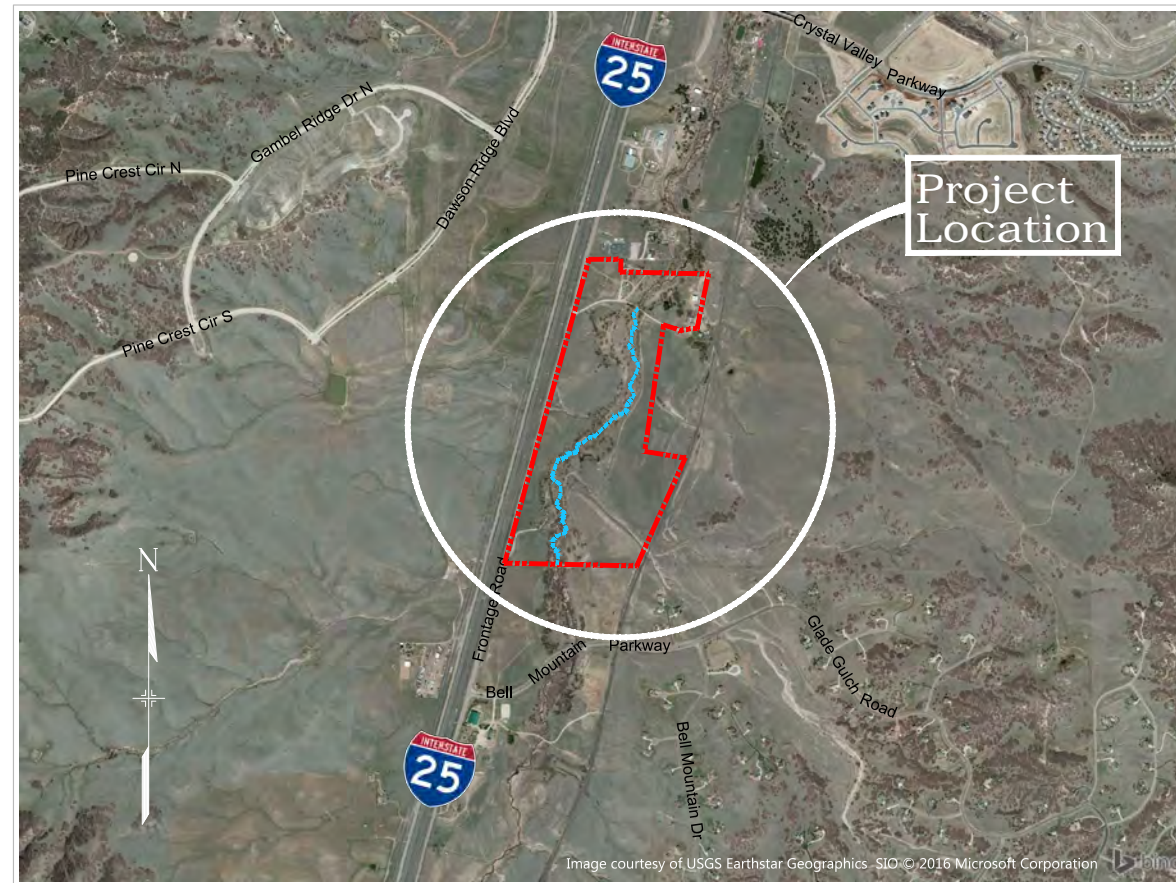
PLUM CREEK CHANNEL RESTORATION CONCEPTUAL DESIGN AT CALF LOWELL RANCH

CONCEPTUAL DESIGN PLAN SET JULY 2016

MATRIX PROJECT No. 15.793.001



VICINITY MAP
N.T.S.



LOCATION MAP
N.T.S.

SHEET INDEX

TS01	TITLE SHEET	1
GN01	GENERAL NOTES	2
DR01	OVERALL DRAINAGE PLAN	3
PP01	PLAN AND PROFILE	4
MP01	MASTER PLAN RENDERING	5
TY01	TYPICAL CHANNEL SECTION	6
DT01-02	TYPICAL SECTIONS & CONSTRUCTION DETAILS	7-8

APPROVED

SIGNED: _____ DATE: _____
DOUGLAS COUNTY CONSERVATION DISTRICT

VERTICAL DATUM: THE ELEVATIONS ON THIS PROJECT ARE REFERENCED TO THE NORTH AMERICAN VERTICAL DATUM OF 1988.

EXISTING TOPOGRAPHY: LIDAR CONTOURS PROVIDED BY THE CITY OF COLORADO SPRINGS.

REFERENCE DRAWINGS	No.	DATE	DESCRIPTION REVISIONS	BY
X-793-MDG22-34 X-793-PR-GRAD				
COMPUTER FILE MANAGEMENT				
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PLOT DATE: July 8, 2016 3:56:05 PM				
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 OFFICE: 7519 E. HIGHWAY 86
 FRANKTOWN, CO 80116



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DOUGLAS COUNTY CONSERVATION DISTRICT			
PLUM CREEK CHANNEL RESTORATION CONCEPTUAL DESIGN PLAN			
TITLE SHEET			
DESIGNED BY: AJS	SCALE: _____	DATE ISSUED: July 16	DRAWING No.
DRAWN BY: RAF	HORIZ: N/A		
CHECKED BY: GWT	VERT: N/A	SHEET 01 OF 08	TS01



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GENERAL NOTES:

- THE LOCATIONS OF EXISTING ABOVE GROUND AND UNDERGROUND UTILITIES ARE SHOWN IN THEIR APPROXIMATE LOCATIONS ONLY. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. CONTRACTOR TO CALL FOR UTILITY LOCATOR AT LEAST 3 CALENDAR DAYS BEFORE EXCAVATION. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE CAUSED BY THEIR FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL ABOVE GROUND AND UNDERGROUND UTILITIES. IN THE EVENT THAT THE CONTRACTOR UTILITY VERIFICATION RESULTS IN EXISTING STRUCTURES OR UTILITIES BEING IN CONFLICT WITH THE PROPOSED WORK OF THIS CONTRACT, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY UTILITIES AND COORDINATE ANY NEEDED MODIFICATIONS TO THE PROPOSED WORK.
- THE CONTRACTOR SHALL COORDINATE WITH ALL AFFECTED UTILITY OWNERS TO ESTABLISH THE REQUIREMENTS AND METHODS TO ACCOMMODATE THE PROTECTION, TEMPORARY SUPPORT, ADJUSTMENT OR RELOCATION OF UTILITIES PRIOR TO THE START OF CONSTRUCTION.
- OVERHEAD UTILITIES ARE NOT INDICATED ON PROFILE OR SECTION DRAWINGS.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING AND MAINTAINING IN CONTINUOUS OPERATION, ALL EXISTING STRUCTURES. NOT ALL POTENTIALLY IMPACTED STRUCTURES MAY BE SHOWN ON THE DRAWINGS AND IT IS THE CONTRACTOR'S RESPONSIBILITY TO IDENTIFY AND PROTECT ALL STRUCTURES INCLUDING BUT NOT LIMITED TO STREETS, CURB AND GUTTER, BRIDGE PIERS AND ABUTMENTS, CREEK BANK PROTECTION OF VARIOUS TYPES, CREEK DROP STRUCTURES, SIGNS, PEDESTRIAN WALKS, RETAINING WALLS AND FENCING. IN THE EVENT THAT A STRUCTURE OR UTILITY IS DAMAGED DURING CONSTRUCTION THE CONTRACTOR SHALL IMMEDIATELY NOTIFY UTILITIES IN WRITING AND MAKE REPAIRS IN ACCORDANCE WITH UTILITIES' REQUIREMENTS.
- THE CONTRACTOR SHALL CONFIRM THE RECEIPT OF ALL NECESSARY PERMITS AND APPROVALS BEFORE THE START OF CONSTRUCTION.
- ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARDS OF UTILITIES UNLESS SPECIFICALLY DETAILED OTHERWISE ON THESE PLANS AND ASSOCIATED SPECIFICATIONS. ANY ELEMENT OF CONSTRUCTION WHICH IS NOT ADDRESSED EITHER BY THESE PLANS AND SPECIFICATIONS OR BY THE STANDARDS OF UTILITIES SHALL CONFORM TO THE STANDARD SPECIFICATIONS OF THE DOUGLAS COUNTY CONSERVATION DISTRICT, AND AGREEMENT DOCUMENTS.
- THE CONTRACTOR SHALL MAINTAIN AT THE SITE AT ALL TIMES ONE SIGNED COPY OF THE PROJECT DRAWINGS AND SPECIFICATIONS, ONE COPY OF CURRENT UTILITIES STANDARDS AND ONE COPY OF ALL REQUIRED PERMITS.
- THE CONTRACTOR SHALL CONDUCT THEIR OPERATIONS IN SUCH A WAY THAT THE AREA OF DISTURBANCE IS MINIMIZED. ALL EXISTING TREES, SHRUBS AND VEGETATION SHALL BE PROTECTED UNLESS OTHERWISE NOTED ON THE DRAWINGS. NO TREES SHALL BE REMOVED WITHOUT APPROVAL FROM DOUGLAS COUNTY CONSERVATION DISTRICT.
- FOR ALL SITE GRADING, SMOOTH, PARABOLIC TRANSITIONS SHALL BE MADE BETWEEN CHANGES IN SLOPE.
- THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR PROVIDING STABLE EXCAVATIONS AND TEMPORARY SLOPES AND FOR SATISFYING ALL APPLICABLE FEDERAL, STATE AND LOCAL REGULATIONS.
- CONSTRUCTION OF THE PROPOSED WORK WILL TAKE PLACE WITHIN THE CHANNEL AND WATER CONTROL MEASURES WILL BE REQUIRED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCEPTANCE AND CONTROL OF DRAINAGE WATER FROM AREAS ADJACENT TO PLUM CREEK AND FOR FLOW WITHIN PLUM CREEK AND ITS TRIBUTARIES INCLUDING STORMWATER OUTFALLS. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ESTABLISHING MEANS AND METHODS OF GROUND AND SURFACE WATER CONTROL APPROPRIATE FOR CONSTRUCTION IN ACCORDANCE WITH THE REQUIREMENTS OF THE PROJECT DRAWINGS AND SPECIFICATIONS AND ALL APPLICABLE FEDERAL, STATE AND LOCAL REGULATIONS AND PERMITS.
- CONTRACTOR SHALL BE RESPONSIBLE FOR AS-BUILT DRAWINGS TO BE SUBMITTED TO UTILITIES, IN ACCORDANCE WITH THE AGREEMENT DOCUMENTS.
- THE CONTRACTOR SHALL PREPARE AND MAINTAIN THE STORMWATER MANAGEMENT PLAN AND OBTAIN THE NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT THROUGH THE COLORADO DEPARTMENT OF PUBLIC HEALTH (CDPHE) AND ALL OTHER APPROPRIATE FEDERAL, STATE AND LOCAL PERMITS.
- THE CONTRACTOR SHALL PROVIDE DAILY ON-SITE SURVEY CONTROL.
- CONTRACTOR SHALL FENCE OFF CRITICAL AREAS TO BE PROTECTED AT THE DISCRETION OF UTILITIES.

ABBREVIATIONS

CL	CENTER LINE	APPROX.	APPROXIMATE
HCL	HORIZONTAL CONTROL LINE	MIN.	MINIMUM
DIA	DIAMETER	MAX.	MAXIMUM
EX/EXIST	EXISTING	HORIZ	HORIZONTAL
EL./ELEV	ELEVATION	VERT.	VERTICAL
FT.	FEET	DIST.	DISTANCE
INV.	INVERT	NTS	NOT TO SCALE
LF	LINEAR FEET	TYP	TYPICAL
LT	LEFT	O.C.	ON CENTER
N,S,E,W	NORTH, SOUTH, EAST, WEST	L.O.C.	LIMITS OF CONSTRUCTION
PL	PROPERTY LINE	RR	RAILROAD
ROW	RIGHT-OF-WAY	BCL	BANKFULL CONTROL LINE
RT	RIGHT	TCL	THALWEG CONTROL LINE
SF	SQUARE FEET		
STA.	STATION		

STANDARD SYMBOLS

	CENTER LINE
	EXISTING CONTOURS
	PROPOSED CONTOURS
	L.O.C.
	CONSTRUCTION ACCESS
	ROW
	RAILROAD ROW
	PROTECT EXISTING VEGETATION

LEGEND

	SOIL RIPRAP
	STAGING AREA

REFERENCE DRAWINGS				
X-793-MDG22x34				
No.	DATE	DESCRIPTION	BY	
		REVISIONS		
COMPUTER FILE MANAGEMENT				
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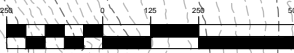
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 FOR AND ON BEHALF OF MATRIX DESIGN GROUP, INC.
 PROJECT No. 15.793.001

DOUGLAS COUNTY CONSERVATION DISTRICT			
PLUM CREEK CHANNEL RESTORATION CONCEPTUAL DESIGN PLAN			
GENERAL NOTES			
DESIGNED BY: AJS	SCALE: N/A	DATE ISSUED: July 2016	DRAWING No. GN01
DRAWN BY: RAF	HORIZ: N/A	SHEET: 02 OF 08	
CHECKED BY: GWT	VERT: N/A		

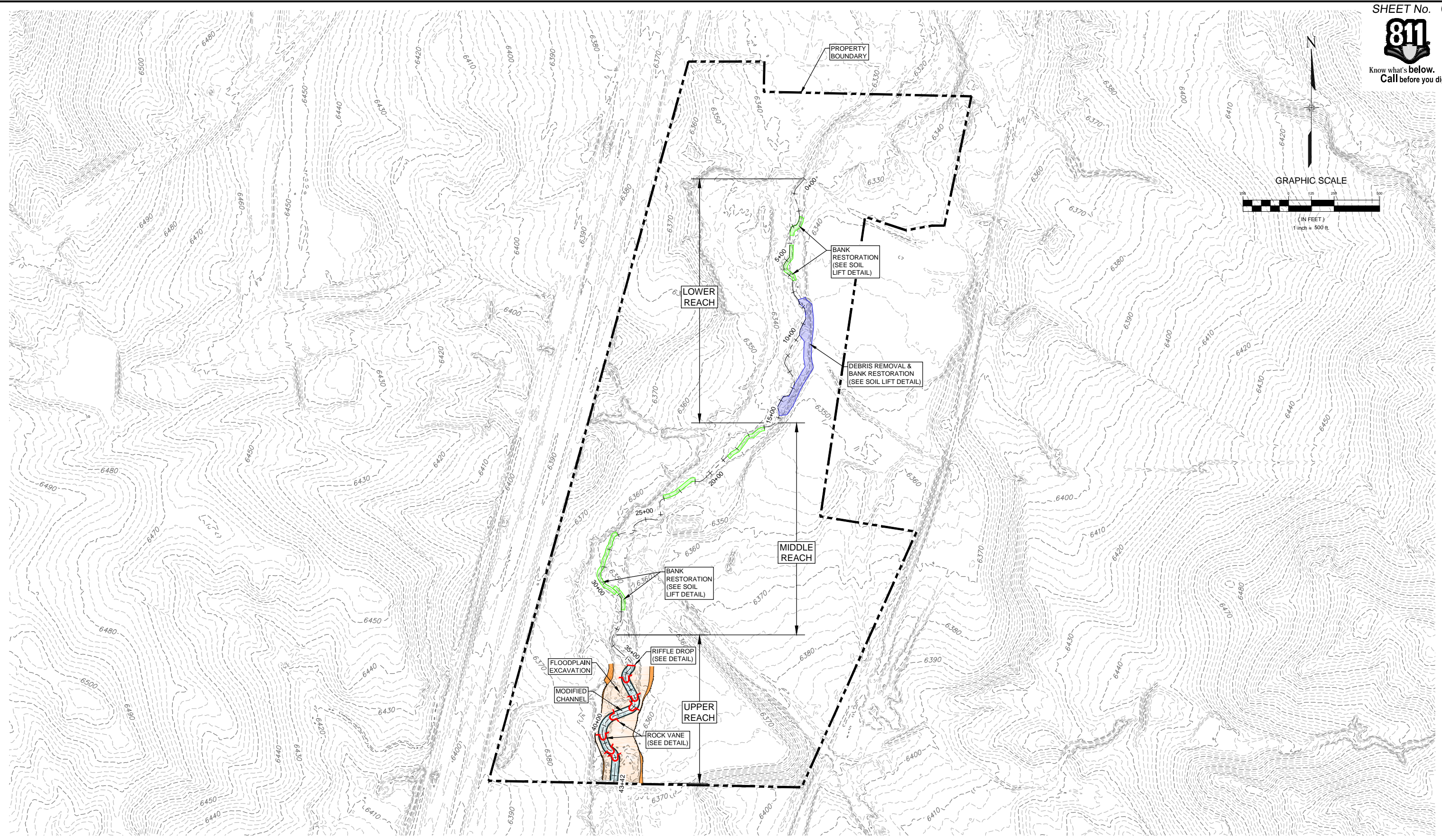


Know what's below.
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GRAPHIC SCALE



(IN FEET)
1 inch = 500 ft.



REFERENCE DRAWINGS			
X-793-MDG2234			
X-793-PR-GRAD			
No.	DATE	DESCRIPTION REVISIONS	BY
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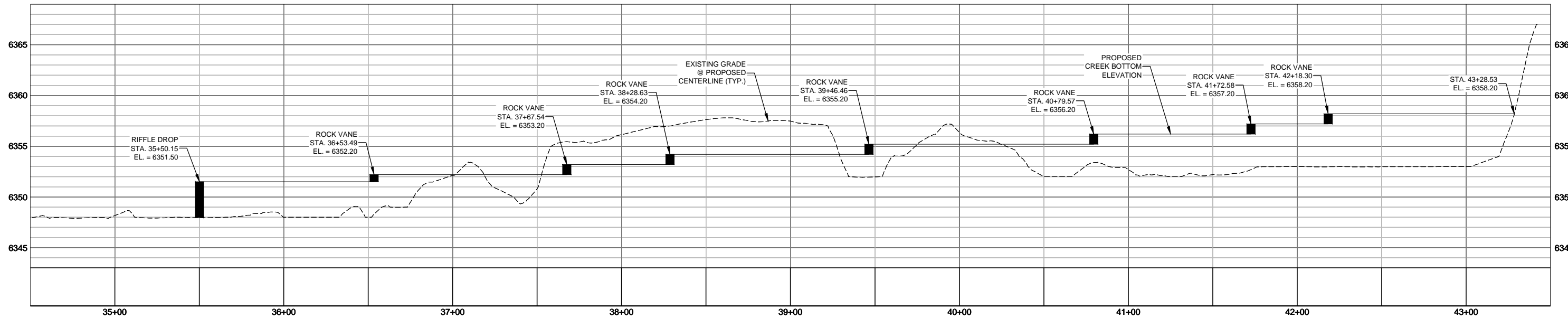
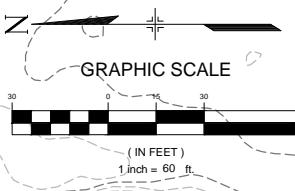
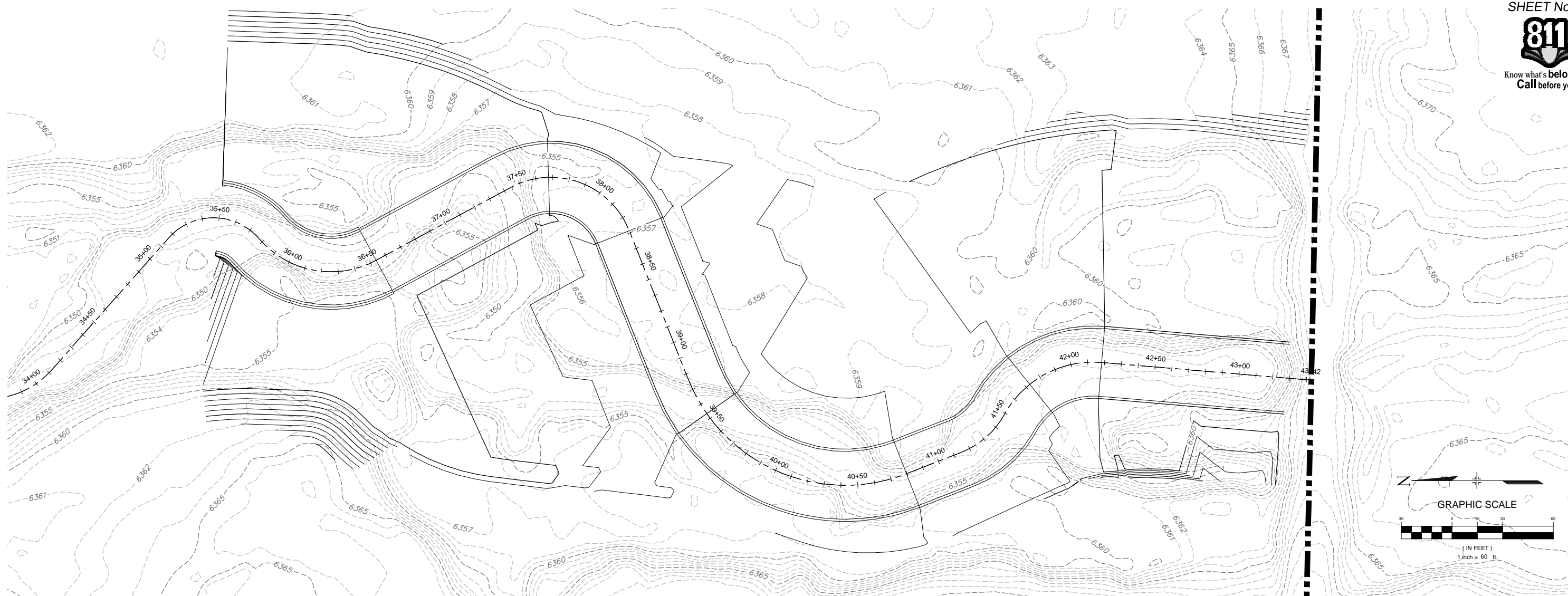
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DOUGLAS COUNTY CONSERVATION DISTRICT
 PLUM CREEK CHANNEL RESTORATION
 CONCEPTUAL DESIGN PLAN
 OVERALL DRAINAGE PLAN

DESIGNED BY: AJS	SCALE: HORIZ 1" = 500'	DATE ISSUED: July 2016	DRAWING No. DR01
CHECKED BY: RAF	VERT: N/A	SHEET 03 OF 08	



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No.	DATE	DESCRIPTION	BY
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DOUGLAS COUNTY CONSERVATION DISTRICT			
PLUM CREEK CHANNEL RESTORATION CONCEPTUAL DESIGN PLAN			
PLAN AND PROFILE STA. 35+50.15 TO END			
DESIGNED BY: AJS	SCALE: HORIZ 1" = 60'	DATE ISSUED: July 2016	DRAWING No. PP01
CHECKED BY: RAF	VERT 1" = 10'	SHEET 04 OF 08	



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No.	DATE	DESCRIPTION	BY
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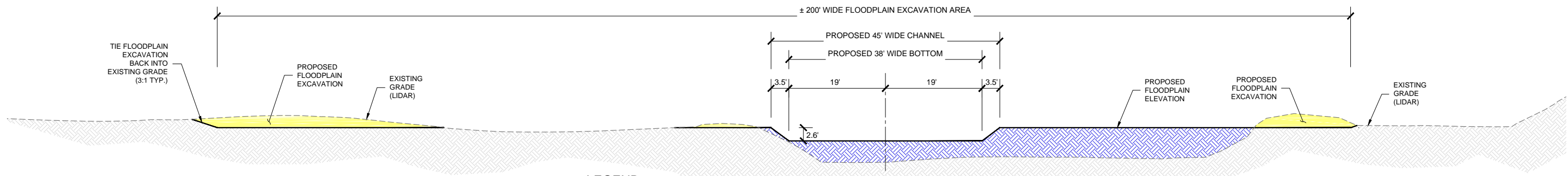
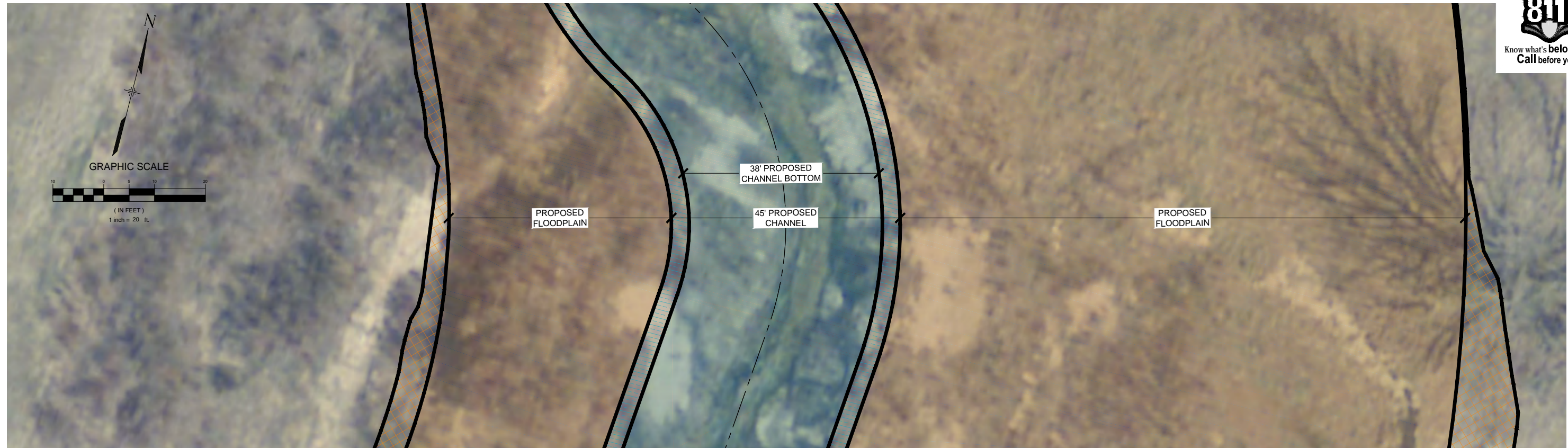


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DOUGLAS COUNTY CONSERVATION DISTRICT			
PLUM CREEK CHANNEL RESTORATION CONCEPTUAL DESIGN PLAN			
MASTER PLAN RENDERING			
DESIGNED BY: AJS	SCALE: HORIZ 1" = 20'	DATE ISSUED: July 2016	DRAWING No.
DRAWN BY: RAF	VERT. 1" = 20'	SHEET	05 OF 08
CHECKED BY: GWT			MP01



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LEGEND:
 PROPOSED CUT
 PROPOSED FILL

TYPICAL CHANNEL SECTION
1" = 20'

REFERENCE DRAWINGS			
No.	DATE	DESCRIPTION	BY
COMPUTER FILE MANAGEMENT			
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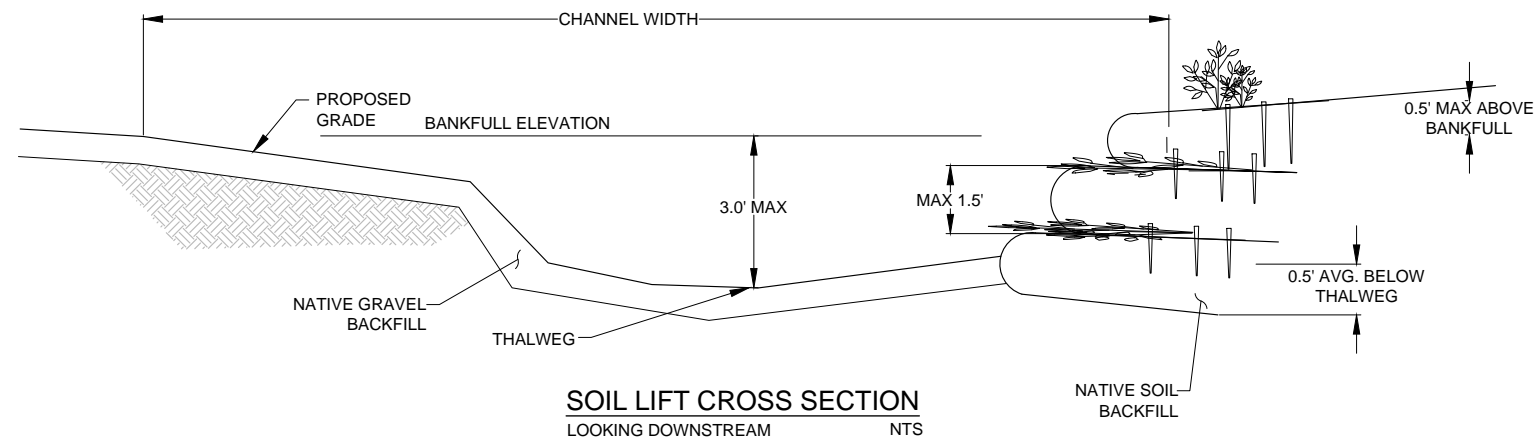


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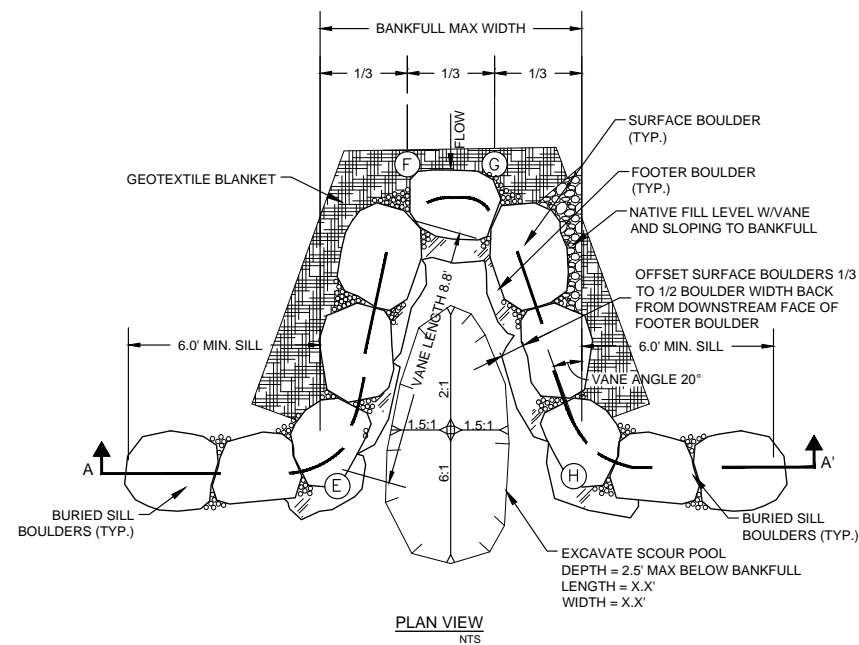
DOUGLAS COUNTY CONSERVATION DISTRICT			
PLUM CREEK CHANNEL RESTORATION CONCEPTUAL DESIGN PLAN			
TYPICAL CHANNEL SECTION			
DESIGNED BY: AJS	SCALE: HORIZ 1" = 20'	DATE ISSUED: July 2016	DRAWING No. TY01
DRAWN BY: RAF	VERT. 1" = 20'	SHEET 06 OF 08	
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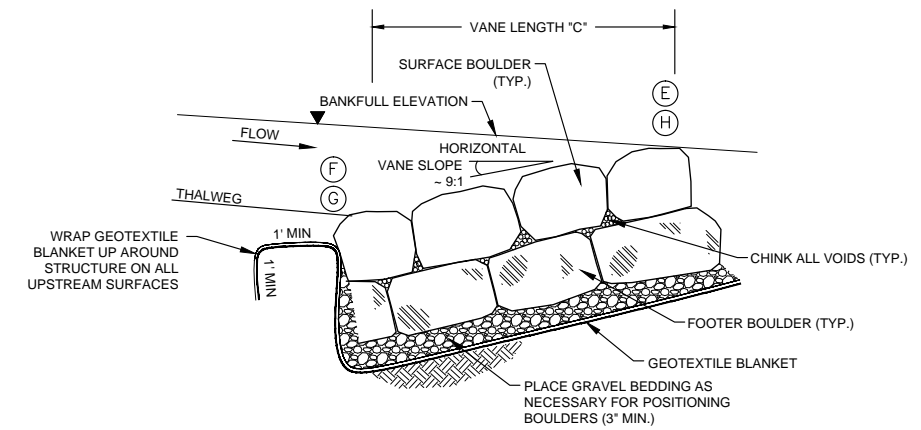
SOIL LIFT CROSS SECTION
LOOKING DOWNSTREAM
NTS



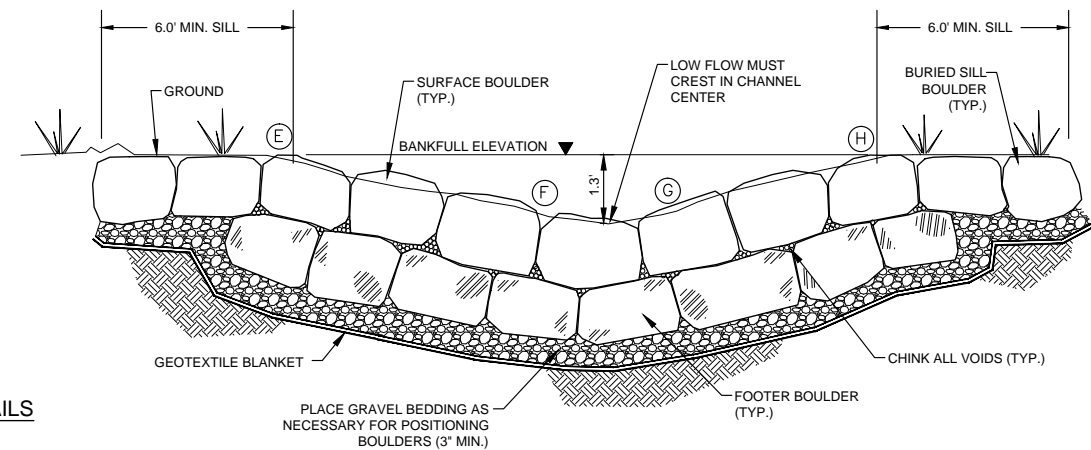
PLAN VIEW
NTS

NOTE:
(E) AND (H) DENOTE BANKFULL ELEVATION
(F) AND (G) MARK VANE ELEVATION AT HEAD OF VANE

TYPICAL ROCK CROSS VANE DETAILS



CROSS VANE LONGITUDINAL PROFILE ALONG VANE
NTS



CROSS VANE SECTION A-A'
LOOKING UPSTREAM
NTS

REFERENCE DRAWINGS	No.	DATE	DESCRIPTION REVISIONS	BY
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COMPUTER FILE MANAGEMENT				
FILE NAME: S:\15.793.001 Plum Creek Channel Restoration\Dwg\Conceptual Design Plans\793-DT01.dwg				
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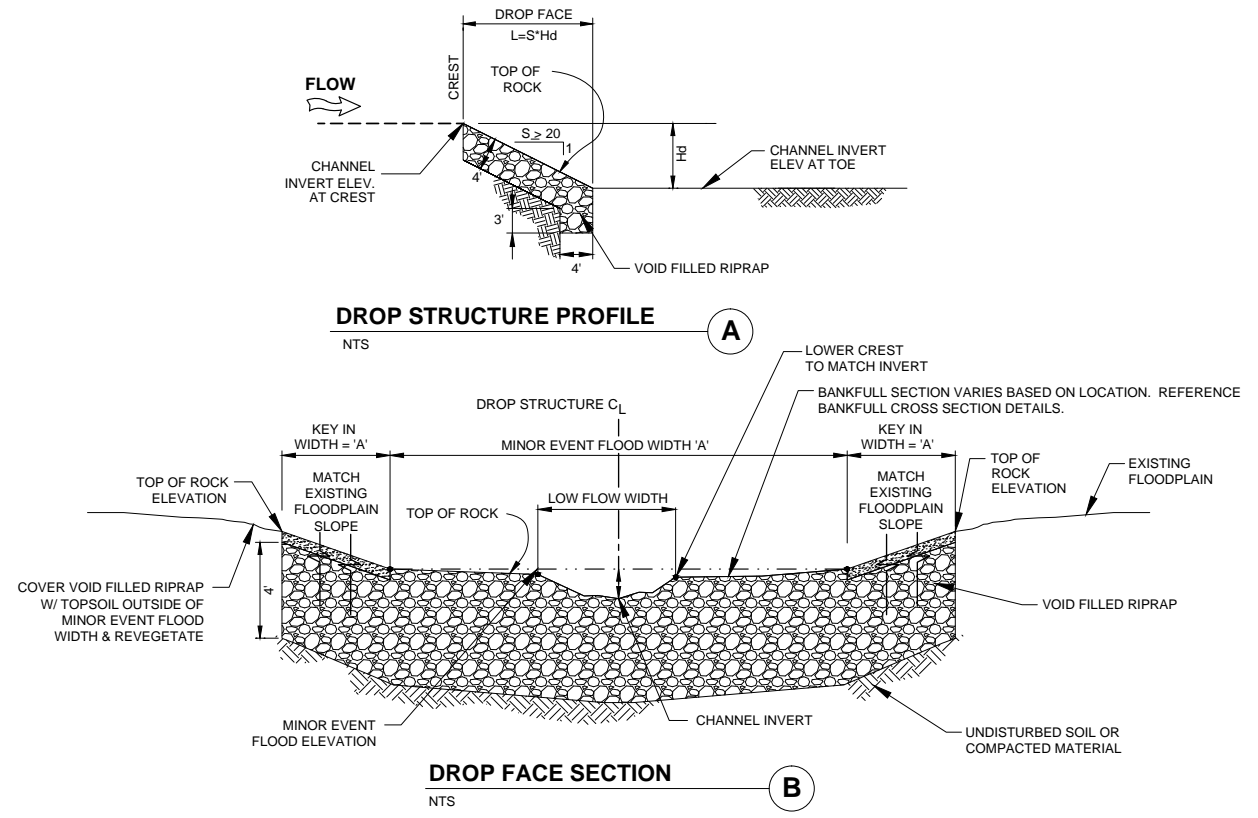
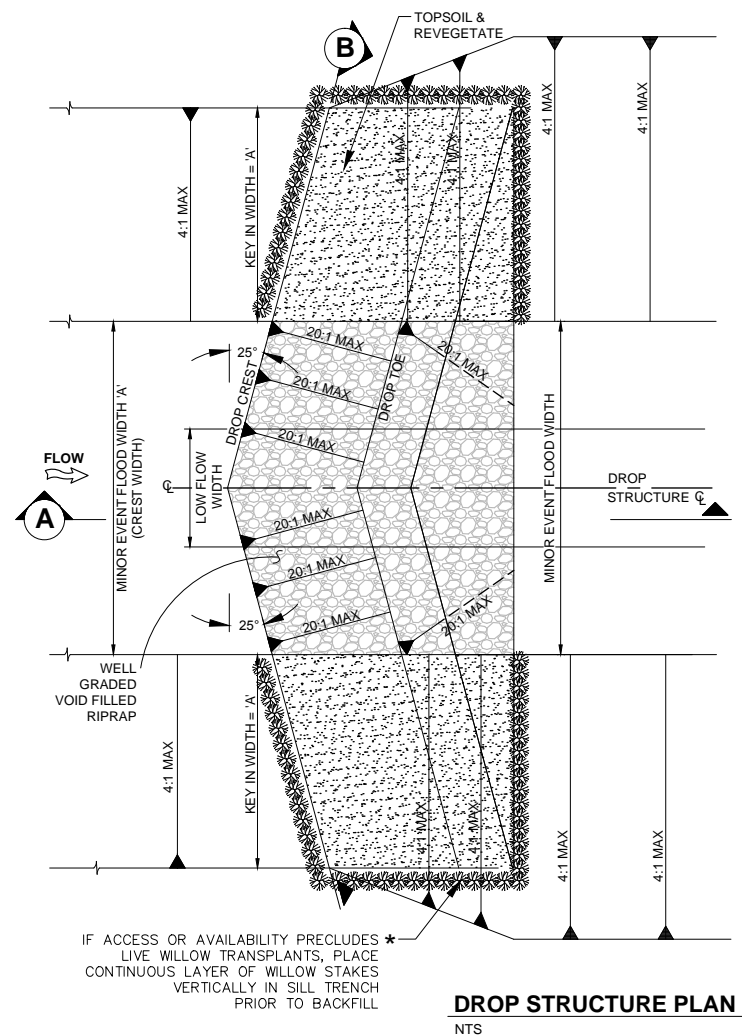
DOUGLAS COUNTY CONSERVATION DISTRICT
PLUM CREEK CHANNEL RESTORATION
CONCEPTUAL DESIGN PLAN

TYPICAL SECTIONS & CONSTRUCTION DETAILS

FOR AND ON BEHALF OF MATRIX DESIGN GROUP, INC. PROJECT No. 15.793.001	DESIGNED BY: AJS	SCALE: HORIZ N/A	DATE ISSUED: July 2016	DRAWING No. DT01
	DRAWN BY: RAF	VERT. N/A	SHEET 07 OF 08	
	CHECKED BY: GWT			



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- NOTES:**
- 1.) REACHES THAT ARE CURRENTLY DEGRADED MUST BE FILLED TO THE EXISTING FLOODPLAIN ELEVATION. THE RIFFLE DROPS SHALL THEN BE CONSTRUCTION IN THE FILL MATERIAL.
 - 2.) IF RIFFLE DROPS WILL NOT FIT WITHIN THE SPACING IDENTIFIED ON THE PLANS THE ROCK CROSS VANE STRUCTURE (FIGURE 6-34) MAY BE SUBSTITUTED.
 - 3.) CHANNEL CAPACITY VARIES WITH THE MINOR EVENT CHANNEL WIDTH AND SLOPE.
 - 4.) RIFFLE DROPS SHALL ONLY BE CONSTRUCTED IN "NATURAL CHANNEL DESIGN" REACHES AS IDENTIFIED ON FIGURES 6-3 THROUGH 6-23.
 - 5.) THE VERTICAL DROP VARIES W/ SPACING AND SLOPE.
 - 6.) REFER TO FIGURE 6-33 FOR MINOR EVENT FLOOD DEPTHS AND WIDTHS.

TYPICAL RIFFLE DROP DETAILS
NOT FOR CONSTRUCTION

REFERENCE DRAWINGS				
X-793-MDG22-34				
No.	DATE	DESCRIPTION	BY	
REVISIONS				
COMPUTER FILE MANAGEMENT				
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DOUGLAS COUNTY CONSERVATION DISTRICT
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OFFICE: 7519 E. HIGHWAY 86
FRANKTOWN, CO 80116

PREPARED BY:
Matrix
DESIGN GROUP
AN EMPLOYEE-OWNED COMPANY

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DOUGLAS COUNTY CONSERVATION DISTRICT
PLUM CREEK CHANNEL RESTORATION
CONCEPTUAL DESIGN PLAN

TYPICAL SECTIONS & CONSTRUCTION DETAILS

DESIGNED BY: AJS	SCALE: HORIZ N/A	DATE ISSUED: July 2016	DRAWING No.
DRAWN BY: RAF	VERT. N/A	SHEET 08 OF 08	DT02
CHECKED BY: GWI			



**BUTTERFLY
PAVILION**
ENVIRONMENTAL &
ECOLOGICAL SERVICES



Butterfly Pavilion is a globally recognized authority on invertebrates, pollinator habitats, and native species.

Certification through Butterfly Pavilion empowers you to fortify your commitment to achieving your environmental impact goals with confidence.

Gain certification and join the Butterfly Pavilion Global EcoGuild. Show your dedication to science-supported, data-driven initiatives for a measurable, positive environmental impact.



Butterfly Pavilion's Ecological & Environmental Services team currently work with other Oil and Gas companies to create a comprehensive plan for abandoned well site reclamation.

Our **EcoGuild Certification** program considers the requirements of ECMC, the surface owner, the community, and the oil and gas company.

Just some of the issues that our certification addresses are:

- Storm Water Management
- Native Grass restoration
- Weed control
- Herbicide & pesticide use
- Vegetation coverage requirements
- Water conservation
- Maintenance guidance
- Data Analysis





Other concerns our EcoGuild Certification address:

1. Landscape water use reduction

2. Climate Resilience

- Reduction of urban heat islands
- Increase natural stormwater management
- Firewise landscape solutions
- Improve native pollinators
- Improve soil health & biodiversity

3. Carbon Capture

- Working toward neutrality
- Reduction in embodied carbon

4. Sustainable maintenance/operation practices

- Reduce herbicides & pesticides

5. Conservation & restoration of native habitats

6. Community wellness and beatification

- Public perception
- Improved outdoor spaces
- Education & awareness of native habitats & pollinators

We are a **Global EcoGuild** utilizing science & collaboration to encourage the growth of native pollinators & their habitats.



EcoGuild Certification

Butterfly Pavillion's GPS (Global Pollinator Services) offers the **EcoGuild Certification**. This Certification aligns with ESG & SDG objectives. Our process ensures tangible benefits and measurable outcomes, and of course, it shows the community at large your commitment to creating pollinator habitat that we all can enjoy and benefit from for generations to come.

Please review the following offerings:



- Full field study
- Quantification of Impact Mapping Report*ESG & SDG
- Invertebrate & Vegetation Data Report
- 1 Insect Display Case (Insects collected and identified from your site)



- Site & Landscape Design Services
- Interpretive signage
- Educational sessions for staff/tenants
- Certification is renewed yearly after 1st phase/scope of work is complete and requirements satisfied.



- 5 bee hive rentals (acreage dependent)
- Hive maintenance & beekeeping provided by Butterfly Pavilion
- 10 jars of honey per hive
- 5 native bee houses (branded)
- 1 natural field study bee house



- Marketing and PR package (Digital Toolkit & Media Guide) *8k
- Two Press Releases
- Featured on our GPS Services Website as an EcoGuild Leader.
- Two Guest Appearances from our EcoGuild Staff for Outreach & Community Support.
- Co-branding Opportunities



The partnership of science and industry is necessary to communicate the importance of caring for our planet. *The role of every creature is necessary in maintaining the balance of nature.* This power of collaboration is the key to achieving these goals.

Let's continue to cherish and protect our Earth together.

[Your EES Team](#)

Jamie Schmidt

Director

Jschmidt@butterflies.org


&

Hannah Brown

Manager

Hbrown@butterflies.org





04/15/24 - 05/15/24

COMMUNICATIONS REPORT

Table of Contents

- CPNMD Communication Strategy
- Castle Pines North Metropolitan District Website
- Email Marketing
- Instagram
- Facebook
- NextDoor
- The Castle Pines Connection
- Billing Inserts
- Boil Water Notice Communication Timeline
- New CPNMD Crisis Communication Plan

CPNMD COMMUNICATION STRATEGY

OVERVIEW

The communication plan for Castle Pines North Metropolitan District (CPNMD) is structured around three main categories: **Public Education, Projects, and Baseline Communications**. These categories direct all primary communication in the forms of: **Facebook, Instagram, NextDoor, Email, Connection Print Media, and Billing Inserts**. Additional communication is conducted on an as-needed basis for emergencies and public notifications. This includes using the Emergency Banner on the website and putting out notices.

Communication Categories

1. Public Education

- **Focus:** Events, Board Meetings, Customer Concerns, and Questions.
- **Platforms:** Email, Website, Social Media (Instagram, Facebook, NextDoor), Print Media, Billing Inserts.
- **Approach:**
 - **Proactive Updates:** Regular updates on upcoming events and board meetings.
 - **Reactive Responses:** Address customer concerns, process questions, and questions promptly.

2. Projects

- **Focus:** Monthly Capital Projects
- **Platforms:** Email, Website, Social Media (Instagram, Facebook, NextDoor), Print Media, Billing Inserts.
- **Approach:**
 - **Monthly Updates:** Detailed updates on current and upcoming capital projects, including timelines, impacts, and benefits.
 - **Visual Aids:** Use infographics and project timelines to enhance understanding.
 - **Informative Videos:** Detailed updates on current and upcoming capital projects, including timelines, impacts, and benefits.

CPNMD COMMUNICATION STRATEGY

3. Baseline Communications

- **Focus:** Regular, scheduled updates throughout the year.
- **Platforms:** Email, Print Media, Billing Inserts, Website, Social Media.
- **Key Topics:**
 - **Budget:** Annual budget overview at the start of the year.
 - **Conservation/Rebates:** Seasonal information on conservation tips and rebates (typically February through May).
 - **Water Source Change:** Updates regarding changes in water sources, particularly in April-May and October.
 - **Consumer Confidence Report:** Annual report on water quality in June.
 - **Year in Review:** Recap of the year's achievements and upcoming plans in December.

ADDITIONAL EMERGENCY AND PUBLIC NOTIFICATIONS

- **Focus:** Immediate dissemination of critical information.
- **Platforms:**
 - **Primary:** Emergency Notification, Website posting, email, Social Media (Instagram, Facebook, NextDoor), Reverse 911 calls, Press Releases, and radio media if needed.
- **Approach:**
 - **Rapid Response:** Ensure swift and accurate communication of emergencies or public notifications.
 - **Clear Instructions:** Provide clear, actionable instructions for residents.

MONITORING AND EVALUATION

- **Metrics:**
 - **Engagement:** Track open rates, click-through rates, and local impressions on social media.
 - **Feedback:** Collect resident feedback through surveys and direct responses.
 - **Adjustments:** Adapt strategies based on feedback and performance metrics.

This communication plan ensures that residents of Castle Pines North Metropolitan District are well-informed, engaged, and prepared for any events or emergencies, fostering a well-connected and proactive community.

CPNMD Overarching Communication Subjects

UPDATES

- Completed:
 - Ways to Pay Your Bill
 - Water Source Change/Explanation to Residents
 - Water Treatment Plant Upgrades
 - Wastewater System Projects
 - Monarch Water Line Replacement
 - Flushing Updates
 - April 29th Water Service Outage
 - CPNMD Water cart promotion
 - Food Truck Frenzy Promotion
 - Water Service Interruption
 - Boil Water Advisory
- Next 30-Days Plan
 - Post-Crisis Communication on Service Disruption/FAQ Page
 - Continued Flushing Updates
 - Board Meeting Promotion for the Public
 - June 8th Food Truck Frenzy Event
 - Treatment Plant Upgrades
 - Water Schedule
 - Additional communication as the context arises

WEBSITE ENGAGEMENT (04/15 - 05/15)

- Website Visits
 - 81,168 (+6.5% increase from prior time period)

EMAIL COMMUNICATION

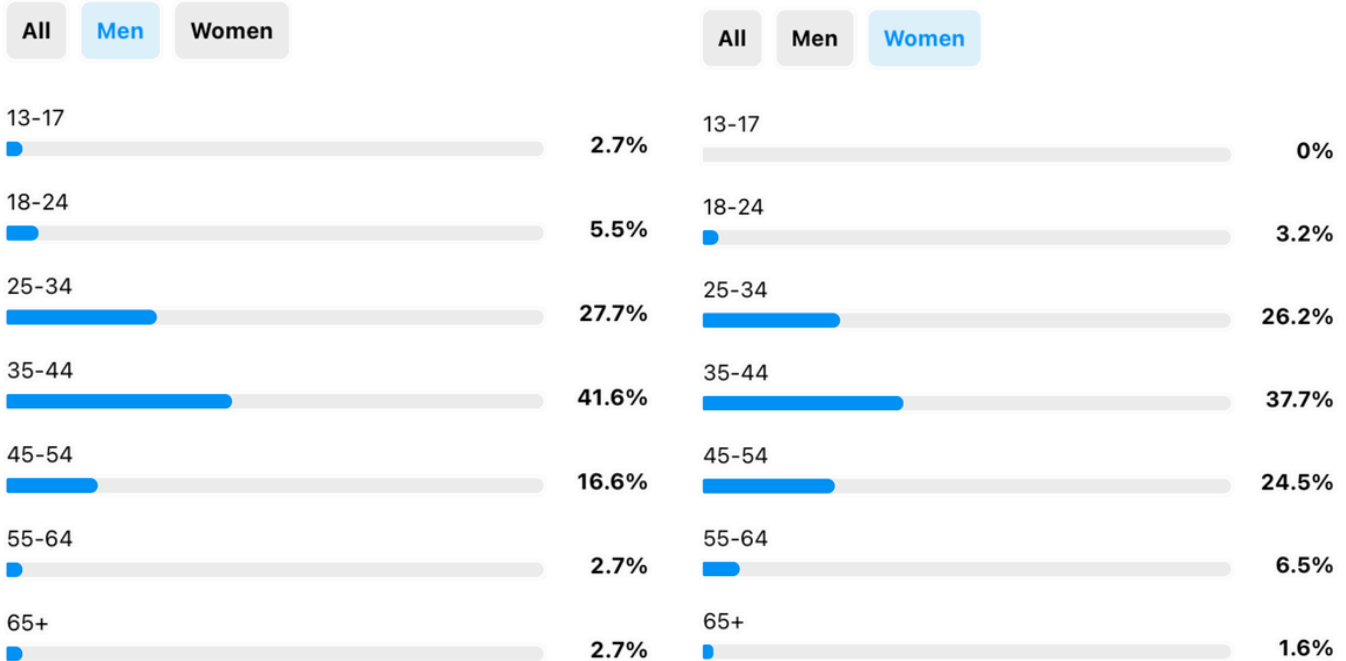
- 9 Emails Sent
- 70% Open Rate

Instagram/Facebook

COMMUNICATION: PLEASE SEE PAGE 9-25

ENGAGEMENT

- Total Impressions:
 - 126,731 52,765 (+58% increase from the past 30 days)
- Total Profile Views
 - 1733 (+275% increase from the past 30 days)
- Total Website Clicks
 - 864 1374 (+37.5 increase from the past 30 days)
- New Follows
 - Instagram: +35 (105 total)
 - Facebook: +12 (24 total)
- Audience Demographic: See Right for Graph



NextDoor

**COMMUNICATION: SAME CONTENT SHARED AS ON FACEBOOK AND INSTAGRAM.
SEE PAGE 9-25**

ENGAGEMENT

- Total Impressions:
 - 1512 (+27% increase from past 30 days)
- Total Website Clicks
 - 611 (+198% increase from past 30 days)
- New Follows: +2 (9 total)

Castle Pines Connection

COMMUNICATION: PLEASE SEE PAGE 26

UPDATES

- June Issue
 - Project Timeline
 - Water Cart Promotion

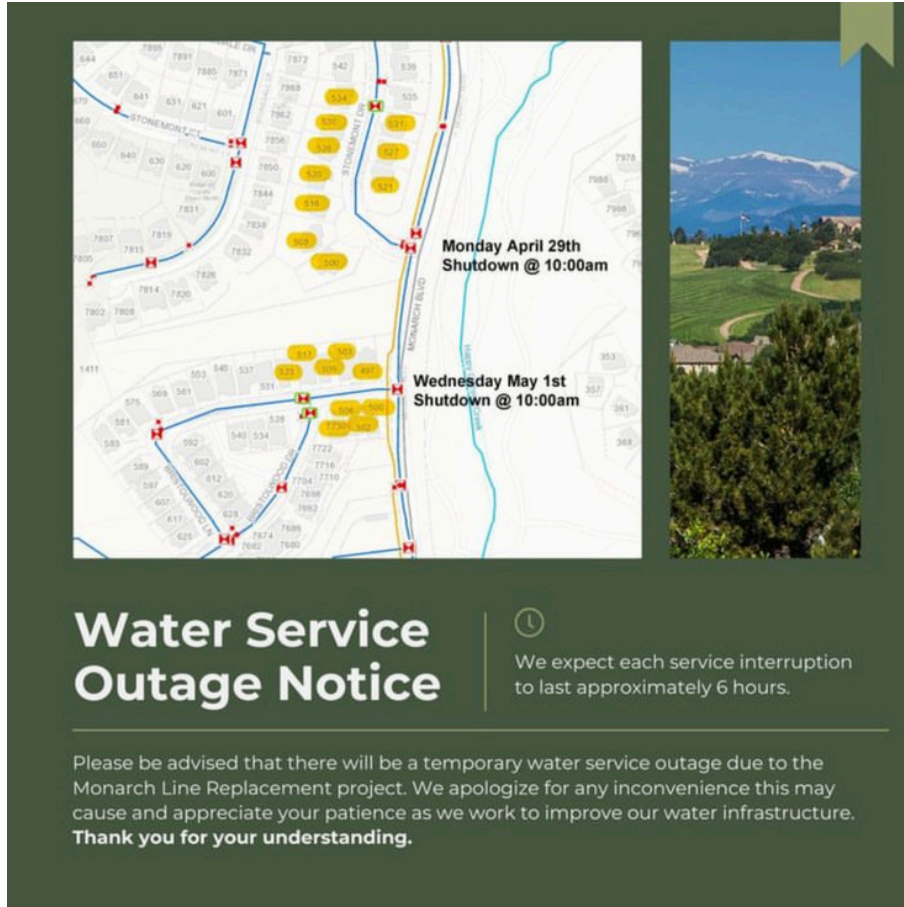
Billing Inserts

COMMUNICATION: PLEASE SEE PAGE 27

UPDATES

- May Billing Insert
 - Lawn Replacement Program
 - Summer Water Source Change
 - Filter Rehabilitation Program

Content Shared Across Instagram, Facebook, and NextDoor



The graphic features a map of the Castle Pines North area with yellow circles indicating affected service areas. Text on the map includes 'Monday April 29th Shutdown @ 10:00am' and 'Wednesday May 1st Shutdown @ 10:00am'. A photograph of a golf course and mountains is on the right. The main title 'Water Service Outage Notice' is in large white font on a dark green background. A clock icon and text state: 'We expect each service interruption to last approximately 6 hours.' A paragraph at the bottom reads: 'Please be advised that there will be a temporary water service outage due to the Monarch Line Replacement project. We apologize for any inconvenience this may cause and appreciate your patience as we work to improve our water infrastructure. Thank you for your understanding.'

PLEASE BE ADVISED THAT THERE WILL BE A TEMPORARY WATER SERVICE OUTAGE DUE TO THE MONARCH LINE REPLACEMENT PROJECT. WE APOLOGIZE FOR ANY INCONVENIENCE THIS MAY CAUSE AND APPRECIATE YOUR PATIENCE AS WE WORK TO IMPROVE OUR WATER INFRASTRUCTURE. THANK YOU FOR YOUR UNDERSTANDING.

HAVE A QUESTION OR COMMENT? ↓ CONTACT US BELOW!

MAIN PHONE NUMBER: 303-688-8550

OFFICE ADDRESS:
CASTLE PINES NORTH METRO DISTRICT
7404 YORKSHIRE DRIVE
CASTLE PINES, CO 80108

HOURS OF OPERATION:
OPEN 8:00 AM TO 4:30 PM, MONDAY - FRIDAY

#CASTLEPINESNORTHMETRODISTRICT #COLORADOWATER #CASTLEPINES #CASTLEPINESCOMMUNITY #COLORADOWATERRIGHTS #COLORADOCOMMUNITY #WATERDISTRICT #COLORADOCOMMUNITY

Content Shared Across Instagram, Facebook, and NextDoor

CASTLE PINES NORTH
METROPOLITAN DISTRICT

We provide high-quality water to our residents through two sources:

1
May-September: We utilize our wells drawing from the Arapahoe, Denver, and Lower Dawson Aquifer. This water is treated at our own water treatment facility. Over the past year and a half, our plant has undergone significant upgrades, with further capital improvements planned through spring of 2025.

2
October-April: We take full advantage of our renewable water resources. This is accomplished through an agreement with Centennial Water and Sanitation District. CWSD treats our stored renewable water in Chatfield Reservoir. We then use our Interconnect Pump Station to deliver their high-quality drinking water directly to our residents. Because of this, we include Centennial Water and Sanitation District's Consumer Confidence Report in addition to our own.

www.cpnmd.org

WHERE DOES YOUR WATER IN THE CASTLE PINES NORTH METROPOLITAN DISTRICT COME FROM?

BEGINNING MAY 1ST OF EACH YEAR, AND CONTINUING THROUGH SEPTEMBER, WE UTILIZE OUR WELLS THAT DRAW FROM FROM THE ARAPAHOE, DENVER, AND LOWER DAWSON AQUIFERS. THIS WATER IS TREATED AT OUR WATER TREATMENT PLANT. WE HAVE MADE COUNTLESS UPGRADES TO OUR TREATMENT FACILITY OVER THE PAST COUPLE OF YEARS, AND CONTINUE THIS PROCESS WITH OUR FILTER RE-DESIGN AND REPLACEMENT PROJECT.

FROM OCTOBER 1ST THROUGH THE END APRIL, WE UTILIZE OUR RENEWABLE WATER, STORED IN CHATFIELD RESERVOIR. THIS WATER IS TREATED BY CENTENNIAL WATER AND SANITATION DISTRICT, BEFORE BEING SENT DIRECTLY TO OUR CUSTOMERS VIA OUR INTERCONNECT PIPELINE AND PUMP STATION.

OUR WASTEWATER IS TREATED BY PLUM CREEK WATER RECLAMATION AUTHORITY, SERVING CPNMD, CASTLE ROCK, AND CASTLE PINES METROPOLITAN DISTRICT. THE TREATED WASTEWATER IS PRIMARILY USED FOR IRRIGATION AT THE RIDGE GOLF COURSE, HOWEVER SOME TREATED EFFLUENT IS DISCHARGED INTO PLUM CREEK, AND CAPTURED IN CHATFIELD RESERVOIR TO BOLSTER OUR RENEWABLE WATER RESOURCES.

OUR ANNUAL CONSUMER CONFIDENCE REPORT (CCR), MANDATED BY THE COLORADO DEPARTMENT OF HEALTH AND EDUCATION, PROVIDES WATER QUALITY AND CHARACTERISTIC DATA TO CUSTOMERS.

Content Shared Across Instagram, Facebook, and NextDoor Timeline For Upgrades

CASTLE PINES NORTH
METROPOLITAN DISTRICT

Water Treatment Plant Upgrades

[See Projects](#)

We are hard at work making big changes to our system! Stay tuned as we work to increase the reliability of your water and wastewater services.

Content Shared Across Instagram, Facebook, and NextDoor Timeline For Upgrades

AUG 2023

Completed

HVAC System Upgrades

We have completed a full re-design of our treatment plant HVAC system. This new system increases operator safety, reduces hazardous environments, and completely separates our filter room from the rest of the facility, further protecting public health and safety.



Completed

Backwash Reclaim Tank Rehabilitation

The completion of this vital project, not only extends the useful life of this asset by 25 years, but it will more than pay for itself in the first 24 months of operation by drastically reducing the amount of money spent on our Water Treatment Plant solid waste disposal.

SEP 2023

Content Shared Across Instagram, Facebook, and NextDoor Timeline For Upgrades

Q2 2024

Completed: 8 weeks from project start

Liquid Ammonia Sulfate (LAS) Storage and Feed System Upgrade

The bid for this project has already been awarded.

We are currently doing some small design changes based on input from our operations team, but construction will begin soon!

This new system allows for safer chemical delivery to our facility and decreases maintenance needs, on top of giving us highly accurate dosing control.



Completed

Tank Rehabilitation Program

Work on this project is complete! Although there is not much of a visual difference walking through the plant, we have substantially prolonged facility life by doing structural repairs and new coatings at all of the process tanks at our Water Treatment Plant.

Q2 2024

Content Shared Across Instagram, Facebook, and NextDoor Timeline For Upgrades

Q2 2024

Active

Facility Documentation Program – With support from our engineering firm, Kennedy Jenks, we have begun work on the Facility Documentation Program. This project will not only positively impact daily operations and maintenance. It is also a vital component to our capital forecasting. The ultimate goal is to comprehensively capture, document, and/or develop our asset registry, system diagrams, controls programming, and operational procedures.

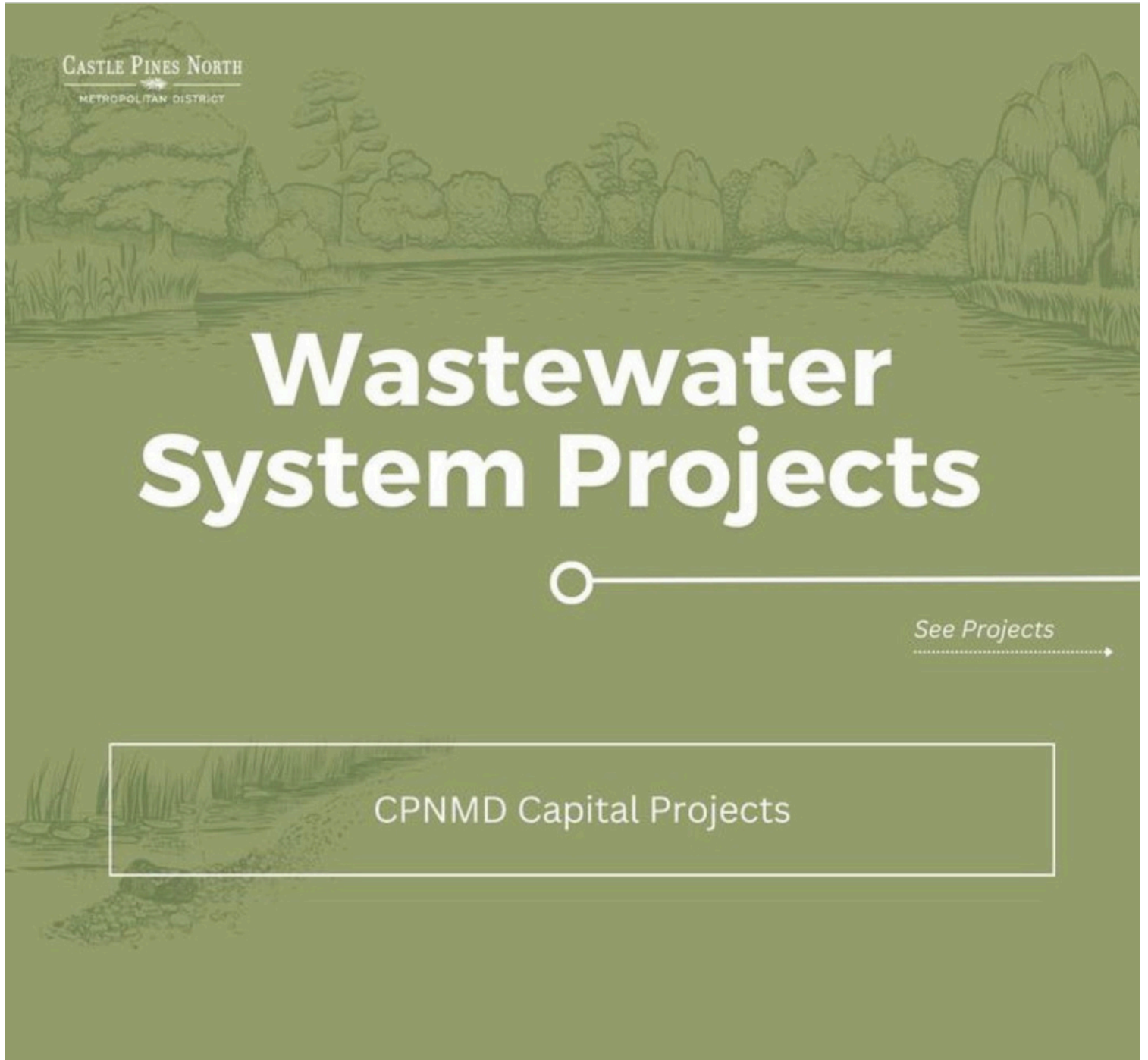
Filter Pilot is Underway!

Filter Rehabilitation Project - Plans to upgrade the 6 filters at our Water Treatment Plant, have long been in the works. CPNMD is currently running a pilot program to evaluate several different filter types, primarily focused on iron and manganese removal. This project will include upgrading the media types within the filters and replacing associated components within with more modern equipment. This will be the final piece of a two-year-long renovation of our Water Treatment Plant!



Q3 2024

Content Shared Across Instagram, Facebook, and NextDoor Timeline For Upgrades



Content Shared Across Instagram, Facebook, and NextDoor Timeline For Upgrades

Q4 2026

Active

Lift Station Upgrades

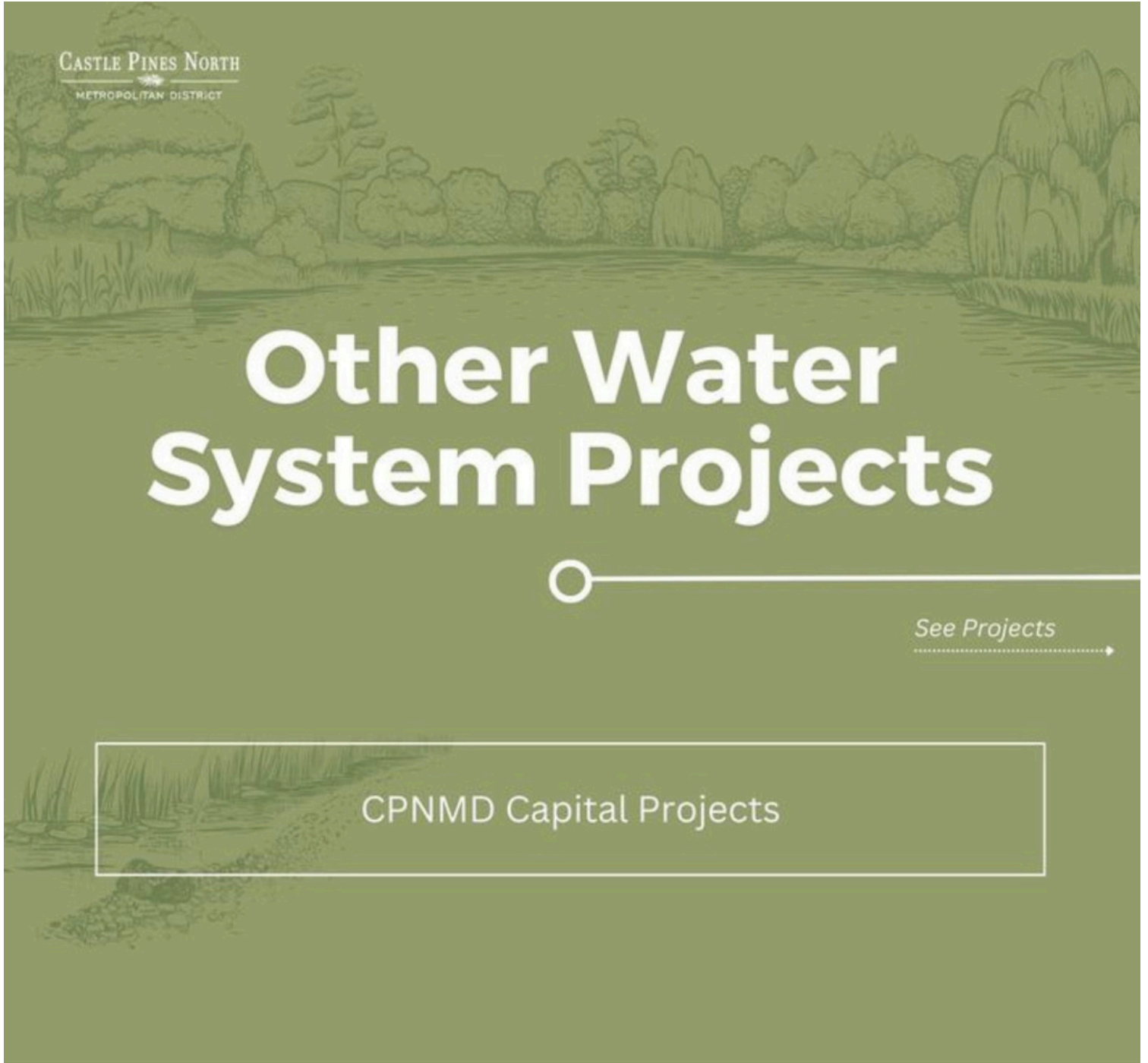
CPNMD is completing upgrades to 7 of the districts 8 wastewater lift stations. This long-over due project is expected to bring much needed reliability to our wastewater system, including the elimination of two lift stations that currently sit in City of Castle Pines operated Parks Trails and Open Space. We have initiated design and CDPHE review.

We are working through final plan approval with the State of Colorado, and have State mandated deadlines for project completion, we anticipate being done well in advance of the required completion dates.

For **Phase 1** we have a project completion deadline of March of 2027. For **Phase 2** we have a project completion deadline of July 2027, however, we anticipate completing these projects well ahead of schedule.



Content Shared Across Instagram, Facebook, and NextDoor Timeline For Upgrades



Content Shared Across Instagram, Facebook, and NextDoor Timeline For Upgrades

MID-MAY 2024

Active Construction

Monarch Waterline Replacement (Phase 1)-
We are working with the City Of Castle Pines to replace the existing waterline in Monarch from Castle Pines Parkway, to Glen Oaks Avenue. This will be done in conjunction with the Monarch Road Replacement Project. Phase 2 of this project is currently scheduled for 2025.



Complete

Yorkshire Water Line Replacement - We are working with the city on multiple projects to align road construction projects with capital water line replacements to save both entities, and our residents from unnecessary expenses. With paving completed in late April, we have successfully completed this much needed project. Working in collaboration with the City of Castle Pines, a final mill and overlay of the entire roadway will be completed this summer.

Q2 2024

Content Shared Across Instagram, Facebook, and NextDoor Timeline For Upgrades

Q1 2024

Currently in Design

Well Vault Rehab Project
Bid awarded, construction to be completed by December 31st, 2024



Active Construction

Sample Stations
CPNMD is installing 20 sample stations for water quality sampling throughout CPNMD



Q2 2024

Content Shared Across Instagram, Facebook, and NextDoor



CONSERVE AND PROTECT

We are excited to unveil our new water cart. Fill up your reusable water bottle and stay hydrated at summer events in Castle Pines!

CASTLE PINES NORTH
METROPOLITAN DISTRICT

Receive water from our water cart at local events this summer!

Want the CPNMD Water Cart at your community or neighborhood event? Call our main office to have it at your event this summer!

Call (303) 688-8550

INTRODUCING A REFRESHING ADDITION TO CASTLE PINES THIS SUMMER!

WE ARE EXCITED TO UNVEIL OUR NEW WATER CART. FILL UP YOUR REUSABLE WATER BOTTLE AND STAY HYDRATED AT SUMMER EVENTS IN CASTLE PINES!

WANT THE CPNMD WATER CART AT YOUR COMMUNITY EVENT, HOA EVENT, OR NON-PROFIT EVENT?

CALL OUR MAIN OFFICE AT 303-688-8550 OR FILL OUT THE FORM BELOW!
[HTTPS://WWW.CPNMD.ORG/CPNMD-COMMUNITY-WATER-CART-FORM](https://www.cpnmd.org/cpnmd-community-water-cart-form)

Boil Water Advisory Communication Graphics



WE ARE WRITING TO INFORM YOU OF A DISRUPTION IN WATER SERVICE AFFECTING LARGE PORTIONS OF THE DISTRICT. AT THIS TIME, WE DO NOT HAVE SPECIFIC DETAILS REGARDING THE EXTENT OR DURATION OF THE OUTAGE. OUR TEAM IS WORKING DILIGENTLY TO GATHER MORE INFORMATION AND ADDRESS THE ISSUE AS QUICKLY AS POSSIBLE. ADDITIONALLY, PLEASE BE AWARE THAT WE ANTICIPATE THERE WILL BE SIGNIFICANT DISCOLORATION IN OUR SYSTEM AS A RESULT OF THIS UNANTICIPATED OUTAGE.

WE UNDERSTAND THE INCONVENIENCE THIS MAY CAUSE AND APPRECIATE YOUR PATIENCE AND UNDERSTANDING. WE WILL PROVIDE UPDATES AS SOON AS MORE INFORMATION BECOMES AVAILABLE.

THANK YOU FOR YOUR COOPERATION.

HAVE ANY QUESTIONS OR CONCERNS?
PLEASE REACH OUT TO US AT: 303-688-8550

Boil Water Advisory Communication Graphics



LAST NIGHT, AS PART OF THE MONARCH WATERLINE REHABILITATION PROJECT, A WATERLINE RUPTURED WHILE WE WERE CONNECTING THE NEW LINE TO OUR EXISTING SYSTEM.

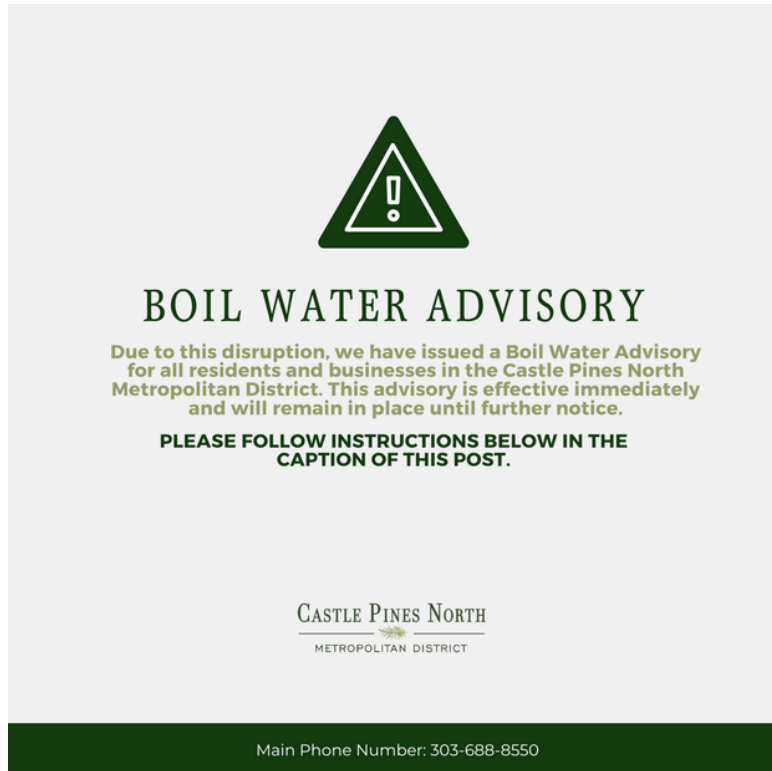
AS A RESULT, MANY OF OUR RESIDENTS WILL FIND THEMSELVES WITHOUT WATER THIS MORNING.

WE FOUND NEEDED PARTS LOCALLY TO ASSIST IN ADDRESSING THE ISSUE AND THEY WILL BE DELIVERED WITHIN THE HOUR. WE ARE ABLE TO BEGIN RESTORING SERVICE TO SOME AREAS AND HAVE ALREADY BEGUN THAT PROCESS.

WE ARE HOPEFUL THAT WE WILL BE ABLE TO MAKE REPAIRS THIS MORNING.

SIGN UP FOR DIRECT EMAIL UPDATES AT [HTTPS://WWW.CPNMD.ORG/CONTACT-US#](https://www.cpnmd.org/contact-us#) (LINK IN BIO)

Boil Water Advisory Communication Graphics



INSTRUCTIONS FOR RESIDENTS:

BOIL WATER: BRING ALL WATER TO A ROLLING BOIL FOR AT LEAST ONE (1) MINUTE BEFORE USING IT FOR DRINKING, COOKING, MAKING ICE, BRUSHING TEETH, OR WASHING DISHES.

BOTTLED WATER: ALTERNATIVELY, YOU MAY USE BOTTLED WATER FOR THE ABOVE PURPOSES.

AVOID CONSUMING UNBOILED WATER: DO NOT CONSUME UNTREATED TAP WATER. THIS INCLUDES AVOIDING THE USE OF ICE FROM AUTOMATIC ICE MAKERS AND WATER DISPENSERS.

INFANTS AND VULNERABLE POPULATIONS: EXTRA CAUTION SHOULD BE TAKEN FOR INFANTS, THE ELDERLY, AND THOSE WITH COMPROMISED IMMUNE SYSTEMS, AS THEY ARE PARTICULARLY SUSCEPTIBLE TO WATERBORNE ILLNESSES.

SAFETY MEASURES:

PERSONAL HYGIENE: YOU MAY USE TAP WATER FOR BATHING AND SHOWERING, BUT BE CAREFUL NOT TO SWALLOW ANY WATER.

DISHWASHING: IF POSSIBLE, USE DISPOSABLE PLATES, CUPS, AND UTENSILS. IF WASHING DISHES BY HAND, USE BOILED OR BOTTLED WATER. DISHWASHERS MAY BE USED IF THE WATER REACHES A FINAL RINSE TEMPERATURE OF AT LEAST 150 DEGREES FAHRENHEIT (65 DEGREES CELSIUS) OR IF THE DISHWASHER HAS A SANITIZING CYCLE.

FOOD PREPARATION: USE BOILED OR BOTTLED WATER FOR PREPARING FOOD AND BEVERAGES.

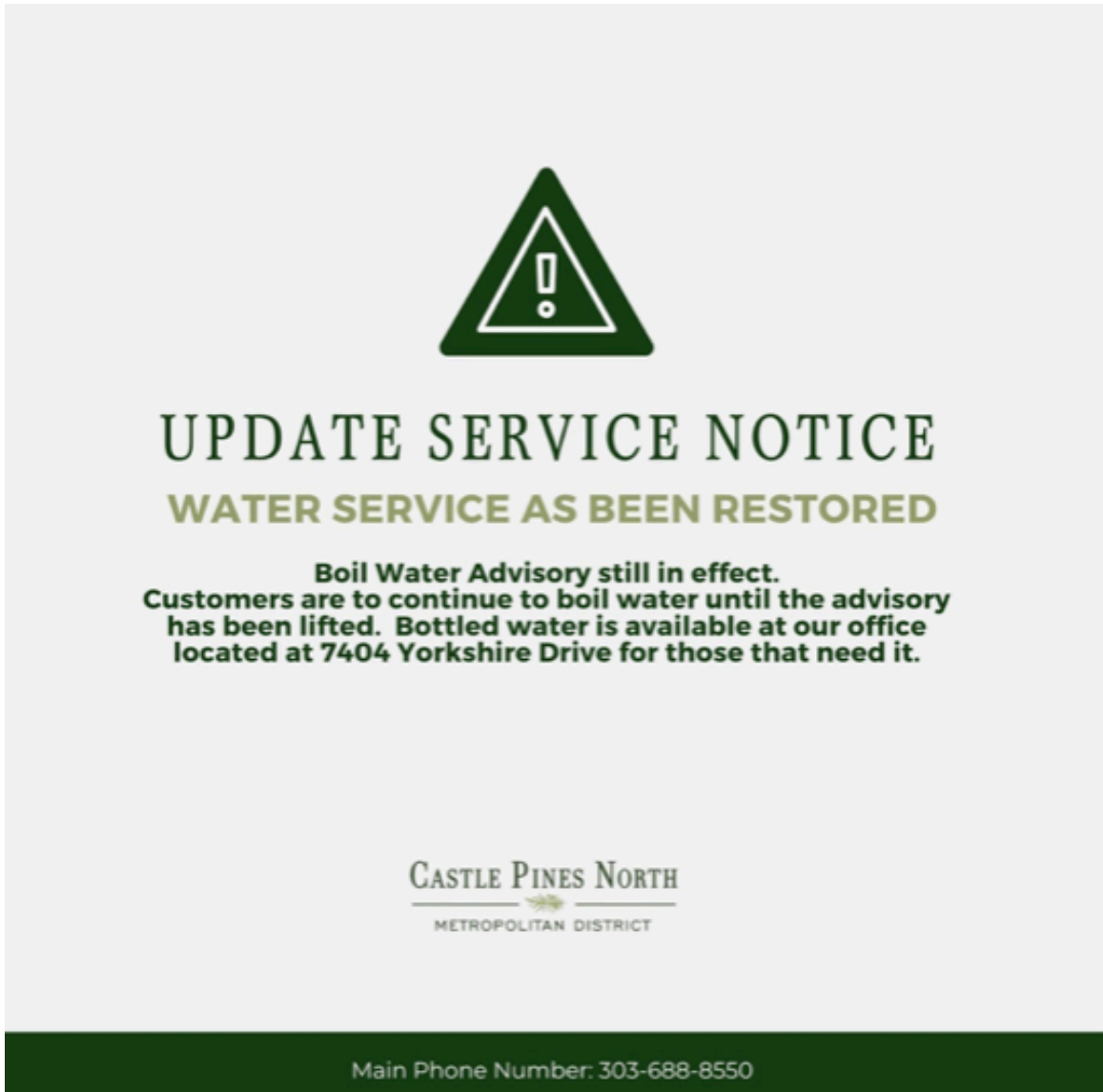
DURATION: THIS BOIL WATER ADVISORY WILL REMAIN IN EFFECT UNTIL FURTHER NOTICE AND CPNMD COMPLETES THE NECESSARY REPAIRS, FLUSHES THE SYSTEM, AND CONDUCTS SATISFACTORY BACTERIOLOGICAL TESTING. WE WILL NOTIFY THE PUBLIC WHEN THE ADVISORY IS LIFTED AND IT IS SAFE TO CONSUME TAP WATER AGAIN.

PLEASE FIND MORE INFORMATION AT: [HTTPS://WWW.CPNMD.ORG/WATER-SERVICE-DISRUPTION-BOIL-WATER-ADVISORY](https://www.cpnmd.org/water-service-disruption-boil-water-advisory)

WE UNDERSTAND THE INCONVENIENCE THIS DISRUPTION MAY CAUSE AND APPRECIATE YOUR PATIENCE AND UNDERSTANDING AS WE WORK THROUGH THIS. FOR REAL-TIME UPDATES, WE ENCOURAGE RESIDENTS TO SIGN UP FOR OUR EMAIL NOTIFICATIONS AT [HTTPS://WWW.CPNMD.ORG/CONTACT-US](https://www.cpnmd.org/contact-us).

WE ARE COMMITTED TO RESOLVING THIS ISSUE PROMPTLY AND WILL KEEP YOU INFORMED AS MORE INFORMATION BECOMES AVAILABLE. THE STATE HAS BEEN NOTIFIED OF THIS SITUATION.

Boil Water Advisory Communication Graphics



The graphic is a vertical rectangular poster with a light gray background. At the top center is a green triangle with a white exclamation mark inside. Below the triangle, the text "UPDATE SERVICE NOTICE" is written in a large, dark green, serif font. Underneath that, "WATER SERVICE AS BEEN RESTORED" is written in a smaller, bold, dark green, sans-serif font. The main body of text is in a bold, dark green, sans-serif font and reads: "Boil Water Advisory still in effect. Customers are to continue to boil water until the advisory has been lifted. Bottled water is available at our office located at 7404 Yorkshire Drive for those that need it." At the bottom center, the "CASTLE PINES NORTH METROPOLITAN DISTRICT" logo is repeated in a smaller font. A dark green horizontal bar at the very bottom contains the text "Main Phone Number: 303-688-8550" in white.

UPDATE SERVICE NOTICE
WATER SERVICE AS BEEN RESTORED

**Boil Water Advisory still in effect.
Customers are to continue to boil water until the advisory
has been lifted. Bottled water is available at our office
located at 7404 Yorkshire Drive for those that need it.**

CASTLE PINES NORTH
METROPOLITAN DISTRICT

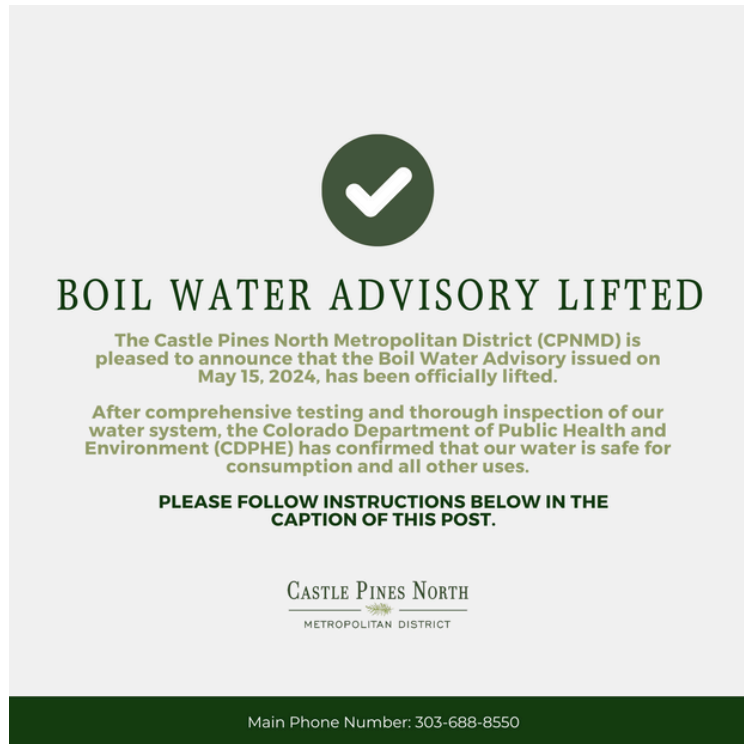
Main Phone Number: 303-688-8550

WATER SERVICE HAS BEEN RESTORED. BOIL WATER ADVISORY STILL IN EFFECT.

CUSTOMERS ARE TO CONTINUE TO BOIL WATER UNTIL THE ADVISORY HAS BEEN LIFTED.

BOTTLED WATER IS AVAILABLE AT OUR OFFICE LOCATED AT 7404 YORKSHIRE DRIVE FOR THOSE THAT NEED IT.

Boil Water Advisory Communication Graphics



NEXT STEPS FOR RESIDENTS DISTRICT:

RUN ALL COLD WATER FAUCET TAPS FOR AT LEAST 5 MINUTES.
BEGIN WITH THE LOWEST FAUCET IN YOUR HOME AND OPEN FAUCETS ONE AT A TIME, MOVING FROM THE LOWEST FLOOR OF YOUR HOME TO THE HIGHEST.
AFTER FIVE MINUTES, TURN OFF YOUR FAUCETS IN REVERSE ORDER, FROM HIGHEST TO LOWEST.

HOT WATER FAUCETS: TO CLEAR HOT-WATER PIPES AND WATER HEATER OF UNTREATED WATER, FLUSH THE HOT WATER LINE FOR A MINIMUM OF 15 MINUTES FOR A TYPICAL HOUSEHOLD 40-GALLON HOT-WATER TANK, 30 MINUTES FOR AN 80-GALLON HOT WATER TANK OR LARGER. HOT WATER IS THEN SAFE TO USE FOR WASHING HANDS, AND FOR HANDWASHING OF DISHES, POTS AND PANS, ETC.

DISHWASHER: AFTER FLUSHING THE HOT WATER PIPES AND WATER HEATER, RUN YOUR DISHWASHER ON EMPTY ONE TIME.

ICE MACHINES: DISPOSE OF ANY ICE FROM BEFORE OR DURING THE BOIL ORDER AND FLUSH THE WATER FEED LINES BY RUNNING THE ICE MAKER FOR 24 HOURS AND DISPOSING OF THIS BATCH AS WELL. WIPE DOWN THE ICE BIN WITH A DISINFECTANT.

WATER DISPENSERS ON FRIGDES: WATER DISPENSERS FROM REFRIGERATORS SHOULD BE FLUSHED THROUGH AT LEAST ONE QUART OF WATER. IF UNSURE OF YOUR DISPENSER'S CAPACITY, REFER TO MANUFACTURER SPECIFICATIONS.

HUMIDIFIERS: DISCARD ANY WATER USED IN HUMIDIFIERS, CONTINUOUS POSITIVE AIRWAY PRESSURE (CPAP), ORAL, MEDICAL, OR HEALTH CARE DEVICES, AND RINSE THE DEVICE WITH CLEAN WATER.

WATER FILTERS: REPLACE ALL WATER FILTERS.

FOR FOOD SERVICE ESTABLISHMENTS, PLEASE SEE ADDITIONAL INSTRUCTIONS AT: [HTTPS://WWW.CPNMD.ORG/05-16-24-UPDATE-BOIL-WATER-ADVISORY-LIFTED](https://www.cpnmd.org/05-16-24-UPDATE-BOIL-WATER-ADVISORY-LIFTED)

CPNMD WOULD LIKE TO EXTEND OUR GRATITUDE TO THE COMMUNITY FOR THEIR PATIENCE AND COOPERATION DURING THIS TIME. WE ALSO COMMEND OUR STAFF AND THE CDPHE FOR THEIR SWIFT RESPONSE AND DILIGENT EFFORTS TO RESTORE THE SAFETY AND RELIABILITY OF OUR WATER SUPPLY.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT OUR CUSTOMER SERVICE LINE AT 303-688-8550.

Connection Advertisement

CASTLE PINES NORTH



METROPOLITAN DISTRICT™



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We are excited to unveil our new water cart. Fill up your reusable water bottle and stay hydrated at summer events in Castle Pines!

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Call our main office at 303-688-8550 or scan to fill out the form below! Visit www.cpnmd.org/cpnmd-community-water-cart-form to learn more.

Water Treatment Plant Upgrades

We are hard at work making big changes to our system! Stay tuned as we work to increase the reliability of your water and wastewater services. Here is a timeline of the projects. Visit www.cpnmd.org/capital-projects-see-what-we-re-working-on to learn more!

AUG 2023 Completed

HVAC System Upgrades

We have completed a full re-design of our treatment plant HVAC system. This new system increases operator safety, reduces hazardous environments, and completely separates our filter room from the rest of the facility, further protecting public health and safety.

Q2 2024 Completed: 8 weeks from start

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May Billing Insert



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October through April, we take full advantage of our renewable water resources. This is accomplished through an agreement with Centennial Water and Sanitation District. CWSD treats our stored renewable water in Chatfield Reservoir. We then use our Interconnect Pump Station to deliver their high-quality drinking water directly to our residents. Because of this, we include Centennial Water and Sanitation District's Consumer Confidence Report in addition to our own.

FILTER REHABILITATION PROGRAM

The Filter Rehabilitation Program marks a significant collaboration between Kennedy Jenks (KJ) and the District. The ultimate goal of this project is to enhance the operational efficiency of the Water Treatment Plant, by increasing the effectiveness of our iron and manganese removal, and increasing the production capacity of our plant. Currently, CPNMD is in pilot phase of this project. This phase involves testing various media options using the District's raw water, enabling us to assess performance metrics and determine the most suitable media types for the rehabilitation of the filter. Pilot testing is scheduled for 16 weeks.

Looking ahead, we anticipate the bidding process for the Filter Rehabilitation Project to take place in late 2024 or early 2025, following the completion of the pilot testing and design phase.



Watch for an insight into the Pilot Program by scanning the provided QR code.

Castle Pines North Metropolitan District
7404 Yorkshire Dr, Castle Pines CO 80108 • (303)-688-8550 • www.cpnmd.org

May Billing Insert Page 2



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Boil Water Advisory Communication Overview

Tuesday 5/14/2024

21:15

- CPNMD District Manager notified.
- Emergency notification posted to website. RE: Service interruption anticipated discolored water.

22:00

- E-mail blast sent to residents. RE: Service interruption anticipated discolored water.
- Social and Web Update

Wednesday 5/15/2024

07:01

- Update (email, social, web) RE: more details about the event.

07:40

- CDPHE is notified and Boil Advisory is issued.
- Emergency notification posted to website. RE: Boil Advisory

08:40

- Douglas County/ Douglas County Sheriff's Office notified; CODE RED (reverse 911) requested.

08:50

- Operations begins work to re-instate service to areas that can be done safely.
- System flushing operations begin.
- Boil Advisory Notification sent out via email.
- Press Release Sent
- Drinking Water Warning Sent
- Update (email, social, web) RE: Boil Water Advisory Sent Out

10:30

- CODE RED (reverse 911) begins rollout.
- 6 Traffic Control Trailer Signs are posted at District entry and exit points, notifying residents of Boil Advisory.

Boil Water Advisory Communication Overview

14:13

- Update (email, social, web) RE: informing residents service was restored, boil advisory still in effect.

15:45

- Update (email, social, web) RE: Prospective timeline to lift Boil Advisory

Thursday 5/16/2024

09:23

- Update (email, social, web) RE: Notification that samples are at the lab, and notice may be lifted pending results.

14:00

- CDPHE Rescinds Boil Water Notice, Notifies CPNMD
- Press Release Sent Out
- Update (email, social, web) RE: Boil Advisory Lifted

14:15

- CODE RED (reverse 911) initiated: RE Boil Advisory Lifted

14:30

- Traffic Control Signs updated RE: Boil Advisory Lifted

Crisis Communication Strategy

Purpose: To establish a comprehensive, single-stop crisis communication plan ensuring timely, accurate, and effective dissemination of information to all relevant stakeholders during a crisis.

This is modeled after our response to the Water Service Disruption in May 2024.

Crisis Communication Checklist

1. Assessment and Initial Response

- Assess the Situation: Determine the scope, scale, and nature of the crisis.
- Activate Crisis Team: Notify and assemble the crisis communication team. (CPNMD Communication Director)

2. Internal Communication

- Crisis Team Briefing: Conduct an initial briefing with the crisis team to discuss the situation and plan the communication strategy.
- Employee Notification: Inform all CPNMD employees and staff about the crisis and the planned response.

Please see following page for External Communication Steps.

EXTERNAL COMMUNICATION

Immediate Public Notification

- Reverse 911: Activate the reverse 911 system to notify residents with critical information and instructions.

Press Release

- Draft Press Release: Write a press release with detailed information about the crisis, including the time, location, nature of the crisis, and steps being taken.
- Send to Key Contacts:
 - Maisie Wingerter mwingarter@douglas.co.us
 - Jennifer Wiechmann jwiechmann@dcsheriff.net
 - Caroline Frizell cfrizell@douglas.co.us
 - Caitlin Gappa cgappa@douglas.co.us
 - Debrah Schnackenberg dschnacken@dcsheriff.net
 - Camden Bender Camden.Bender@castlepinesco.gov
 - Monica Gouty mgouty@douglas.co.us

Official State Forms

- Prepare and Submit State Forms: Ensure all necessary state forms are filled out and submitted promptly to relevant authorities. Attach these forms to all communication channels where applicable.

Digital and Online Updates

- Website Front Page Update: Post a prominent notification on the homepage with details about the crisis and ongoing updates.
- Website Emergency Notification: Utilize any website emergency notification features to alert visitors.
- Email Notification: Send an email to all subscribers with detailed information about the crisis and safety instructions and linking to more information on website.
- Social Media Updates: Post updates on all social media platforms including Instagram, Facebook, and Nextdoor. Ensure the information is consistent across all platforms.

Media Engagement

- Radio/Local Media Appearances: Schedule appearances and interviews with local radio and media outlets to provide live updates and reassure the public.

Follow-up Communication

- Continuous Updates: Provide regular updates through all communication channels as new information becomes available.
- FAQ and Resource Links: Share frequently asked questions and resources to help the public understand the situation and access necessary assistance.
- Public Inquiries: Designate point person to handle incoming questions from the public via phone, email, and social media.

Post-Crisis Communication

- De-briefing: Conduct a post-crisis debriefing with the Nathan Travis and CPNMD Communications Director to evaluate the response and communication effectiveness.
- Report: Prepare a detailed report on the crisis management and communication efforts.
- Community Communication: Once crisis is solved, send out a post-evaluation and transparency message 1-2 weeks after situation.



<i>TO:</i>	Castle Pines North Metropolitan District Board of Directors
<i>FROM:</i>	Phyllis Brown and Andrea Manion Community Resource Services of Colorado
<i>SUBJ:</i>	Financial Update
<i>DATE:</i>	5/28/2024

1. **Property and Specific Ownership Tax**–

- Douglas County tax revenues recognized by the District through April 2024 totaled \$613,309 (61.42% of 2024 budget). Property taxes for 2024 are allocated 75% to the Water Fund and 25% to the Wastewater Fund.

2. **Enterprise Fund Activity**

- Billed water usage in the month of April 2024 was 25,517,000, a 2.73% increase from water usage in April 2023.

	Total Billable Usage (Gallons)									
	2020	Cumulative	2021	Cumulative	2022	Cumulative	2023	Cumulative	2024	Cumulative
January	17,293,004	17,293,004	18,151,000	18,151,000	20,046,000	20,046,000	26,439,000	26,439,000	20,217,000	20,217,000
February	14,982,003	32,275,007	17,457,000	35,608,000	20,853,100	40,899,100	17,334,000	43,773,000	16,844,000	37,061,000
March	16,335,744	48,610,751	17,858,000	53,466,000	16,836,000	57,735,100	17,766,000	61,539,000	17,744,000	54,805,000
April	24,158,000	72,768,751	18,712,000	72,178,000	41,324,000	99,059,100	24,839,000	86,378,000	25,517,000	80,322,000
May	71,928,000	144,696,751	35,457,000	107,635,000	84,723,000	183,782,100	37,307,000	123,685,000		80,322,000
June	102,094,000	246,790,751	94,733,000	202,368,000	111,124,000	294,906,100	45,739,003	169,424,003		80,322,000
July	103,182,000	349,972,751	108,586,000	310,954,000	105,870,004	400,776,104	82,846,000	252,270,003		80,322,000
August	129,364,000	479,336,751	115,338,000	426,292,000	77,481,009	478,257,113	77,494,000	329,764,003		80,322,000
September	82,736,000	562,072,751	99,888,000	526,180,000	73,357,011	551,614,124	69,434,000	399,198,003		80,322,000
October	50,520,000	612,592,751	46,326,000	572,506,000	46,674,005	598,288,129	61,514,000	460,712,003		80,322,000
November	20,576,000	633,168,751	20,919,000	593,425,000	29,710,000	627,998,129	20,852,000	481,564,003		80,322,000
December	17,717,000	650,885,751	18,294,000	611,719,000	29,684,000	657,682,129	17,116,000	498,680,003		80,322,000

- Billed sewer usage was 18,771,751 for April 2024 vs 19,209,652 for April 2023, a 2.28% decrease.
- Water and sewer revenues for the month of April 2024 was \$522,495 vs \$515,322 in April 2023, a 1.39% increase.

CASTLE PINES NORTH METROPOLITAN DISTRICT
Property Taxes Reconciliation
2024

ASSESSED VALUATION	\$ 276,365,860
MILL LEVY	7.000
TEMPORARY MILL LEVY REDUCTION	(3.500)
	3.500
PROPERTY TAXES	\$ 967,281

	Current Year									
	Property Taxes	Delinquent Taxes, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	Due to City	Net Amount Received	Cumulative Amount Received	% of Total Property Taxes Received	
									Monthly	Y-T-D
January	\$ 5,697.10	-	\$ 6,959.68	-	\$ (85.47)	-	\$ 12,571.31	\$ 12,571.31	0.59%	0.59%
February	397,879.15	-	5,920.31	-	(5,968.15)	-	397,831.31	410,402.62	40.88%	41.46%
March	46,836.18	-	5,517.57	25.13	(702.96)	-	51,675.92	462,078.54	4.81%	46.27%
April	133,829.72	13,570.13	6,024.49	11.07	(2,205.06)	-	151,230.35	613,308.89	15.14%	61.42%
Adj							-	613,308.89	0.00%	61.42%
May							-	613,308.89	0.00%	61.42%
June							-	613,308.89	0.00%	61.42%
July							-	613,308.89	0.00%	61.42%
August							-	613,308.89	0.00%	61.42%
September							-	613,308.89	0.00%	61.42%
October							-	613,308.89	0.00%	61.42%
November							-	613,308.89	0.00%	61.42%
December							-	613,308.89	0.00%	61.42%
	\$ 584,242.15	\$ 13,570.13	\$ 24,422.05	\$ 36.20	\$ (8,961.64)	\$ -	\$ 613,308.89		61.42%	61.42%

Water 75%	Wastewater 25%	Total 100%
9,428.49	3,142.82	12,571.31
298,373.58	99,457.73	397,831.31
38,756.96	12,918.96	51,675.92
113,422.80	37,807.55	151,230.35
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
459,981.82	153,327.07	613,308.89

**Castle Pines North Metropolitan District
Disbursements Summary
For the Period April 18, 2024 - May 20, 2024
TO BE RATIFIED**

CHECKS - 28533 through 28622

Amount

Enterprise Funds

April 18, 2024 - April 30, 2024	\$ 872,517.54
May 1, 2024 - May 20, 2024	1,095,804.27

Total - Enterprise Funds	<u>\$ 1,968,321.81</u>
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TOTAL CHECKS TO BE RATIFIED	<u>\$ 1,968,321.81</u>
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ELECTRONIC PAYMENTS (all funds)

April 18, 2024 - April 30, 2024	\$ 31,717.13
May 1, 2024 - May 20, 2024	24,287.70

TOTAL ELECTRONIC PAYMENTS TO BE RATIFIED	<u>\$ 56,004.83</u>
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Total All Funds Payments to be Ratified	<u><u>\$ 2,024,326.64</u></u>
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**Castle Pines North Metropolitan District
Electronic Payments Report
For the Period April 18, 2024 - May 20, 2024
TO BE RATIFIED**

	Amount
<u>Electronic Payments</u>	
Xcel (Month-End April)	\$ 9,838.89
Payroll & payroll related items (Month-End April)	16,116.14
Payroll & payroll related items (Mid-Month May)	14,711.84
Bank Service Charges	5,835.70
United Healthcare	3,646.16
Bluefin	94.00
Citywide Visa Credit Card Payment	5,485.05
Total Electronic Payments	\$ 55,727.78
 <u>Castle Pines North Board of Directors</u>	
J. Blanckaert - Payment for Meeting Attendance	\$ 92.35
T. Radloff - Payment for Meeting Attendance	-
J. Krell - Payment for Meeting Attendance	92.35
L. Engquist - Payment for Meeting	92.35
J. Mulvey - No payment	-
Total payments to Board of Directors	\$ 277.05
 Total Electronic Payments to be Ratified - All funds	 \$ 56,004.83

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
360 Underground Ltd	Computer Check 28533	04/18/2024	04/18/2024 Posted	\$9,545.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$9,545.00	\$9,545.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
24051	04/11/2024	Locate Service-March 8	\$9,545.00	\$9,545.00	60-60-00-5361	Underground Utility Locates		\$6,204.25
24051	04/11/2024	Locate Service-March 8	\$9,545.00	\$9,545.00	60-61-00-5361	Underground Utility Locates		\$3,340.75
		<i>Totals:</i>						\$9,545.00
Backflow Secure; Management	Computer Check 28534	04/18/2024	04/18/2024 Posted	\$9,000.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$9,000.00	\$9,000.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
791	04/01/2024	Backflow Services Prog	\$9,000.00	\$9,000.00	60-60-00-5417	Professional Svcs - Backflow Proc		\$9,000.00
		<i>Totals:</i>						\$9,000.00
Centennial Water & Sanitation	Computer Check 28535	04/18/2024	04/18/2024 Posted	\$93,273.78	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$93,273.78	\$93,273.78 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
1111780412	03/31/2024	Centennial Water Deliv	\$34,910.25	\$34,910.25	60-60-00-5374	Centennial Delivery Charges		\$34,910.25
		<i>Totals:</i>						\$34,910.25
1111780413	03/31/2024	Centennial Water Deliv	\$58,363.53	\$58,363.53	60-60-00-5374	Centennial Delivery Charges		\$58,363.53
		<i>Totals:</i>						\$58,363.53
COMCAST	Computer Check 28536	04/18/2024	04/18/2024 Posted	\$170.47	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$170.47	\$170.47 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
8497202420309499	04/03/2024	HS Internet-7404 Yorks	\$170.47	\$170.47	60-60-00-5201	Telephone/Alarms		\$110.81
8497202420309499	04/03/2024	HS Internet-7404 Yorks	\$170.47	\$170.47	60-61-00-5201	Telephone/Alarms		\$59.66
		<i>Totals:</i>						\$170.47
Community Resource Services	Computer Check 28537	04/18/2024	04/18/2024 Posted	\$26,867.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$26,867.00	\$26,867.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	03/31/2024	Finance & Billing Servic	\$26,867.00	\$26,867.00	60-60-00-5145	Accounting and Payroll		\$17,463.55
	03/31/2024	Finance & Billing Servic	\$26,867.00	\$26,867.00	60-61-00-5145	Accounting and Payroll		\$9,403.45
		<i>Totals:</i>						\$26,867.00
CORE Electric Coop	Computer Check 28538	04/18/2024	04/18/2024 Posted	\$11,874.24	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$11,874.24	\$11,874.24 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
23793000	04/02/2024	Electrical Service	\$11,874.24	\$11,874.24	60-60-00-5202	Electricity & Natural Gas		\$174.67

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
23793000	04/02/2024	Electrical Service	\$11,874.24	\$11,874.24	60-60-00-5206	Electricity for Well Pumping		\$2,069.30
23793000	04/02/2024	Electrical Service	\$11,874.24	\$11,874.24	60-60-00-5207	Electricity for WTP		\$1,583.83
23793000	04/02/2024	Electrical Service	\$11,874.24	\$11,874.24	60-60-00-5208	Electricity for Booster Pump Stati		\$948.15
23793000	04/02/2024	Electrical Service	\$11,874.24	\$11,874.24	60-60-00-5330	Water Treatment Plant R&M		\$104.77
23793000	04/02/2024	Electrical Service	\$11,874.24	\$11,874.24	60-61-00-1125	ColoTrust Funds		\$94.05
23793000	04/02/2024	Electrical Service	\$11,874.24	\$11,874.24	60-61-00-5209	Electricity for Wastewater Pumpir		\$6,899.47
<i>Totals:</i>								\$11,874.24
Dana Kepner Co.	Computer Check 28539	04/18/2024	04/18/2024 Posted	\$677.42	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$677.42	\$677.42 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
1595981-00	04/03/2024	Sensus Reader	\$677.42	\$677.42	60-60-00-5226	Water Meters		\$677.42
<i>Totals:</i>								\$677.42
Diaz Construction Group LLC	Computer Check 28540	04/18/2024	04/18/2024 Posted	\$535,771.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$535,771.50	\$535,771.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
Pay App 1	04/15/2024	Yorkshire Water Line R	\$535,771.50	\$535,771.50	60-60-00-7768	Yorkshire Water Line Replacemer		\$535,771.50
<i>Totals:</i>								\$535,771.50
DTC Print Brokers	Computer Check 28541	04/18/2024	04/18/2024 Posted	\$795.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$795.00	\$795.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
2239	04/08/2024	Water Bill Inserts- 3/31	\$795.00	\$795.00	60-60-00-5169	Communications - Public Outrea		\$516.75
2239	04/08/2024	Water Bill Inserts- 3/31	\$795.00	\$795.00	60-61-00-5169	Communications - Public Outrea		\$278.25
<i>Totals:</i>								\$795.00
Family Support Registry	Computer Check 28542	04/18/2024	04/18/2024 Posted	\$286.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$286.50	\$286.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	04/15/2024	Wage Garnishment-FS	\$286.50	\$286.50	60-00-00-2110	Misc Accounts Payable		\$286.50
<i>Totals:</i>								\$286.50
Glacier Construction Co	Computer Check 28543	04/18/2024	04/18/2024 Posted	\$26,500.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$26,500.00	\$26,500.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
MISC2024 #1	04/09/2024	Temp Enclosure & Pilo	\$26,500.00	\$26,500.00	60-60-00-7756	WTP Filter Rehabilitation Program		\$26,500.00
<i>Totals:</i>								\$26,500.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Hach Company	Computer Check 28544	04/18/2024	04/18/2024 Posted	\$17,607.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$17,607.00	\$17,607.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
13986486	04/05/2024	Controllers & Service	\$17,607.00	\$17,607.00	60-60-00-5330	Water Treatment Plant R&M		\$17,607.00
<i>Totals:</i>								\$17,607.00
Hamre Rodriguez Ostrander	Computer Check 28545	04/18/2024	04/18/2024 Posted	\$188.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$188.00	\$188.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
14390	03/31/2024	Legal Service-Water Ri	\$188.00	\$188.00	60-60-00-5400	Professional Svcs - Water Rights		\$188.00
<i>Totals:</i>								\$188.00
Intuitech Inc	Computer Check 28546	04/18/2024	04/18/2024 Posted	\$13,324.41	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$13,324.41	\$13,324.41 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
4860	04/16/2024	Granular Media Filtrati	\$13,324.41	\$13,324.41	60-60-00-7756	WTP Filter Rehabilitation Program		\$13,324.41
<i>Totals:</i>								\$13,324.41
Letters Plus	Computer Check 28547	04/18/2024	04/18/2024 Posted	\$6,000.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$6,000.00	\$6,000.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	04/09/2024	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-60-00-5221	Postage & Freight		\$3,120.00
	04/09/2024	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-60-00-5222	Printing & Copying		\$780.00
	04/09/2024	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-61-00-5221	Postage & Freight		\$1,680.00
	04/09/2024	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-61-00-5222	Printing & Copying		\$420.00
<i>Totals:</i>								\$6,000.00
Molly Rosenmeyer Designs	Computer Check 28548	04/18/2024	04/18/2024 Posted	\$373.75	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$373.75	\$373.75 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
MR109	04/16/2024	Connection Ads & Inse	\$373.75	\$373.75	60-60-00-5169	Communications - Public Outrea		\$242.94
MR109	04/16/2024	Connection Ads & Inse	\$373.75	\$373.75	60-61-00-5169	Communications - Public Outrea		\$130.81
<i>Totals:</i>								\$373.75
Mountain Peak Controls Inc.	Computer Check 28549	04/18/2024	04/18/2024 Posted	\$1,740.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$1,740.00	\$1,740.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
30467	03/24/2024	Plant Controls Service	\$1,740.00	\$1,740.00	60-60-00-5330	Water Treatment Plant R&M		\$1,740.00
<i>Totals:</i>								\$1,740.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Office Depot Business Credit	Computer Check 28550	04/18/2024	04/18/2024 Posted	\$614.44	60-00-00-1127	Citywide Bank	\$0.00	\$614.44
					60-00-00-2100	Accounts Payable Co	\$614.44	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
6011566601198660	04/05/2024	Conference Room Tabl	\$614.44	\$614.44	60-60-00-5310	Building Repair & Maint		\$399.39
6011566601198660	04/05/2024	Conference Room Tabl	\$614.44	\$614.44	60-61-00-5310	Building Repair & Maint		\$215.05
<i>Totals:</i>								\$614.44
Pathian Administrators	Computer Check 28551	04/18/2024	04/18/2024 Posted	\$77.98	60-00-00-1127	Citywide Bank	\$0.00	\$77.98
					60-00-00-2100	Accounts Payable Co	\$77.98	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
189174	04/08/2024	Vision Insurance	\$77.98	\$77.98	60-60-00-5124	Employer Contr. Health Insurance		\$50.69
189174	04/08/2024	Vision Insurance	\$77.98	\$77.98	60-61-00-5124	Employer Contr. Health Insurance		\$27.29
<i>Totals:</i>								\$77.98
Pitney Bowes Inc.	Computer Check 28552	04/18/2024	04/18/2024 Posted	\$431.04	60-00-00-1127	Citywide Bank	\$0.00	\$431.04
					60-00-00-2100	Accounts Payable Co	\$431.04	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
1025141810	04/11/2024	Postage Machine Annu	\$431.04	\$431.04	60-60-00-5221	Postage & Freight		\$280.18
1025141810	04/11/2024	Postage Machine Annu	\$431.04	\$431.04	60-61-00-5221	Postage & Freight		\$150.86
<i>Totals:</i>								\$431.04
Plum Creek Water Reclamation	Computer Check 28553	04/18/2024	04/18/2024 Posted	\$62,779.03	60-00-00-1127	Citywide Bank	\$0.00	\$62,779.03
					60-00-00-2100	Accounts Payable Co	\$62,779.03	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
CPNMD0324	04/01/2024	Wastewater Treatment	\$60,695.70	\$60,695.70	60-61-00-5167	PCWRA Sewer Fees		\$60,695.70
RCPN0324	04/01/2024	Pond 16-March	\$2,083.33	\$2,083.33	60-60-00-5205	Reuse Pumping		\$2,083.33
<i>Totals:</i>								\$2,083.33
PURCHASE POWER	Computer Check 28554	04/18/2024	04/18/2024 Posted	\$500.00	60-00-00-1127	Citywide Bank	\$0.00	\$500.00
					60-00-00-2100	Accounts Payable Co	\$500.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
8000-9090-0231-7639	04/11/2024	Postage Meter Refill	\$500.00	\$500.00	60-60-00-5221	Postage & Freight		\$325.00
8000-9090-0231-7639	04/11/2024	Postage Meter Refill	\$500.00	\$500.00	60-61-00-5221	Postage & Freight		\$175.00
<i>Totals:</i>								\$500.00
QP Services LLC	Computer Check 28555	04/18/2024	04/18/2024 Posted	\$26,680.75	60-00-00-1127	Citywide Bank	\$0.00	\$26,680.75
					60-00-00-2100	Accounts Payable Co	\$26,680.75	\$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
QPS-000238-10	03/31/2024	Collections Systems As	\$26,680.75	\$26,680.75	60-61-00-5415	Grounds Maintenance Contract -		\$26,680.75
						<i>Totals:</i>		\$26,680.75
Seter, Vander Wall & Mielke, P.	Computer Check 28556	04/18/2024	04/18/2024 Posted	\$14,366.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$14,366.50	\$14,366.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
86885	03/31/2024	Legal Service- March	\$14,366.50	\$14,366.50	60-60-00-5163	Legal Services		\$9,338.22
86885	03/31/2024	Legal Service- March	\$14,366.50	\$14,366.50	60-61-00-5163	Legal Services		\$5,028.28
						<i>Totals:</i>		\$14,366.50
The Castle Pines Connection	Computer Check 28557	04/18/2024	04/18/2024 Posted	\$500.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$500.00	\$500.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
13859-Addition	04/01/2024	Full Page Ad- Back Paç	\$500.00	\$500.00	60-60-00-5169	Communications - Public Outrea		\$325.00
13859-Addition	04/01/2024	Full Page Ad- Back Paç	\$500.00	\$500.00	60-61-00-5169	Communications - Public Outrea		\$175.00
						<i>Totals:</i>		\$500.00
TW Summit Corporation	Computer Check 28558	04/18/2024	04/18/2024 Posted	\$7,031.85	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$7,031.85	\$7,031.85 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
32325	04/16/2024	2024 Valve Exercising f	\$7,031.85	\$7,031.85	60-60-00-5360	Water Distribution R&M		\$7,031.85
						<i>Totals:</i>		\$7,031.85
USA Blue Book	Computer Check 28559	04/18/2024	04/18/2024 Posted	\$2,087.33	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$2,087.33	\$2,087.33 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
INV00327025	04/05/2024	Hydrant Meter & Othe	\$2,087.33	\$2,087.33	60-60-00-5223	Operating Supplies		\$1,356.76
INV00327025	04/05/2024	Hydrant Meter & Othe	\$2,087.33	\$2,087.33	60-61-00-5223	Operating Supplies		\$730.57
						<i>Totals:</i>		\$2,087.33
Ronald Herring	One-Time Check 28560	04/18/2024	04/18/2024 Posted	\$75.51	60-00-00-1127 60-60-00-4409	Citywide Bank Refunds	\$0.00 \$75.51	\$75.51 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	04/18/2024		\$0.00	\$0.00	60-60-00-4409	Refunds		\$75.51
						<i>Totals:</i>		\$75.51
Susan & Steven Bohren	One-Time Check 28561	04/18/2024	04/18/2024 Posted	\$88.10	60-00-00-1127 60-60-00-4409	Citywide Bank Refunds	\$0.00 \$88.10	\$88.10 \$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	04/18/2024		\$0.00	\$0.00	60-60-00-4409	Refunds		\$88.10
							<i>Totals:</i>	\$88.10
David Perovich	One-Time Check 28562	04/18/2024	04/18/2024 Posted	\$303.48	60-00-00-1127 60-60-00-4409	Citywide Bank Refunds	\$0.00 \$303.48	\$303.48 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	04/18/2024		\$0.00	\$0.00	60-60-00-4409	Refunds		\$303.48
							<i>Totals:</i>	\$303.48
Laura Hebert	One-Time Check 28563	04/18/2024	04/18/2024 Posted	\$2,987.46	60-00-00-1127 60-60-00-7768	Citywide Bank Yorkshire Water Line	\$0.00 \$2,987.46	\$2,987.46 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	04/18/2024		\$0.00	\$0.00	60-60-00-7768	Yorkshire Water Line Replacemer		\$2,987.46
							<i>Totals:</i>	\$2,987.46
AIMS Team LLC	Computer Check 28564	05/02/2024	05/02/2024 Posted	\$10,440.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$10,440.00	\$10,440.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
CPNMD-2023-05	02/17/2024	AIMS Road Map 2023	\$10,440.00	\$10,440.00	60-60-00-5161	Professional Services		\$6,786.00
CPNMD-2023-05	02/17/2024	AIMS Road Map 2023	\$10,440.00	\$10,440.00	60-61-00-5161	Professional Services		\$3,654.00
							<i>Totals:</i>	\$10,440.00
Attention To Detail Painters	Computer Check 28566	05/02/2024	05/02/2024 Posted	\$10,870.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$10,870.00	\$10,870.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
7404-0	05/02/2024	Painting- Office & Con	\$10,870.00	\$10,870.00	60-60-00-7759	WTP Building Construction/Filter		\$10,870.00
							<i>Totals:</i>	\$10,870.00
Castle Pines Winwater Works C	Computer Check 28567	05/02/2024	05/02/2024 Posted	\$2,488.37	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$2,488.37	\$2,488.37 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
175492	04/10/2024	Fire Hose	\$2,488.37	\$2,488.37	60-60-00-5360	Water Distribution R&M		\$2,488.37
							<i>Totals:</i>	\$2,488.37
Clarity For Your Chaos Inc	Computer Check 28568	05/02/2024	05/02/2024 Posted	\$1,639.97	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$1,639.97	\$1,639.97 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
IN-10023	04/30/2024	WTP-Equipment	\$1,639.97	\$1,639.97	60-60-00-7759	WTP Building Construction/Filter		\$1,639.97

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
							<i>Totals:</i>	\$1,639.97
COMCAST	Computer Check 28569	05/02/2024	05/02/2024 Posted	\$359.41	60-00-00-1127	Citywide Bank	\$0.00	\$359.41
					60-00-00-2100	Accounts Payable Co	\$359.41	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
8497202420365418	04/18/2024	HS Internet- WTP	\$359.41	\$359.41	60-60-00-5201	Telephone/Alarms		\$359.41
							<i>Totals:</i>	\$359.41
Companion Life	Computer Check 28570	05/02/2024	05/02/2024 Posted	\$329.46	60-00-00-1127	Citywide Bank	\$0.00	\$329.46
					60-00-00-2100	Accounts Payable Co	\$329.46	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
773869	04/20/2024	Dental Insurance- May	\$329.46	\$329.46	60-60-00-5124	Employer Contr. Health Insurance		\$214.15
773869	04/20/2024	Dental Insurance- May	\$329.46	\$329.46	60-61-00-5124	Employer Contr. Health Insurance		\$115.31
							<i>Totals:</i>	\$329.46
The Castle Pines Connection	Computer Check 28571	05/02/2024	05/02/2024 Posted	\$2,000.00	60-00-00-1127	Citywide Bank	\$0.00	\$2,000.00
					60-00-00-2100	Accounts Payable Co	\$2,000.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
13959	05/01/2024	Full Page Ad	\$2,000.00	\$2,000.00	60-60-00-5169	Communications - Public Outreach		\$1,300.00
13959	05/01/2024	Full Page Ad	\$2,000.00	\$2,000.00	60-61-00-5169	Communications - Public Outreach		\$700.00
							<i>Totals:</i>	\$2,000.00
Continental Utility Solutions Inc	Computer Check 28572	05/02/2024	05/02/2024 Posted	\$240.00	60-00-00-1127	Citywide Bank	\$0.00	\$240.00
					60-00-00-2100	Accounts Payable Co	\$240.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
U35684	05/01/2024	SSL Renewal- 2 Years-6	\$240.00	\$240.00	60-60-00-5166	Software Support		\$156.00
U35684	05/01/2024	SSL Renewal- 2 Years-6	\$240.00	\$240.00	60-61-00-5166	Software Support		\$84.00
							<i>Totals:</i>	\$240.00
Elara Creatives	Computer Check 28573	05/02/2024	05/02/2024 Posted	\$6,325.00	60-00-00-1127	Citywide Bank	\$0.00	\$6,325.00
					60-00-00-2100	Accounts Payable Co	\$6,325.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
2770DD99-0006	05/02/2024	Digital Marketing- May	\$6,325.00	\$6,325.00	60-60-00-5169	Communications - Public Outreach		\$4,111.25
2770DD99-0006	05/02/2024	Digital Marketing- May	\$6,325.00	\$6,325.00	60-61-00-5169	Communications - Public Outreach		\$2,213.75
							<i>Totals:</i>	\$6,325.00
ENLIVE tv Services LLC	Computer Check 28574	05/02/2024	05/02/2024 Posted	\$200.00	60-00-00-1127	Citywide Bank	\$0.00	\$200.00
					60-00-00-2100	Accounts Payable Co	\$200.00	\$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
0144	05/01/2024	CDN-Board Meetings-l	\$200.00	\$200.00	60-60-00-5169	Communications - Public Outrea		\$130.00
0144	05/01/2024	CDN-Board Meetings-l	\$200.00	\$200.00	60-61-00-5169	Communications - Public Outrea		\$70.00
<i>Totals:</i>								\$200.00
EPR	Computer Check 28575	05/02/2024	05/02/2024 Posted	\$27,762.99	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$27,762.99	\$27,762.99 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
3789	04/26/2024	6674 Merrimack Dr- Ct	\$5,046.41	\$5,046.41	60-60-00-5330	Water Treatment Plant R&M		\$5,046.41
<i>Totals:</i>								\$5,046.41
3796	04/29/2024	7331 Shoreham Dr- Va	\$22,716.58	\$22,716.58	60-60-00-5330	Water Treatment Plant R&M		\$22,716.58
<i>Totals:</i>								\$22,716.58
Family Support Registry	Computer Check 28576	05/02/2024	05/02/2024 Posted	\$286.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$286.50	\$286.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	04/30/2024	Wage Garnishment-FS	\$286.50	\$286.50	60-00-00-2110	Misc Accounts Payable		\$286.50
<i>Totals:</i>								\$286.50
Greystone Technology Group	Computer Check 28577	05/02/2024	05/02/2024 Posted	\$1,859.56	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$1,859.56	\$1,859.56 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
84571	04/12/2024	Cloud Service-March	\$169.56	\$169.56	60-60-00-5166	Software Support		\$110.21
84571	04/12/2024	Cloud Service-March	\$169.56	\$169.56	60-61-00-5166	Software Support		\$59.35
<i>Totals:</i>								\$169.56
84830	05/01/2024	IT Service- May	\$1,690.00	\$1,690.00	60-60-00-5166	Software Support		\$1,098.50
84830	05/01/2024	IT Service- May	\$1,690.00	\$1,690.00	60-61-00-5166	Software Support		\$591.50
<i>Totals:</i>								\$1,690.00
HBS	Computer Check 28578	05/02/2024	05/02/2024 Posted	\$342.52	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$342.52	\$342.52 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
FR4123002	04/30/2024	Trash Service-7404 Yor	\$342.52	\$342.52	60-60-00-5204	Trash Removal		\$222.63
FR4123002	04/30/2024	Trash Service-7404 Yor	\$342.52	\$342.52	60-61-00-5204	Trash Removal		\$119.89
<i>Totals:</i>								\$342.52
Home Depot Credit Services	Computer Check 28579	05/02/2024	05/02/2024 Posted	\$386.87	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$386.87	\$386.87 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
7747	04/28/2024	Credit Card	\$386.87	\$386.87	60-60-00-5310	Building Repair & Maint		\$251.47
7747	04/28/2024	Credit Card	\$386.87	\$386.87	60-61-00-5310	Building Repair & Maint		\$135.40
<i>Totals:</i>								\$386.87
JAN PRO Cleaning Systems of	Computer Check 28580	05/02/2024	05/02/2024 Posted	\$788.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$788.00	\$788.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
282846	05/01/2024	Janitorial Service-CC-M	\$788.00	\$788.00	60-60-00-5229	Building Cleaning Expenses		\$512.20
282846	05/01/2024	Janitorial Service-CC-M	\$788.00	\$788.00	60-61-00-5229	Building Cleaning Expenses		\$275.80
<i>Totals:</i>								\$788.00
Jehn Water Consultants Inc.	Computer Check 28581	05/02/2024	05/02/2024 Posted	\$8,123.22	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$8,123.22	\$8,123.22 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
125.1/5-24	05/01/2024	General Water Rights	\$6,600.00	\$6,600.00	60-60-00-5167	Professional Services - Water Rig		\$6,600.00
<i>Totals:</i>								\$6,600.00
125.6/5-24	05/01/2024	Resume Review	\$120.00	\$120.00	60-60-00-5167	Professional Services - Water Rig		\$120.00
<i>Totals:</i>								\$120.00
871.1/5-24	05/01/2024	Hock Hocking Share	\$1,403.22	\$1,403.22	60-60-00-5316	Ditch/Land Rights Operating Exp		\$1,403.22
<i>Totals:</i>								\$1,403.22
Kennedy Jenks Consultants Inc	Computer Check 28582	05/02/2024	05/02/2024 Posted	\$132,183.46	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$132,183.46	\$132,183.46 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
171221	04/23/2024	Lagae Family Parcel	\$971.29	\$971.29	60-60-00-5165	Engineering Services Reimbursab		\$631.34
171221	04/23/2024	Lagae Family Parcel	\$971.29	\$971.29	60-61-00-5165	Engineering Svcs Reimbursable		\$339.95
<i>Totals:</i>								\$971.29
171222	04/23/2024	Lift Stations Permitting	\$32,430.79	\$32,430.79	60-61-00-7766	Waste Water - Lift Station Renov		\$32,430.79
<i>Totals:</i>								\$32,430.79
171223	04/23/2024	Liquid Ammonia Sulfat	\$15,745.31	\$15,745.31	60-60-00-7754	Backwash Reclaim Tank Upgrade		\$15,745.31
<i>Totals:</i>								\$15,745.31
171224	04/23/2024	Tank Rehabilitation Prc	\$15,785.85	\$15,785.85	60-60-00-7757	WTP Process Tank Rehab		\$15,785.85
<i>Totals:</i>								\$15,785.85
171225	04/23/2024	Well Vaults Rehabilitat	\$1,780.95	\$1,780.95	60-60-00-7760	Well Control Vault Rehab Progra		\$1,780.95
<i>Totals:</i>								\$1,780.95
171226	04/23/2024	Yorkshire Water Line R	\$17,095.63	\$17,095.63	60-60-00-7768	Yorkshire Water Line Replacemer		\$17,095.63
<i>Totals:</i>								\$17,095.63
171227	04/23/2024	Monarch Water Line R	\$9,629.93	\$9,629.93	60-60-00-7767	Monarch Waterline Replacement		\$9,629.93

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
							<i>Totals:</i>	\$9,629.93
171228	04/23/2024	Filter Beds Upgrade-Pil	\$22,681.61	\$22,681.61	60-60-00-7756	WTP Filter Rehabilitation Program		\$22,681.61
							<i>Totals:</i>	\$22,681.61
171229	04/23/2024	2024 General Engineer	\$16,062.10	\$16,062.10	60-60-00-5175	Engineering		\$9,811.70
171229	04/23/2024	2024 General Engineer	\$16,062.10	\$16,062.10	60-61-00-5164	Engineering Services		\$6,250.40
							<i>Totals:</i>	\$16,062.10
Level Engineering and Inspecti	Computer Check 28583	05/02/2024	05/02/2024 Posted	\$416,550.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$416,550.00	\$416,550.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
Task Order #1	04/08/2024	Parcel Transfer Project	\$416,550.00	\$416,550.00	60-60-00-5999	Parks, Trails and Open Space - IG		\$208,275.00
Task Order #1	04/08/2024	Parcel Transfer Project	\$416,550.00	\$416,550.00	60-61-00-5999	Parks, Trails and Open Space - IG		\$208,275.00
							<i>Totals:</i>	\$416,550.00
M Gilmore Electric LLC	Computer Check 28584	05/02/2024	05/02/2024 Posted	\$3,820.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$3,820.00	\$3,820.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
3795	04/29/2024	WTP- Magmeter mater	\$1,325.00	\$1,325.00	60-60-00-5330	Water Treatment Plant R&M		\$1,325.00
							<i>Totals:</i>	\$1,325.00
3794	04/29/2024	Conference Room- Ele	\$2,495.00	\$2,495.00	60-60-00-5310	Building Repair & Maint		\$1,621.75
3794	04/29/2024	Conference Room- Ele	\$2,495.00	\$2,495.00	60-61-00-5310	Building Repair & Maint		\$873.25
							<i>Totals:</i>	\$2,495.00
Mountain Peak Controls Inc.	Computer Check 28585	05/02/2024	05/02/2024 Posted	\$4,495.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$4,495.00	\$4,495.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
30491	04/19/2024	IPS Pump 2 VFD Troub	\$435.00	\$435.00	60-60-00-5360	Water Distribution R&M		\$435.00
							<i>Totals:</i>	\$435.00
30493	04/19/2024	LS & Well Sites- Radio	\$1,160.00	\$1,160.00	60-61-00-7766	Waste Water - Lift Station Renov		\$1,160.00
							<i>Totals:</i>	\$1,160.00
30495	04/19/2024	Auto Controls for Well:	\$725.00	\$725.00	60-60-00-5320	Wells R&M		\$725.00
							<i>Totals:</i>	\$725.00
30498	04/19/2024	Well Maintenance & W	\$2,175.00	\$2,175.00	60-60-00-5330	Water Treatment Plant R&M		\$2,175.00
							<i>Totals:</i>	\$2,175.00
Parker Trailer & RV	Computer Check 28586	05/02/2024	05/02/2024 Posted	\$5,880.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$5,880.00	\$5,880.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
2268	04/29/2024	2024 Forest River Trail	\$5,880.00	\$5,880.00	60-60-00-5169	Communications - Public Outrea		\$3,822.00
2268	04/29/2024	2024 Forest River Trail	\$5,880.00	\$5,880.00	60-61-00-5169	Communications - Public Outrea		\$2,058.00
<i>Totals:</i>								\$5,880.00
Parker Water and Sanitation Di	Computer Check 28587	05/02/2024	05/02/2024 Posted	\$9,347.58	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$9,347.58	\$9,347.58 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
44	04/24/2024	23 RH Reservoir Partne	\$9,347.58	\$9,347.58	60-60-00-5309	Reuter-Hess Maintenance Obliga		\$9,347.58
<i>Totals:</i>								\$9,347.58
Quench Buggy USA Inc	Computer Check 28588	05/02/2024	05/02/2024 Posted	\$23,100.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$23,100.00	\$23,100.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
SQBU1243	05/01/2024	Quench Cart	\$23,100.00	\$23,100.00	60-60-00-5169	Communications - Public Outrea		\$15,015.00
SQBU1243	05/01/2024	Quench Cart	\$23,100.00	\$23,100.00	60-61-00-5169	Communications - Public Outrea		\$8,085.00
<i>Totals:</i>								\$23,100.00
Semocor Inc	Computer Check 28589	05/02/2024	05/02/2024 Posted	\$40,905.17	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$40,905.17	\$40,905.17 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
6697	05/01/2024	ORC, WTP, LSs & Field	\$40,905.17	\$40,905.17	60-60-00-5147	Operations Staffing Contract		\$21,300.50
6697	05/01/2024	ORC, WTP, LSs & Field	\$40,905.17	\$40,905.17	60-60-00-5330	Water Treatment Plant R&M		\$4,328.68
6697	05/01/2024	ORC, WTP, LSs & Field	\$40,905.17	\$40,905.17	60-60-00-7766	Waste Water - Lift Station Renov		\$3,364.85
6697	05/01/2024	ORC, WTP, LSs & Field	\$40,905.17	\$40,905.17	60-61-00-5147	Operations Staffing Contract		\$11,574.50
6697	05/01/2024	ORC, WTP, LSs & Field	\$40,905.17	\$40,905.17	60-61-00-5370	Collection - Repair and Maintena		\$336.64
<i>Totals:</i>								\$40,905.17
TW Summit Corporation	Computer Check 28590	05/02/2024	05/02/2024 Posted	\$3,515.44	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$3,515.44	\$3,515.44 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
32332	04/29/2024	448 Brendon Ct-VB Toj	\$660.75	\$660.75	60-60-00-5360	Water Distribution R&M		\$660.75
<i>Totals:</i>								\$660.75
32329	04/29/2024	Valve Exercising- Mon	\$2,854.69	\$2,854.69	60-60-00-5360	Water Distribution R&M		\$2,854.69
<i>Totals:</i>								\$2,854.69
USA Blue Book	Computer Check 28591	05/02/2024	05/02/2024 Posted	\$1,748.10	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$1,748.10	\$1,748.10 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
INV00332989	04/12/2024	Hard Hats	\$298.35	\$298.35	60-60-00-5223	Operating Supplies		\$193.93
INV00332989	04/12/2024	Hard Hats	\$298.35	\$298.35	60-61-00-5223	Operating Supplies		\$104.42
						<i>Totals:</i>		\$298.35
INV00338354	04/17/2024	Gate Valves	\$1,449.75	\$1,449.75	60-60-00-5226	Water Meters		\$1,449.75
						<i>Totals:</i>		\$1,449.75
Utility Notification Ctr CO	Computer Check 28592	05/02/2024	05/02/2024 Posted	\$309.60	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$309.60	\$309.60 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
224040380	04/30/2024	Locate Service-April	\$309.60	\$309.60	60-60-00-5361	Underground Utility Locates		\$201.24
224040380	04/30/2024	Locate Service-April	\$309.60	\$309.60	60-61-00-5361	Underground Utility Locates		\$108.36
						<i>Totals:</i>		\$309.60
VIP Video Productions	Computer Check 28593	05/02/2024	05/02/2024 Posted	\$4,000.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$4,000.00	\$4,000.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
9326	04/19/2024	Board Meetings- Videc	\$4,000.00	\$4,000.00	60-60-00-5169	Communications - Public Outreach		\$2,600.00
9326	04/19/2024	Board Meetings- Videc	\$4,000.00	\$4,000.00	60-61-00-5169	Communications - Public Outreach		\$1,400.00
						<i>Totals:</i>		\$4,000.00
Window Tint City LLC	Computer Check 28594	05/02/2024	05/02/2024 Posted	\$645.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$645.00	\$645.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	04/05/2024	Door & Window Tintin	\$645.00	\$645.00	60-60-00-5310	Building Repair & Maint		\$419.25
	04/05/2024	Door & Window Tintin	\$645.00	\$645.00	60-61-00-5310	Building Repair & Maint		\$225.75
						<i>Totals:</i>		\$645.00
Xerox Financial Services	Computer Check 28595	05/02/2024	05/02/2024 Posted	\$470.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$470.00	\$470.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
5634465	04/11/2024	Copy Machine Lease-A	\$470.00	\$470.00	60-60-00-5222	Printing & Copying		\$305.50
5634465	04/11/2024	Copy Machine Lease-A	\$470.00	\$470.00	60-61-00-5222	Printing & Copying		\$164.50
						<i>Totals:</i>		\$470.00
Attention To Detail Painters	Computer Check - vo 28565	05/02/2024	05/02/2024 Do not post	\$10,870.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$10,870.00	\$10,870.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
7404-0	05/02/2024	Painting- Office & Con	\$10,870.00	\$10,870.00	60-60-00-7759	WTP Building Construction/Filter		\$10,870.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
							<i>Totals:</i>	\$10,870.00
AtoZ Complete Home Repair	Computer Check 28596	05/15/2024	05/15/2024 Not yet posted	\$11,141.03	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$11,141.03	\$11,141.03 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
24-2059	05/14/2024	WTP-Remodel Work	\$5,365.00	\$5,365.00	60-60-00-7759	WTP Building Construction/Filter		\$5,365.00
							<i>Totals:</i>	\$5,365.00
24-2061	05/14/2024	WTP-Remodel Project	\$5,776.03	\$5,776.03	60-60-00-7759	WTP Building Construction/Filter		\$5,776.03
							<i>Totals:</i>	\$5,776.03
Backflow Secure; Management	Computer Check 28597	05/15/2024	05/15/2024 Not yet posted	\$9,000.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$9,000.00	\$9,000.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
794	05/01/2024	Backflow Services Prog	\$9,000.00	\$9,000.00	60-60-00-5417	Professional Svcs - Backflow Proc		\$9,000.00
							<i>Totals:</i>	\$9,000.00
Broken Arrow Landscape & De	Computer Check 28598	05/15/2024	05/15/2024 Not yet posted	\$43,530.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$43,530.00	\$43,530.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
0003-2024	04/29/2024	WTP- Concrete Project	\$43,530.00	\$43,530.00	60-60-00-5360	Water Distribution R&M		\$43,530.00
							<i>Totals:</i>	\$43,530.00
CenturyLink	Computer Check 28599	05/15/2024	05/15/2024 Not yet posted	\$161.05	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$161.05	\$161.05 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
720-733-3949-311B	04/25/2024	Fire Alarm Phone Line-	\$161.05	\$161.05	60-60-00-5201	Telephone/Alarms		\$104.68
720-733-3949-311B	04/25/2024	Fire Alarm Phone Line-	\$161.05	\$161.05	60-61-00-5201	Telephone/Alarms		\$56.37
							<i>Totals:</i>	\$161.05
Clarity For Your Chaos Inc	Computer Check 28600	05/15/2024	05/15/2024 Not yet posted	\$6,865.90	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$6,865.90	\$6,865.90 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
IN-10025	05/09/2024	WTP- Equipment Orde	\$5,737.79	\$5,737.79	60-60-00-7759	WTP Building Construction/Filter		\$5,737.79
							<i>Totals:</i>	\$5,737.79
IN-10027	05/15/2024	Industrial Cord Reel	\$1,128.11	\$1,128.11	60-60-00-7759	WTP Building Construction/Filter		\$1,128.11
							<i>Totals:</i>	\$1,128.11
COMCAST	Computer Check 28601	05/15/2024	05/15/2024 Not yet posted	\$170.47	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$170.47	\$170.47 \$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
8497202420309499	05/03/2024	HS Internet-7404 Yorks	\$170.47	\$170.47	60-60-00-5201	Telephone/Alarms		\$110.81
8497202420309499	05/03/2024	HS Internet-7404 Yorks	\$170.47	\$170.47	60-61-00-5201	Telephone/Alarms		\$59.66
<i>Totals:</i>								\$170.47
Community Resource Services	Computer Check 28602	05/15/2024	05/15/2024 Not yet posted	\$19,112.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$19,112.00	\$19,112.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	04/30/2024	Finance & Billing Serv	\$19,112.00	\$19,112.00	60-60-00-5145	Accounting and Payroll		\$12,422.80
	04/30/2024	Finance & Billing Serv	\$19,112.00	\$19,112.00	60-61-00-5145	Accounting and Payroll		\$6,689.20
<i>Totals:</i>								\$19,112.00
CORE Electric Coop	Computer Check 28603	05/15/2024	05/15/2024 Not yet posted	\$50,379.19	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$50,379.19	\$50,379.19 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
23793000	05/02/2024	Electrical Service	\$50,379.19	\$50,379.19	60-60-00-5202	Electricity & Natural Gas		\$253.21
23793000	05/02/2024	Electrical Service	\$50,379.19	\$50,379.19	60-60-00-5206	Electricity for Well Pumping		\$37,739.48
23793000	05/02/2024	Electrical Service	\$50,379.19	\$50,379.19	60-60-00-5207	Electricity for WTP		\$3,937.21
23793000	05/02/2024	Electrical Service	\$50,379.19	\$50,379.19	60-60-00-5208	Electricity for Booster Pump Stati		\$815.86
23793000	05/02/2024	Electrical Service	\$50,379.19	\$50,379.19	60-60-00-5330	Water Treatment Plant R&M		\$105.40
23793000	05/02/2024	Electrical Service	\$50,379.19	\$50,379.19	60-61-00-5202	Electricity & Natural Gas		\$136.34
23793000	05/02/2024	Electrical Service	\$50,379.19	\$50,379.19	60-61-00-5209	Electricity for Wastewater Pumpir		\$7,391.69
<i>Totals:</i>								\$50,379.19
Dana Kepner Co.	Computer Check 28604	05/15/2024	05/15/2024 Not yet posted	\$224.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$224.00	\$224.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
1565642-02	05/07/2024	Meter Supplies	\$224.00	\$224.00	60-60-00-5226	Water Meters		\$224.00
<i>Totals:</i>								\$224.00
Daupler Inc	Computer Check 28605	05/15/2024	05/15/2024 Not yet posted	\$24,605.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$24,605.00	\$24,605.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
INV-000819	05/02/2024	Emergency Response	\$24,605.00	\$24,605.00	60-60-00-5201	Telephone/Alarms		\$15,993.25
INV-000819	05/02/2024	Emergency Response	\$24,605.00	\$24,605.00	60-61-00-5201	Telephone/Alarms		\$8,611.75
<i>Totals:</i>								\$24,605.00
DTC Print Brokers	Computer Check 28606	05/15/2024	05/15/2024 Not yet posted	\$795.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$795.00	\$795.00 \$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
2257	05/13/2024	Water Bill Inserts-4/30,	\$795.00	\$795.00	60-60-00-5169	Communications - Public Outrea		\$516.75
2257	05/13/2024	Water Bill Inserts-4/30,	\$795.00	\$795.00	60-61-00-5169	Communications - Public Outrea		\$278.25
<i>Totals:</i>								\$795.00
Family Support Registry	Computer Check 28607	05/15/2024	05/15/2024 Not yet posted	\$286.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$286.50	\$286.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	05/15/2024	Wage Garnishment-FS	\$286.50	\$286.50	60-00-00-2110	Misc Accounts Payable		\$286.50
<i>Totals:</i>								\$286.50
Hamre Rodriguez Ostrander	Computer Check 28608	05/15/2024	05/15/2024 Not yet posted	\$224.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$224.00	\$224.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
14553	04/30/2024	Legal Service- Water R	\$224.00	\$224.00	60-60-00-5400	Professional Svcs - Water Rights		\$224.00
<i>Totals:</i>								\$224.00
Highlands Ranch Metro District	Computer Check 28609	05/15/2024	05/15/2024 Not yet posted	\$51.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$51.50	\$51.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
97288	04/15/2024	Pump Station	\$51.50	\$51.50	60-60-00-5374	Centennial Delivery Charges		\$51.50
<i>Totals:</i>								\$51.50
Intuitech Inc	Computer Check 28610	05/15/2024	05/15/2024 Not yet posted	\$9,320.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$9,320.00	\$9,320.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
4885	05/13/2024	Granular Media Filtrati	\$9,320.00	\$9,320.00	60-60-00-7756	WTP Filter Rehabilitation Program		\$9,320.00
<i>Totals:</i>								\$9,320.00
Level Engineering and Inspecti	Computer Check 28611	05/15/2024	05/15/2024 Not yet posted	\$6,032.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$6,032.50	\$6,032.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
2024-4	05/02/2024	Contract 17571- Gen C	\$6,032.50	\$6,032.50	60-60-00-5164	Engineering Services		\$871.00
2024-4	05/02/2024	Contract 17571- Gen C	\$6,032.50	\$6,032.50	60-60-00-5400	Professional Svcs - Water Rights		\$410.00
2024-4	05/02/2024	Contract 17571- Gen C	\$6,032.50	\$6,032.50	60-60-00-5999	Parks, Trails and Open Space - IG		\$2,783.63
2024-4	05/02/2024	Contract 17571- Gen C	\$6,032.50	\$6,032.50	60-61-00-5164	Engineering Services		\$469.00
2024-4	05/02/2024	Contract 17571- Gen C	\$6,032.50	\$6,032.50	60-61-00-5999	Parks, Trails and Open Space - IG		\$1,498.87
<i>Totals:</i>								\$6,032.50
M Gilmore Electric LLC	Computer Check	05/15/2024	05/15/2024	\$1,490.00	60-00-00-1127	Citywide Bank	\$0.00	\$1,490.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	28612		Not yet posted		60-00-00-2100	Accounts Payable Co	\$1,490.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
3807	05/07/2024	WTP- Install Wiring Arr	\$1,490.00	\$1,490.00	60-60-00-5330	Water Treatment Plant R&M		\$1,490.00
						<i>Totals:</i>		\$1,490.00
Mountain Peak Controls Inc.	Computer Check 28613	05/15/2024	05/15/2024 Not yet posted	\$19,954.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$19,954.50	\$19,954.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
30513	05/03/2024	Troubleshoot Well Flov	\$1,522.50	\$1,522.50	60-60-00-5320	Wells R&M		\$942.50
30513	05/03/2024	Troubleshoot Well Flov	\$1,522.50	\$1,522.50	60-60-00-5330	Water Treatment Plant R&M		\$580.00
						<i>Totals:</i>		\$1,522.50
30516	05/03/2024	BW Supply Level Senc	\$1,450.00	\$1,450.00	60-60-00-5330	Water Treatment Plant R&M		\$1,450.00
						<i>Totals:</i>		\$1,450.00
30524	05/07/2024	Wells- Cell Modems &	\$4,312.00	\$4,312.00	60-60-00-5320	Wells R&M		\$4,312.00
						<i>Totals:</i>		\$4,312.00
30530	05/10/2024	Well 4 Control Panel R	\$12,670.00	\$12,670.00	60-60-00-5320	Wells R&M		\$12,670.00
						<i>Totals:</i>		\$12,670.00
Office Depot Business Credit	Computer Check 28614	05/15/2024	05/15/2024 Not yet posted	\$1,465.68	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$1,465.68	\$1,465.68 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
6011566601198660	05/06/2024	Office Furniture	\$1,465.68	\$1,465.68	60-60-00-7759	WTP Building Construction/Filter		\$1,465.68
						<i>Totals:</i>		\$1,465.68
Pathian Administrators	Computer Check 28615	05/15/2024	05/15/2024 Not yet posted	\$77.98	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$77.98	\$77.98 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
192242	05/09/2024	Vision Insurance	\$77.98	\$77.98	60-60-00-5124	Employer Contr. Health Insurance		\$50.69
192242	05/09/2024	Vision Insurance	\$77.98	\$77.98	60-61-00-5124	Employer Contr. Health Insurance		\$27.29
						<i>Totals:</i>		\$77.98
Plum Creek Water Reclamation	Computer Check 28616	05/15/2024	05/15/2024 Not yet posted	\$62,779.03	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$62,779.03	\$62,779.03 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
CPNMD0424	05/01/2024	Wastewater Treatment	\$60,695.70	\$60,695.70	60-61-00-5167	PCWRA Sewer Fees		\$60,695.70
						<i>Totals:</i>		\$60,695.70
RCPN0424	05/01/2024	Pond 16-April	\$2,083.33	\$2,083.33	60-60-00-5205	Reuse Pumping		\$2,083.33
						<i>Totals:</i>		\$2,083.33

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Power Systems West Colorado	Computer Check 28617	05/15/2024	05/15/2024 Not yet posted	\$9,067.88	60-00-00-1127	Citywide Bank	\$0.00	\$9,067.88
					60-00-00-2100	Accounts Payable Co	\$9,067.88	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
SI2466001408	04/30/2024	LS- Generator Mainten	\$845.40	\$845.40	60-61-00-5340	Lift Station - Repairs and Mainte	\$845.40	
						<i>Totals:</i>	\$845.40	
SI2466001409	04/30/2024	LS-Generator Mainten:	\$799.05	\$799.05	60-61-00-5340	Lift Station - Repairs and Mainte	\$799.05	
						<i>Totals:</i>	\$799.05	
SI2466001410	04/30/2024	LS- Generator Mainten	\$799.05	\$799.05	60-61-00-5340	Lift Station - Repairs and Mainte	\$799.05	
						<i>Totals:</i>	\$799.05	
SI2466001411	04/30/2024	LS- Generator Mainten	\$1,420.14	\$1,420.14	60-61-00-5340	Lift Station - Repairs and Mainte	\$1,420.14	
						<i>Totals:</i>	\$1,420.14	
SI2466001437	04/30/2024	LS- Generator Mainten	\$756.82	\$756.82	60-61-00-5340	Lift Station - Repairs and Mainte	\$756.82	
						<i>Totals:</i>	\$756.82	
SI2466001439	04/30/2024	LS- Generator Mainten	\$756.82	\$756.82	60-61-00-5340	Lift Station - Repairs and Mainte	\$756.82	
						<i>Totals:</i>	\$756.82	
SI2466001441	04/30/2024	LS 7-Generator Mainte	\$756.82	\$756.82	60-61-00-5340	Lift Station - Repairs and Mainte	\$756.82	
						<i>Totals:</i>	\$756.82	
SI2466001443	04/30/2024	LS 7-Generator Mainte	\$756.82	\$756.82	60-61-00-5340	Lift Station - Repairs and Mainte	\$756.82	
						<i>Totals:</i>	\$756.82	
SI2466001444	04/30/2024	LS 3- Generator Mainte	\$1,420.14	\$1,420.14	60-61-00-5340	Lift Station - Repairs and Mainte	\$1,420.14	
						<i>Totals:</i>	\$1,420.14	
SI2466001445	04/30/2024	LS 6-Generator Mainte	\$756.82	\$756.82	60-61-00-5340	Lift Station - Repairs and Mainte	\$756.82	
						<i>Totals:</i>	\$756.82	
QP Services LLC	Computer Check 28618	05/15/2024	05/15/2024 Not yet posted	\$64,354.86	60-00-00-1127	Citywide Bank	\$0.00	\$64,354.86
					60-00-00-2100	Accounts Payable Co	\$64,354.86	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
PJINV001201	04/26/2024	MH Lid Repair	\$3,272.18	\$3,272.18	60-61-00-5400	Collection - Emergency Response	\$3,272.18	
						<i>Totals:</i>	\$3,272.18	
PJINV001255	04/30/2024	LS Improvements	\$20,020.25	\$20,020.25	60-61-00-5370	Collection - Repair and Maintena	\$20,020.25	
						<i>Totals:</i>	\$20,020.25	
PJINV001254	04/30/2024	Monarch Dewatering	\$6,144.42	\$6,144.42	60-61-00-5370	Collection - Repair and Maintena	\$6,144.42	
						<i>Totals:</i>	\$6,144.42	
001	04/30/2024	2024 MH Raising	\$9,258.29	\$9,258.29	60-61-00-5370	Collection - Repair and Maintena	\$9,258.29	
						<i>Totals:</i>	\$9,258.29	
002	04/30/2024	2024 MH Raising	\$3,050.00	\$3,050.00	60-61-00-5370	Collection - Repair and Maintena	\$3,050.00	
						<i>Totals:</i>	\$3,050.00	
PJINV001271	04/30/2024	2024 Maintenance Cor	\$22,609.72	\$22,609.72	60-61-00-5415	Grounds Maintenance Contract -	\$22,609.72	
						<i>Totals:</i>	\$22,609.72	

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Seter, Vander Wall & Mielke, P.	Computer Check 28619	05/15/2024	05/15/2024	\$9,280.73	60-00-00-1127	Citywide Bank	\$0.00	\$9,280.73	
			Not yet posted			60-00-00-2100	Accounts Payable Co	\$9,280.73	\$0.00
	Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	87027	04/30/2024	Legal Service-April	\$9,280.73	\$9,280.73	60-60-00-5163	Legal Services	\$6,032.47	
	87027	04/30/2024	Legal Service-April	\$9,280.73	\$9,280.73	60-61-00-5163	Legal Services	\$3,248.26	
							<i>Totals:</i>	\$9,280.73	
Triton Wireless	Computer Check 28620	05/15/2024	05/15/2024	\$11,520.00	60-00-00-1127	Citywide Bank	\$0.00	\$11,520.00	
			Not yet posted			60-00-00-2100	Accounts Payable Co	\$11,520.00	\$0.00
	Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	1206	04/26/2024	Annual Cellular Plan (1	\$11,520.00	\$11,520.00	60-60-00-5201	Telephone/Alarms	\$7,488.00	
	1206	04/26/2024	Annual Cellular Plan (1	\$11,520.00	\$11,520.00	60-61-00-5201	Telephone/Alarms	\$4,032.00	
							<i>Totals:</i>	\$11,520.00	
USA Blue Book	Computer Check 28621	05/15/2024	05/15/2024	\$1,529.25	60-00-00-1127	Citywide Bank	\$0.00	\$1,529.25	
			Not yet posted			60-00-00-2100	Accounts Payable Co	\$1,529.25	\$0.00
	Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	INV00342211	04/22/2024	Tape Measure- 6 Ft Di	\$79.50	\$79.50	60-60-00-5360	Water Distribution R&M	\$79.50	
							<i>Totals:</i>	\$79.50	
	INV00351108	04/30/2024	HD Brass Gate Valve	\$1,449.75	\$1,449.75	60-60-00-5226	Water Meters	\$1,449.75	
							<i>Totals:</i>	\$1,449.75	
Land Title Guarantee Company	One-Time Check 28622	05/15/2024	05/15/2024	\$105.00	60-00-00-1127	Citywide Bank	\$0.00	\$105.00	
			Not yet posted			60-60-00-4409	Refunds	\$105.00	\$0.00
	Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
		05/15/2024		\$0.00	\$0.00	60-60-00-4409	Refunds	\$105.00	
							<i>Totals:</i>	\$105.00	
			Grand Totals:	\$1,968,321.81			\$1,968,321.81	\$1,968,321.81	
			A total of 90 payment(s) listed						

Castle Pines North Metro. District

Cash Disbursement Journals

Account Summary

Account Number	Description	Debit Amount	Credit Amount
60-00-00-1127	Citywide Bank	\$0.00	\$1,968,321.81
60-00-00-2100	Accounts Payable Control	\$1,964,762.26	\$1,964,762.26
60-00-00-2110	Misc Accounts Payable	\$859.50	\$0.00
60-60-00-4409	Refunds	\$572.09	\$0.00
60-60-00-5124	Employer Contr. Health Insurance	\$315.53	\$0.00
60-60-00-5145	Accounting and Payroll	\$29,886.35	\$0.00
60-60-00-5147	Operations Staffing Contract	\$21,300.50	\$0.00
60-60-00-5161	Professional Services	\$6,786.00	\$0.00
60-60-00-5163	Legal Services	\$15,370.69	\$0.00
60-60-00-5164	Engineering Services	\$871.00	\$0.00
60-60-00-5165	Engineering Services Reimbursable	\$631.34	\$0.00
60-60-00-5166	Software Support	\$1,364.71	\$0.00
60-60-00-5167	Professional Services - Water Rights	\$6,720.00	\$0.00
60-60-00-5169	Communications - Public Outreach	\$28,579.69	\$0.00
60-60-00-5175	Engineering	\$9,811.70	\$0.00
60-60-00-5201	Telephone/Alarms	\$24,166.96	\$0.00
60-60-00-5202	Electricity & Natural Gas	\$427.88	\$0.00
60-60-00-5204	Trash Removal	\$222.63	\$0.00
60-60-00-5205	Reuse Pumping	\$4,166.66	\$0.00
60-60-00-5206	Electricity for Well Pumping	\$39,808.78	\$0.00
60-60-00-5207	Electricity for WTP	\$5,521.04	\$0.00
60-60-00-5208	Electricity for Booster Pump Station	\$1,764.01	\$0.00
60-60-00-5221	Postage & Freight	\$3,725.18	\$0.00
60-60-00-5222	Printing & Copying	\$1,085.50	\$0.00
60-60-00-5223	Operating Supplies	\$1,550.69	\$0.00
60-60-00-5226	Water Meters	\$3,800.92	\$0.00
60-60-00-5229	Building Cleaning Expenses	\$512.20	\$0.00
60-60-00-5309	Reuter-Hess Maintenance Obligations	\$9,347.58	\$0.00
60-60-00-5310	Building Repair & Maint	\$2,691.86	\$0.00
60-60-00-5316	Ditch/Land Rights Operating Expenses	\$1,403.22	\$0.00
60-60-00-5320	Wells R&M	\$18,649.50	\$0.00
60-60-00-5330	Water Treatment Plant R&M	\$58,668.84	\$0.00
60-60-00-5360	Water Distribution R&M	\$57,080.16	\$0.00
60-60-00-5361	Underground Utility Locates	\$6,405.49	\$0.00
60-60-00-5374	Centennial Delivery Charges	\$93,325.28	\$0.00
60-60-00-5400	Professional Svcs - Water Rights Hamre,	\$822.00	\$0.00
60-60-00-5417	Professional Svcs - Backflow Program	\$18,000.00	\$0.00
60-60-00-5999	Parks, Trails and Open Space - IGA experi	\$211,058.63	\$0.00
60-60-00-7754	Backwash Reclaim Tank Upgrade	\$15,745.31	\$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

60-60-00-7756	WTP Filter Rehabilitation Program	\$71,826.02	\$0.00
60-60-00-7757	WTP Process Tank Rehab	\$15,785.85	\$0.00
60-60-00-7759	WTP Building Construction/Filter room/C	\$42,852.58	\$0.00
60-60-00-7760	Well Control Vault Rehab Program	\$1,780.95	\$0.00
60-60-00-7766	Waste Water - Lift Station Renovations	\$3,364.85	\$0.00
60-60-00-7767	Monarch Waterline Replacement Project	\$9,629.93	\$0.00
60-60-00-7768	Yorkshire Water Line Replacement Proje	\$555,854.59	\$0.00
60-61-00-1125	ColoTrust Funds	\$94.05	\$0.00
60-61-00-5124	Employer Contr. Health Insurance	\$169.89	\$0.00
60-61-00-5145	Accounting and Payroll	\$16,092.65	\$0.00
60-61-00-5147	Operations Staffing Contract	\$11,574.50	\$0.00
60-61-00-5161	Professional Services	\$3,654.00	\$0.00
60-61-00-5163	Legal Services	\$8,276.54	\$0.00
60-61-00-5164	Engineering Services	\$6,719.40	\$0.00
60-61-00-5165	Engineering Svcs Reimbursable	\$339.95	\$0.00
60-61-00-5166	Software Support	\$734.85	\$0.00
60-61-00-5167	PCWRA Sewer Fees	\$121,391.40	\$0.00
60-61-00-5169	Communications - Public Outreach	\$15,389.06	\$0.00
60-61-00-5201	Telephone/Alarms	\$12,819.44	\$0.00
60-61-00-5202	Electricity & Natural Gas	\$136.34	\$0.00
60-61-00-5204	Trash Removal	\$119.89	\$0.00
60-61-00-5209	Electricity for Wastewater Pumping	\$14,291.16	\$0.00
60-61-00-5221	Postage & Freight	\$2,005.86	\$0.00
60-61-00-5222	Printing & Copying	\$584.50	\$0.00
60-61-00-5223	Operating Supplies	\$834.99	\$0.00
60-61-00-5229	Building Cleaning Expenses	\$275.80	\$0.00
60-61-00-5310	Building Repair & Maint	\$1,449.45	\$0.00
60-61-00-5340	Lift Station - Repairs and Maintenance	\$9,067.88	\$0.00
60-61-00-5361	Underground Utility Locates	\$3,449.11	\$0.00
60-61-00-5370	Collection - Repair and Maintenance	\$38,809.60	\$0.00
60-61-00-5400	Collection - Emergency Response	\$3,272.18	\$0.00
60-61-00-5415	Grounds Maintenance Contract - Flower:	\$49,290.47	\$0.00
60-61-00-5999	Parks, Trails and Open Space - IGA experi	\$209,773.87	\$0.00
60-61-00-7766	Waste Water - Lift Station Renovations	\$33,590.79	\$0.00

Accounts Receivable Summary

From 04/01/2024 Through 04/30/2024

OPEN BALANCE		<u>Balance</u>
	555,896.22	555,896.22

<u>MONTHLY-Adjustment</u>	<u>Amount</u>	<u>Usage</u>	<u>Count</u>	
WATER	-1,060.22	0.00	8	554,836.00
SEWER	0.00	0.00	2	554,836.00
CAP MAINT WT	0.00	0.00	2	554,836.00
CUST CHG WTR	0.00	0.00	2	554,836.00
CUST CHG SWR	0.00	0.00	2	554,836.00
WAT.Penalty	-25.00	0.00	1	554,811.00
***Total Adjustment	<u>-1,085.22</u>	<u>0.00</u>	<u>17</u>	

<u>MONTHLY-Charge</u>	<u>Minimum</u>	<u>Overage</u>	<u>Usage</u>	<u>Count</u>	<u>Total</u>	
WATER	0.00	134,936.08	25,517,000.00	4,051	134,936.08	689,747.08
SEWER	0.00	131,515.61	18,771,751.00	3,952	131,515.61	821,262.69
CAP MAINT WT	150,276.84	0.00	0.00	4,049	150,276.84	971,539.53
CUST CHG WTR	47,971.55	0.00	0.00	4,049	47,971.55	1,019,511.08
CUST CHG SWR	56,720.52	0.00	0.00	3,951	56,720.52	1,076,231.60
***Total Charge	<u>254,968.91</u>	<u>266,451.69</u>	<u>44,288,751.00</u>	<u>20,052</u>	<u>521,420.60</u>	

<u>MONTHLY-Penalty</u>	<u>Amount</u>	<u>Count</u>	
WATER	1,975.00	79	1,078,206.60
SEWER	125.00	84	1,078,331.60
CAP MAINT WT	0.00	84	1,078,331.60
CUST CHG WTR	0.00	84	1,078,331.60
CUST CHG SWR	0.00	84	1,078,331.60
***Total Penalty	<u>2,100.00</u>	<u>415</u>	

<u>MONTHLY-Miscellaneous</u>	<u>Amount</u>	<u>Count</u>	
WATER Miscellaneous	60.00	5	1,078,391.60
***Total Miscellaneous	<u>60.00</u>	<u>5</u>	

<u>MONTHLY-Payment</u>	<u>Amount</u>	<u>Count</u>
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WATER	-103,354.63	3,654	975,036.97
WATER Miscellaneous	-12.00		975,024.97
SEWER	-130,320.91	3,614	844,704.06
DRAINAGE	-5.00	1	844,699.06
CAP MAINT WT	-159,989.76	3,753	684,709.30
CUST CHG WTR	-49,124.34	3,739	635,584.96
CUST CHG SWR	-57,607.45	3,617	577,977.51
WAT.Penalty	-2,581.45		575,396.06
SEW.Penalty	-207.42		575,188.64
***Total Payments	<u>-503,202.96</u>	<u>18,378</u>	

<u>MONTHLY-Return Check</u>	<u>Amount</u>	<u>Count</u>	<u>Balance</u>
WATER	703.24	9	575,891.88
WATER Miscellaneous	12.00		575,903.88
SEWER	276.21	8	576,180.09
CAP MAINT WT	287.21	8	576,467.30
CUST CHG WTR	108.68	8	576,575.98
CUST CHG SWR	131.80	8	576,707.78
***Total Return Check	<u>1,519.14</u>	<u>41</u>	

<u>MONTHLY-Refund</u>	<u>Amount</u>	<u>Count</u>	
WATER	467.09	3	577,174.87
***Total Refund	<u>467.09</u>	<u>3</u>	

Closing Balance 577,174.87

MEMORANDUM

TO: Castle Pines North Metropolitan District

FROM: Seter, Vander Wall & Mielke, P.C., Kim J. Seter, Esq.

DATE: May 22, 2024

RE: Legal Status Report for the May 28, 2024 Board Meeting

MATTER: DRAFT APRIL 17, 2024 WORK SESSION and APRIL 22, 2024 REGULAR MEETING MINUTES

Status: The draft minutes are in the meeting packet for review.

Action: Consider approval.

MATTER: GRAHAM AND PROPST IMMUNITY ACT NOTICE

Status: The property owners of 791 Briar Ridge Court gave notice of a claim of a water main leak that occurred in September 2023. The insurance carrier is handling this matter. No further updates.

Action: None required.

MATTER: CONSOLIDATION INQUIRY FROM HIDDEN POINTE METRO DISTRICT

Status: The attorney for Hidden Pointe advised me that he has retired and forwarded a message to the new attorney. No additional information.

Action: None required.

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MATTER: SERVICE PLAN AMENDMENT

Status: The intergovernmental agreements with the City requires CPN to amend its service plan to eliminate the District's Park and Recreation and Stormwater services.

The amendment is due 12/31/2024.

Action: None required.

MATTER: AMENDMENT TO RULES AND REGULATIONS

Status: Mr. Travis is working on a comprehensive response plan, portions of which can be added to the Rules and Regulations. The Board passed resolutions amending the rules and regulations three times in 2020 and once in 2021. However, the rules and regulations were never revised to incorporate these changes.

The Board asked us to prepare a brief memorandum summarizing the previous changes which was provided at the February 26, 2024 meeting.

Action: None required.

**MATTER: CORRECT DISTRICT DESIGNATION OF 7053, 7047 AND 7041
TURWESTON LANE AND OTHER PARCELS**

Status: We have drafted District Court Pleadings and Orders that will be filed with the Court soon. Upon receipt of the Court Orders and coordination with the County Assessor this matter will be completed.

Action: None required.

MATTER: SALE OF FARM PROPERTIES

Status: The District purchased farms in order to acquire the water rights. The water rights were sold to Aurora and Brighton. The Board would like to sell the surface rights and mineral interests.

We hired: (1) a mineral rights appraiser; and (2) a realtor with experience selling agricultural properties with mineral rights. We have also consulted with an oil and gas attorney experienced in selling publicly-owned oil and gas interests, and who has the connections that we will need to obtain the missing information from the oil and gas companies. Yesterday morning we finally obtained a lead on Oil and

Gas Leases that have been paying royalties to the District. We will examine those and have more information next month. Hopefully we can bring an RFP to you in July.

Action: None required.

MATTER: CDPHE NOTICE OF VIOLATION / CEASE AND DESIST / CLEAN-UP ORDER

Status: The CDPHE settlement proposal was accepted. Some Supplemental Environmental Projects have been identified. We are awaiting CDPHE's draft final settlement agreement.

Action: None required.

MATTER: CITY/DISTRICT STORMWATER SERVICES CONVEYANCE IGA

Status: All matters have been completed. This will be removed from the June report.

Action: None required.

MATTER: PARKS, OPEN SPACE AND RECREATIONAL FACILITIES IGA

Status: We received information yesterday concerning the engineers' scope of work. This will be written into a Seconded Amendment to the Parks IGA and brought to you in the June meeting.

Assignment of Cell Tower Leases to the City and conveyance of the community center with a lease back are in draft form. They will come before you in June.

Action: None required.

MATTER: SHARED-SPLITTER REPLACEMENT IGA

Status: We contacted CPMD counsel regarding next steps in this matter. CPMD counsel has not responded. We are following up again to determine next steps. You have approved the negotiation of an IGA with CPMD to be brought to you for approval.

Action: None required.

MATTER: REGIONAL AGREEMENT WITH DOMINION WATER AND CENTENNIAL

Status: We will discuss in Executive Session:

Recommended Motion: *I move the Board move into executive session as allowed by Section 24-6-402 (4)(a) and (e)(1) of the Colorado Revised Statutes to regarding possible renewable water partners and agreements.*

Action: None required.

MATTER: LIFT STATION NO. 5 EASEMENTS

Status: CPNMD needs an easement from Hidden Pointe HOA for Lift Station No. 5. It is being drafted now.

Action: None required at this time.

MATTER: FINANCE POLICY

Status: Nathan has identified several policies concerning financial matters like spending authorities and reserve accounts that may never have been completed many years ago. We will work on consolidating and preparing final proposed polices for your consideration.

Action: None required at this time.

MATTER: LAGAE RANCH FAMILY PARCELS #1 AND 2 EASEMENTS

Status: Certain utility easements located within Lagae Ranch Family Parcels #1 and 2 are to be partially vacated and re-executed to account for new development plans. These easement documents are being drafted now. Easement drafts are under review.

Action: None required at this time.

CASTLE PINES NORTH



METROPOLITAN DISTRICT™

Memorandum

From: Nathan J. Travis
To: CPNMD Board of Directors
Date: 5/28/2024
Re: District Manager's Report

SSO Violation Update

- No updates for this report, as we just looked at this comprehensively at the last study session and have an associated action item at this month's meeting.

Staffing

- I continue to explore possibly adding two additional staff members, and Assistant District Manager, and a Meter Field Services Foreman.

Conservation

- Slow the flow has begun scheduling appointments, the other programs are still struggling to gain traction, however we have seen a steady increase in program utilization. Special thanks to Director Krell, who has begun work to utilize the lawn replacement program, as well as our in-house rebate program.

Hidden Pointe Metro District- IGA

- No new updates here, initial contact has been made between attorneys.

Capital Project Updates (for additional information please refer to the engineering report)

- Yorkshire asphalt paving and concrete has still not been completed. We are actively working with the contractor to resolve this issue and get the project wrapped up.
- Monarch Waterline: The first of two waterline phases for this project has been completed, the waterline is installed, has passed testing, and been put in service.
- Filter Rehab Project: The filter pilot continues to progress nicely, I would like to schedule a tour for the next study session, with Kennedy Jenks and our Board Members.

Douglas County IGA

- This IGA allows us use of Eagle Eye imaging for our GIS system. These images are regularly updated, geo-rectified, and high resolution. Douglas County uses this program, and as part of their agreement with Eagle Eye can share access and imagery with other municipalities located within Douglas County. The county has requested that we sign an IGA for these services, however there is not an additional cost beyond that. They have recently done a similar IGA with Parker Water and Sanitation District.

PCWRA Amendment #7

- I am requesting approval of the included amendment, This amendment adjusts PCWRA board compensation policies. As all three directors are employees of the member districts, this amendment eliminates PCWRA board compensation for employees of the members. Payment is still an option should PCWRA ever have "citizen" Board members. Currently Board Member Compensation is paid to the individual districts, creating unnecessary work, and incurring unnecessary bank fees and costs.

PCL Construction Invoice

- PCL Construction has notified us of an un-paid (and never sent to us) invoice related to work completed on our Backwash Storage tank. This work was completed in 2021, however, for whatever reason the invoice was never sent to us. I have consulted with Legal and confirmed that we do indeed need to pay the invoice. PCL has confirmed that the invoice wasn't sent, and that they have not written it off as a loss. I have expressed my concern, and frustration with the extremely late billing, and at my request PCL has offered to allow us to pay the invoice in 2025, to avoid impacting the 2024 budget allocations. I am asking the board approve payment of this invoice, but that payment be delayed until January of 2025.

IPS Electrical Equipment Evaluation

- Testing has been completed at the interconnect pump station, this work was completed by Kennedy Jenks and Vertiv, I have attached a copy of the scope of work, I expect results, recommendations, and a summary of the testing by mid-June.
- M K
-) Vu

Upcoming Days Off (I will not be in the office)

- June 10th- 14th I will be attending the American Water Works Association @ Conference in Anaheim, CA
- K @

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF
DOUGLAS AND CASTLE PINES NORTH METROPOLITAN DISTRICT**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered into this ____ day of ____ 2024, by and between THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, State of Colorado (“COUNTY”), and the CASTLE PINES NORTH METROPOLITAN DISTRICT, a quasi-municipal corporation and political subdivision of the state of Colorado (the "DISTRICT").

WHEREAS, pursuant to the provisions of Article XIV, Section 18(2)(a) of the Colorado Constitution, and section 29-1-203, C.R.S., there is established a means whereby governmental units may cooperate or contract with one another to make the most efficient and effective use of their powers and responsibilities; and

WHEREAS, the DISTRICT seeks to obtain license and rights to software and aerial imagery acquired by COUNTY; and

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and the recitals as set forth above, the PARTIES agree:

1. **SUBJECT MATTER OF AGREEMENT.** This AGREEMENT sets forth the understanding of the PARTIES associated with the exchanges of consideration, access rights and usage of said software, and the responsibilities of the PARTIES under this AGREEMENT.
2. **EXCHANGE OF CONSIDERATION.** The PARTIES agree to the following exchanges of consideration under this AGREEMENT.
 - a. COUNTY shall provide DISTRICT access as an "Authorized User" to all Electronic Field Study software, Change Analysis software, oblique aerial imagery, and orthogonal imagery, training materials, system administration guides and documentation acquired under and within limitation of license by EagleView Technologies, Inc and Pictometry International Corp ("EAGLEVIEW"). COUNTY is permitted to distribute EAGLEVIEW to its Authorized Users per terms of paragraph 2.1 of Exhibit A.
3. **TERM OF AGREEMENT AND TERMINATION.** COUNTY shall grant DISTRICT use and license of EAGLEVIEW per considerations outlined in this agreement. The effective date of this IGA shall be from the date of signing by COUNTY and DISTRICT. This agreement shall remain in full force and effect unless either Party elects to terminate the Agreement upon 30 days written notice to the other Party, or per terms of license in force between COUNTY and EAGLEVIEW, as identified in Exhibit A.
4. **DEPLOYMENT AND OPERATION.** DISTRICT shall be fully responsible for all customization, installation, and deployment of EAGLEVIEW as required to suit DISTRICT needs. COUNTY is not obligated to provide maintenance, updates or support to DISTRICT in the installation, deployment or ongoing operations of EAGLEVIEW, per terms identified in Exhibit A.

5. **USAGE.** DISTRICT agrees that all usage of EAGLEVIEW will be limited to governmental use and that DISTRICT will not enter into any AGREEMENT for usage of EAGLEVIEW with any public, private or for-profit entity. DISTRICT further agrees to adhere to and is bound by, and has rights per all terms and conditions contained within EXHIBIT A.
6. **OWNERSHIP.** It is expressly understood by DISTRICT that COUNTY retains all rights and license to EAGLEVIEW and that through this AGREEMENT, COUNTY conveys rights and license for use but no ownership of EAGLEVIEW to DISTRICT.
7. **DISCLAIMER OF WARRANTY.** COUNTY makes no warranties or representations regarding applicability of EAGLEVIEW to DISTRICT or compatibility with infrastructure used by the DISTRICT. COUNTY shall not be liable for any direct, indirect, incidental, special, or consequential damages arising out of use of EAGLEVIEW, or inability to use EAGLEVIEW, or out of any breach of any warranty.
8. **APPROPRIATION OF FUNDS.** In accord with the Colorado Constitution, Article X, Section 20, performance of DISTRICT'S obligations or COUNTY'S obligations under this AGREEMENT is expressly subject to appropriation and availability of funds for that purpose. Nothing in this IGA shall be deemed or construed as a multiple year fiscal obligation under the meaning of Colorado Constitution Article X, Section 20, also known as the TABOR Amendment.
9. **NOTICE.** Any notice required by this AGREEMENT shall be given, in writing, as follows:
 - i. To CASTLE PINES METROPOLITAN DISTRICT
Attn: Nathan Travis, District Manager
CASTLE PINES METROPOLITAN DISTRICT
7404 Yorkshire Dr,
Castle Pines, CO 80108
 - ii. To DOUGLAS COUNTY:
Douglas County Government
Attn: Terry Lyons, Manager, IT -Land Solutions
100 Third Street
Castle Rock, CO 80104
10. **APPLICABLE LAW.** The PARTIES agree to comply with applicable federal, state and local statutes, charter provisions, ordinances, rules, regulations, and standards as are in effect at the time this AGREEMENT is executed. Any disputes arising under this AGREEMENT shall be resolved in Douglas County District Court in the State of Colorado. The PARTIES may select informal resolution of disputes. Prior to filing litigation, the PARTIES shall discuss participation in alternative dispute resolution, which may include pre-suit mediation or settlement conferences.

11. **NON-WAIVER.** The PARTIES shall not be excused from complying with any provisions of this AGREEMENT by failure of any party to insist upon or seek compliance with such provisions.
12. **SEVERABLY.** Should any one or more provisions of this AGREEMENT be determined to be illegal or unenforceable, all other provisions nevertheless shall remain effective; provided, however, the PARTIES shall forthwith enter into good faith negotiations and proceed with due diligence to draft a term that will achieve the original intent of the PARTIES hereunder.
13. **AMENDMENT.** This AGREEMENT may be amended, modified, or changed, in whole or in part, only by written AGREEMENT executed by the PARTIES hereto.
14. **INTENT OF AGREEMENT.** Except as otherwise stated herein, this AGREEMENT is intended to describe the rights and responsibilities of and between the named PARTIES and is not intended to, and shall not be deemed to confer rights upon any persons or entities not named as PARTIES, nor to limit in any way the powers and responsibilities of the PARTIES and any other entity not a party hereto.
15. **ASSIGNABILITY.** No party hereto shall assign its rights or delegate its duties hereunder without the prior written consent of the other PARTIES.
16. **HEADINGS FOR CONVENIENCE.** Headings and titles contained herein are intended for the convenience and reference of the PARTIES only and are not intended to combine, limit, or describe the scope or intent of any provision of this AGREEMENT.
17. **GOVERNMENTAL IMMUNITY.** Nothing herein shall be deemed or construed as a waiver of the monetary limitations, or any other rights, immunities, and protections provided to Douglas County, its commissioners, officials, officers, directors, agents and employees, pursuant to the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101, *et. seq.* as may be amended.
18. **OPEN RECORDS.** The PARTIES expressly agree that if any request is made that subjects the subject matter of this AGREEMENT to disclosure pursuant to the Colorado Open Records Act, Section 24-72-201, C.R.S. *et. seq.*, then the data will be disclosed in printed, hardcopy form, and not in digital form, so long as the law allows this discretion.
19. **ENTIRE AGREEMENT.** This AGREEMENT constitutes the entire AGREEMENT of the PARTIES hereto. The PARTIES agree there have been no representations made other than those contained herein, that this AGREEMENT constitutes the entire AGREEMENT, and further agree that the various promises and covenants contained herein are mutually agreed upon and are in consideration for one another.
20. **EXECUTION.** This AGREEMENT is expressly subject to, and shall not be or become effective or binding on COUNTY, until execution by all signatories of COUNTY.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**CASTLE PINES NORTH METROPOLITAN
DISTRICT**

By: _____
Jason Blanckaert, President

ATTEST:

By: _____

Approved at to Form:

Kim J. Seter, Attorney for District (Atty. No. 14294)

**BOARD OF COUNTY COMMISSIONERS OF
THE COUNTY OF DOUGLAS**

By: _____

ATTEST:

Approved as to Form:

By: _____

EXHIBIT A

**SECOND AMENDMENT TO
PLUM CREEK WASTEWATER AUTHORITY
ESTABLISHING AGREEMENT**

THIS AGREEMENT is entered into this 18th day of December, 2001, by and among the Town of Castle Rock (the Town), Castle Pines Metropolitan District (CP Metro), and Castle Pines North Metropolitan District (CP North) to amend the Plum Creek Wastewater Authority (the Authority) Establishing Agreement dated December 14, 1989.

RECITALS

- A. The Member delegates to the Authority Board of Directors devote time, effort, and attention to Authority business at least commensurate with the work of special district directors.
- B. The Authority wishes to compensate its Directors in a manner similar to the provisions for compensation of special district directors in C.R.S. §32-1-902(3)(a)(II).
- C. Each Member is entitled to designate one Director and one Alternate as its representatives to the Authority Board, and such designees may be either elected officials or paid employees of the Member.
- D. The Authority wishes to leave it up to each Member how to distribute compensation to its designated Director and/or Alternate.

NOW, THEREFORE, in consideration of the mutual benefits to each of the Members by reason of the compensation herein provided, it is agreed as follows:

1. Subsection 4.04 of the said Establishing Agreement shall be deleted and replaced with the following:

4.04 Compensation. Each Member shall receive as compensation for its representative to the Board of Directors a sum not in excess of one thousand two hundred dollars (\$1,200.00) per annum, payable not to exceed seventy-five dollars (\$75.00) per meeting attended. Such amount per meeting shall be payable only if the Director or the Alternate attends the meeting. Both the Director and Alternate from any Member may attend any meeting, but compensation shall be paid for one attendee only from each Member. The Board may provide for reimbursement of a Director or Alternate for reasonable and necessary expenses incurred on behalf of or authorized by the Authority.

directly to it, such payment shall discharge the Authority's obligation under this paragraph 4.04 to such Director or Alternate.

2. Payment pursuant to the foregoing amended subsection 4.04 shall be retroactive to commence with the September Board meeting, 2001.

3. This Agreement shall be attached to the original Establishing Agreement, and an appropriate reference made in the margin at subsection 4.04 on page 10 thereof.

IN WITNESS WHEREOF the Members have caused this Agreement to be executed on the date first above written.

CASTLE PINES METROPOLITAN DISTRICT

By [Signature]
President

ATTEST:

By [Signature]
Co-Secretary

CASTLE PINES NORTH METROPOLITAN DISTRICT

By [Signature]



By [Signature]
Secretary

TOWN OF CASTLE ROCK

By _____
Mayor

ATTEST:

By _____
Town Clerk

2. Payment pursuant to the foregoing amended subsection 4.04 shall be retroactive to commence with the September Board meeting, 2001.

3. This Agreement shall be attached to the original Establishing Agreement, and an appropriate reference made in the margin at subsection 4.04 on page 10 thereof.

IN WITNESS WHEREOF the Members have caused this Agreement to be executed on the date first above written.

CASTLE PINES METROPOLITAN DISTRICT

By _____
President

ATTEST:

By _____
Secretary

CASTLE PINES NORTH METROPOLITAN DISTRICT

By _____

ATTEST:

By _____
Secretary

TOWN OF CASTLE ROCK

By W. [Signature]
Mayor

ATTEST:

By *Sally Man*
Town Clerk

FOURTH AMENDMENT TO
PLUM CREEK WASTEWATER AUTHORITY
ESTABLISHING AGREEMENT

THIS AGREEMENT is entered into this 18th day of October, 2005, by and among the Town of Castle Rock (the Town), Castle Pines Metropolitan District (CP Metro), and Castle Pines North Metropolitan District (CP North) to amend the Plum Creek Wastewater Authority (the Authority) Establishing Agreement dated December 14, 1989.

RECITALS

- A. The Member delegates to the Authority Board of Directors devote time, effort, and attention to Authority business at least commensurate with the work of special district directors.
- B. The Authority presently compensates its Directors in a manner similar to the provisions for compensation of special district directors in C.R.S. §32-1-902(3)(a)(II). The Authority wishes to increase the limits of its Directors' compensation commensurate with the provisions of Senate Bill 05-012 passed and signed into legislation April 27, 2005, effective July 1, 2005.
- C. Each Member is entitled to designate one Director and one Alternate as its representatives to the Authority Board, and such designees may be either elected officials or paid employees of the Member.
- D. The authority wishes to leave it up to each Member how to distribute compensation to its designated Director and/or Alternate.

NOW, THEREFORE, in consideration of the mutual benefits to each of the Members by reason of the compensation herein provided, it is agreed as follows:

- 1. Subsection 4.04 of the said Establishing Agreement shall be revised and replaced with the following:

4.04 Compensation. Senate Bill 05-012 increases the limits of board member compensation from \$75 to \$100 per meeting and \$1,200 to \$1,600 annually. Therefore, as compensation for their services and except as otherwise provided herein, Directors shall be paid a sum not in excess of one thousand six hundred dollars (\$1,600.00) per annum, payable so as not to exceed one hundred dollars (\$100.00) per meeting attended. Such amount per meeting shall be payable only to the Director or the Alternate who attends the meeting. Both the Director and Alternate from any Member may attend any meeting, but compensation shall be paid to the Director only. The Board may provide for reimbursement of a Director or Alternate for reasonable and necessary expenses incurred on behalf of or authorized by the Authority. Compensation and reimbursement shall be paid directly to each Director or Alternate in accordance with this paragraph 4.04 or,

alternatively, the Member may elect to have the compensation, reimbursement, or both paid to the Member rather than to the Director or Alternate. Each member shall advise PCWA in writing of the manner in which compensation and reimbursement payments are to be made and, if the Member elects to have the compensation and reimbursement paid directly to it, such payment shall discharge the Authority's obligation under this paragraph 4.04 to such Director or Alternate.

2. Payment pursuant to the forgoing amended subsection 4.04 shall commence with the January Board Meeting, 2006.

3. This Agreement shall be attached to the original Establishing Agreement, and an appropriate reference made in the margin at subsection 4.04 on page 10 thereof.

IN WITNESS WHEREOF the Members have caused this Agreement to be executed on the date first above written.

CASTLE PINES METROPOLITAN DISTRICT

By [Signature]
President

ATTEST:

By [Signature]
Secretary

CASTLE PINES NORTH METROPOLITAN DISTRICT

By _____
President

ATTEST:

By _____
Secretary

TOWN OF CASTLE ROCK

By _____
Mayor

ATTEST:

By _____
Town Clerk

alternatively, the Member may elect to have the compensation, reimbursement, or both paid to the Member rather than to the Director or Alternate. Each member shall advise PCWA in writing of the manner in which compensation and reimbursement payments are to be made and, if the Member elects to have the compensation and reimbursement paid directly to it, such payment shall discharge the Authority's obligation under this paragraph 4.04 to such Director or Alternate.

2. Payment pursuant to the forgoing amended subsection 4.04 shall commence with the January Board Meeting, 2006.

3. This Agreement shall be attached to the original Establishing Agreement, and an appropriate reference made in the margin at subsection 4.04 on page 10 thereof.

IN WITNESS WHEREOF the Members have caused this Agreement to be executed on the date first above written.

CASTLE PINES METROPOLITAN DISTRICT

By _____
President

ATTEST:

By _____
Secretary

CASTLE PINES NORTH METROPOLITAN DISTRICT

By _____
President

ATTEST:

By _____
Secretary

TOWN OF CASTLE ROCK

By Ray Waterman
Mayor

ATTEST:

By Sally M
Town Clerk

alternatively, the Member may elect to have the compensation, reimbursement, or both paid to the Member rather than to the Director or Alternate. Each member shall advise PCWA in writing of the manner in which compensation and reimbursement payments are to be made and, if the Member elects to have the compensation and reimbursement paid directly to it, such payment shall discharge the Authority's obligation under this paragraph 4.04 to such Director or Alternate.

2. Payment pursuant to the forgoing amended subsection 4.04 shall commence with the January Board Meeting, 2006.

3. This Agreement shall be attached to the original Establishing Agreement, and an appropriate reference made in the margin at subsection 4.04 on page 10 thereof.

IN WITNESS WHEREOF the Members have caused this Agreement to be executed on the date first above written.

CASTLE PINES METROPOLITAN DISTRICT

By _____
President

ATTEST:

By _____
Secretary

CASTLE PINES NORTH METROPOLITAN DISTRICT

By Mark Smith
President

ATTEST:

By Janet C. Burnham
Secretary

TOWN OF CASTLE ROCK

By _____
Mayor

ATTEST:

By _____
Town Clerk

AMENDMENT # 7

PLUM CREEK WATER RECLAMATION AUTHORITY

ESTABLISHING AGREEMENT

THIS AMENDMENT (“Amendment”) is adopted and approved with an effective date of _____, 2024, by and among the Town of Castle Rock (the Town), Castle Pines Metropolitan District (CP Metro), and Castle Pines North Metropolitan District (CP North) to amend the Plum Creek Water Reclamation Authority (“PCWRA”) Establishing Agreement dated December 14, 1989. The Town, CP Metro, and CP North may be individually referred to herein as a “Member” and collectively as the “Members.”

RECITALS

- A. Pursuant to the Second and Fourth Amendments to the Establishing Agreement, PCWRA has compensated its Directors in a manner similar to the provisions for, and in the amounts of, the compensation of special district directors authorized by C.R.S. §32-1-902(3)(a)(II).
- B. The PCWRA Board is currently comprised of Directors who are salaried or wage-earning employees of PCWRA’s Members, and for whom service on the PCWRA Board is deemed a duty of employment, making payment for meeting attendance unnecessary and superfluous.
- C. There may come a time in the future (as has been the case in the past) when one or more directors on the PCWRA Board will be volunteer members of the governing body of the PCWRA Member that they represent (the “Delegating Member”).
- D. The Members consider it appropriate and in the best interests of PCWRA and its Members to allow any future volunteer directors on the PCWRA Board of Directors to receive payment for meeting attendance pursuant to the above statute.
- E. For purposes of this Amendment, payment for meeting attendance and/or other incidental payment received by a member of the governing body of a Delegating Member for their services on such governing body is not considered salary or wages.

NOW, THEREFORE, in consideration of the above recitals and the mutual benefits to each of the Members by reason of the compensation herein provided, it is agreed as follows:

- 1. Subsection 4.04 of the said Establishing Agreement, as amended, shall be deleted in its entirety and replaced with the following:

4.04 Compensation. Any Director who is a salaried or wage-earning employee of a Member shall not receive compensation for their services. Any Director who is not a salaried or wage-earning employee of a Member shall be entitled to receive compensation for meeting attendance up to the amount authorized in CRS

32-1-902(3)(a)(II), as such statute may be revised from time to time. The Board may provide for reimbursement of a Director for reasonable and necessary expenses incurred on behalf of, and authorized by, the Authority.

2. This Amendment shall cancel, supersede, and replace the Second and Fourth Amendments to the Establishing Agreement.
3. All provisions of the Establishing Agreement and any other amendments thereto that are not in conflict with the provisions of this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF the Members have caused this Agreement to be executed to be effective on the date first above written.

CASTLE PINES METROPOLITAN DISTRICT

By _____
President

ATTEST:

By _____
Secretary

CASTLE PINES NORTH METROPOLITAN DISTRICT

By _____
President

ATTEST:

By _____
Secretary

TOWN OF CASTLE ROCK

By _____
Mayor

ATTEST:

By _____
Town Clerk

60-60-7754

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

TO OWNER: OWNERS PROJECT No: Castle Pines North Filter and N APPLICATION NO: 2

Castle Pines North Metro District

Distribution to:

<input type="checkbox"/>	EOR, N/A
<input checked="" type="checkbox"/>	OWNER, Castle Pines North Metro District
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD FROM: 1/1/2024
PERIOD TO: 1/31/2024

VIA ARCHITECT: N/A

FROM CONTRACTOR:

PCL Construction, Inc.
2000 S Colorado Blvd, St 2-500
Denver, Colorado 80222

PROJECT NOS: PCL Construction - 5403232

CONTRACT FOR: Filter and Misc. Reapirs

CONTRACT DATE: November 29, 2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

1. ORIGINAL CONTRACT SUM	\$	20,827.00
2. Net change by Change Orders	\$	72,664.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	93,491.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	93,491.00

5. RETAINAGE:		
a. <u>5</u> % of Completed Work	\$	4,674.55
(Column D + E on G703)		
b. <u>0</u> % of Stored Material	\$	0.00
(Column F on G703)		
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	4,674.55

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	88,816.45
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	19,785.65
8. CURRENT PAYMENT DUE	\$	69,030.80
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	4,674.55

CONTRACTOR: (PCL Construction, Inc.)

Digitally signed by Raymond Torrejon
DN: cn=Raymond Torrejon, ou=Users, ou=Remote Users, ou=Civil Infrastructure, ou=Districts, dc=PCLINC, dc=Network, dc=eds
Reason: I am the signer of this document
Date: 2024.01.30 09:58:35-0500

By: **Raymond Torrejon**

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ENGINEER

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$72,664.00	\$0.00
Totals	\$72,664.00	\$0.00
NET CHANGES by Change Order		\$72,664.00

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

2

2

APPLICATION NO. 2
 APPLICATION DATE: January 26, 2024
 PERIOD FROM AND TO: 1/1/2024
 OWNER'S PROJECT NO.: Castle Pines North Filter and Misc. Respiis

A ACTIVITY ID ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	Quantity	UOM	Period Quantity	D WORK COMPLETED THIS PERIOD		F MATERIALS PRESENTLY STORED (NOT IN D ORE)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
						E FROM PREVIOUS APPLICATION	% (G+L)				
	General Conditions										
	Insurance and Bond	\$ 658.00	100	%		\$ 658.00	\$ -	\$ -	\$ 658.00	\$ -	\$ 32.90
	Management	\$ 1,794.00	100	%		\$ 1,794.00	\$ -	\$ -	\$ 1,794.00	\$ -	\$ 89.70
	Direct Work										
	Caulk Filter Troughs	\$ 2,785.00	100	%		\$ 2,785.00	\$ -	\$ -	\$ 2,785.00	\$ -	\$ 139.25
	Repair Filter Concrete Joints	\$ 14,765.00	100	%		\$ 14,765.00	\$ -	\$ -	\$ 14,765.00	\$ -	\$ 738.25
	Remove and Replace Pipe Opening	\$ 825.00	100	%		\$ 825.00	\$ -	\$ -	\$ 825.00	\$ -	\$ 41.25
	Allowances/Contingencies										
		\$ -	100	%		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	100	%		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Change Orders										
	Change Order 01	\$ 72,664.00	100	%	100	\$ -	\$ 72,664.00	\$ -	\$ 72,664.00	\$ -	\$ 3,633.20
		\$ -	100	%		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	100	%		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	100	%		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 93,491.00				\$ 20,827.00	\$ 72,664.00	\$ -	\$ 93,491.00	\$ -	\$ 4,674.55

AND CERTIFICATION FOR PAYMENT, containing
 signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

TO OWNER: OWNERS PROJECT No: **Castle Pines North Filter and N APPLICATION NO: 3**

Castle Pines North Metro District

Distribution to:

<input type="checkbox"/>	EOR, N/A
<input checked="" type="checkbox"/>	OWNER, Castle Pines North Metro District
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD FROM: 1/1/2024
PERIOD TO: 1/31/2024

VIA ARCHITECT: N/A

FROM CONTRACTOR:

PCL Construction, Inc.
2000 S Colorado Blvd, St 2-500
Denver, Colorado 80222

PROJECT NOS: **PCL Construction - 5403232**

CONTRACT FOR: **Filter and Misc. Repairs**

CONTRACT DATE: **November 29, 2021**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	20,827.00
2. Net change by Change Orders	\$	72,664.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	93,491.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	93,491.00

5. RETAINAGE	\$	0.00
a. <input type="checkbox"/> % of Completed Work (Column D + E on G703)	\$	0.00
b. <input type="checkbox"/> % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	93,491.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	88,816.45
8. CURRENT PAYMENT DUE	\$	4,674.55
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$72,664.00	\$0.00
Totals	\$72,664.00	\$0.00
NET CHANGES by Change Order		\$72,664.00

CONTRACTOR (PCL Construction, Inc.)

By: **Raymond Torreja**

Digitally signed by Raymond Torreja
DN: cn=Raymond Torreja, ou=Users, ou=Remote Users, ou=Office Administrators, ou=Parents, dc=PCLINC, dc=Chesapeake, DC=ids
Date: 2024.01.29 09:54:02Z

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED: \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ENGINEER

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

2

PAGE OF PAGES

2

APPLICATION NO: 3
 APPLICATION DATE: January 26, 2024
 PERIOD FROM AND TO: 1/1/2024
 OWNER'S PROJECT NO: Castle Pines North Filter and Misc. Repairs

A ACTIVITY ID ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	Quantity	UOM	Period Quantity	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN DORE)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
						FROM PREVIOUS APPLICATION	THIS PERIOD					
	General Conditions											
	Insurance and Bond	\$ 658.00	100	%			\$ 658.00	\$ -	\$ -	\$ 658.00	\$ -	\$ 32.90
	Management	\$ 1,794.00	100	%			\$ 1,794.00	\$ -	\$ -	\$ 1,794.00	\$ -	\$ 89.70
	Direct Work											
	Caulk Filter Troughs	\$ 2,785.00	100	%			\$ 2,785.00	\$ -	\$ -	\$ 2,785.00	\$ -	\$ 139.25
	Repair Filter Concrete Joints	\$ 14,765.00	100	%			\$ 14,765.00	\$ -	\$ -	\$ 14,765.00	\$ -	\$ 738.25
	Remove and Replace Pipe Opening	\$ 825.00	100	%			\$ 825.00	\$ -	\$ -	\$ 825.00	\$ -	\$ 41.25
	Allowances/Contingencies											
		\$ -	100	%			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	100	%			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Change Orders											
	Change Order 01	\$ 72,664.00	100	%			\$ 72,664.00	\$ -	\$ -	\$ 72,664.00	\$ -	\$ 3,633.20
			100	%				\$ -	\$ -	\$ -	\$ -	\$ -
			100	%				\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 93,491.00					\$ 93,491.00	\$ -	\$ -	\$ 93,491.00	\$ -	\$ 4,674.55

Susan Nagel

From: Alex Page <AlexPage@kennedyjenks.com>
Sent: Monday, February 5, 2024 2:04 PM
To: Nathan Travis
Cc: Susan Nagel
Subject: FW: Kennedy Jenks / Castle Pines North District Close out Pay Applications
Attachments: Castle Pines North Filter and Concrete Repairs - 2024.01 January Pay Application.pdf; Castle Pines North Filter and Concrete Repairs - Retainage Pay Application.pdf; PCL CO-01 - CPNMD (003).pdf

Importance: High

Hi Nathan,

See attached Pay Apps from PCL for 2021 work. This is for sealing the BW Reclaim Tank Lid before our project, as well as filter repair work.

Let me know if I can help with anything on this.

Thank you!



Kennedy Jenks

Alex Page | Client Team Leader

215 Union Boulevard, Suite 500
Lakewood, CO 80228
Direct: (720) 744-2224

Teams: AlexPage@kennedyjenks.com

KennedyJenks.com

From: Raymond Torrejon <rtorrejon@pcl.com>
Sent: Friday, January 26, 2024 10:12 AM
To: Alex Page <AlexPage@kennedyjenks.com>
Cc: Dana Lebeda <DLebeda@pcl.com>; Tucker Langel <TRLangel@pcl.com>; Ashley Eighmy <aeighmy@pcl.com>
Subject: Kennedy Jenks / Castle Pines North District Close out Pay Applications

EXTERNAL EMAIL

This email includes an ATTACHMENT from outside of KJ and could contain malicious links.

Ensure email is from a **trusted** sender before opening the attachment.

Never enter your login credentials if prompted. Contact IST if you have any questions.

Alex,

In follow up to my voicemail, please see attached closeout pay applications for both the tank cleaning project under KJ and services project for Castle Pines North. Please forward to Nathan for approval and payment. Thank you so much.

Cheers,

Ray Torrejon, ENV SP
Manager, Special Projects

PCL Construction
1711 W. Greentree Dr., Suite 201
Tempe, AZ 85284
T: 480.829.6333
M: 720.357.6253
rtorrejon@pcl.com

www.pcl.com
TOGETHER WE BUILD SUCCESS

CONFIDENTIALITY NOTICE - This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential or exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited, and we request that you destroy or permanently delete this message, and notify the sender.

Proposal For Service

PREPARED FOR:

Castle Pines North Metropolitan District
Nathan Travis
7404 Yorkshire Drive
Castle Pines, CO 80108

RFP Number:

Kennedy Jenks - Castle Pines - AT

PREPARED BY:

Electrical Reliability Services

Proposal #: VRT-24003345	Proposal Date: April 1, 2024
Version #: 3	
Site Address: Castle Pines North Lone Tree CO 80124	



April 1, 2024

Dear Nathan Travis,

Thank you for your interest in Electrical Reliability Services (ERS). We are pleased to offer the attached proposal for your consideration. ERS will furnish personnel, materials and equipment necessary to complete the project outlined in this proposal. This proposal does not include any state or local taxes that may apply.

Several factors set us apart in the industry including our unsurpassed experience, safety record, state-of-the-art training programs, and professional credentials. As a full charter member of the InterNational Electrical Testing Association (NETA), a recognized leader and ANSI standards developer for the electrical testing industry, you are assured that all testing is performed objectively according to NETA/ANSI standards.

ERS delivers the most complete solutions for electrical system reliability and safety including commissioning and startup services, acceptance and maintenance testing, engineering studies, and electrical and safety training. From testing for problems that could disable your system, to complete turnaround execution, you'll quickly understand how we are your single source solution for all your electrical reliability needs. With a network of more than 30 service locations in North America, ERS has experienced professionals when and where you need them. For more information, visit us on the web at <http://ers.VertivCo.com>.

If you have any questions regarding the attached proposal, please contact me directly at the phone number shown below. I look forward to your response and the opportunity to work together.

Respectfully Submitted,

Andrew Napoli

Electrical Reliability Services, Inc.
7100 N Broadway Suite 7E
Denver, Colorado 80221

PHONE (303) 427-8809

CELL (303) 350-9064

EMAIL andrew.napoli@vertiv.com

1.0 PROJECT DETAILS

This service proposal is designed using industry standards to provide Castle Pines North Metropolitan District with economic and safety-related benefits. ERS will furnish personnel, materials and equipment necessary to complete the project outlined in this proposal.

2.0 QUALIFICATIONS

- 2.1 **ACCREDITATIONS / CERTIFICATIONS:** ERS is a full charter member of the InterNational Electrical Testing Association (NETA), a recognized leader and ANSI standards developer for the electrical testing industry. ERS field engineers and technicians must meet the rigorous standards of NETA to become NETA certified. Once certified, they must undergo continuing education to maintain their NETA Certification level and keep abreast of the latest technologies.
- 2.2 **PERSONNEL:** The ERS team is comprised of registered professional engineers, degreed electrical engineers, and NETA certified Level II, III, and IV technicians that are experienced in the operation and maintenance of electrical distribution systems. Resumes are available upon request.
- 2.3 **TEST EQUIPMENT AND CALIBRATION:** ERS maintains a large inventory of state-of-the-art test equipment and diagnostic software. To ensure the accuracy of the test results, all of our field test equipment and secondary standard laboratory equipment are calibrated according to NETA Maintenance Testing Specifications Section 5.3 and are traceable to the National Institute of Standards and Technology (NIST).
- 2.4 **PROPRIETARY TEST SOFTWARE:** ERS's proprietary testing software improves the speed and efficiency of the data acquisition process, saving both time and money. The intelligent forms and built-in quality control ensure the accuracy of the test data through automatic identification of test values outside of the acceptable parameters. The application also stores and organizes millions of test values for various types of electrical equipment--providing an unprecedented historical database of test values critical for trending purposes.

3.0 SAFETY

We are committed to the safety of our employees and yours. Personal safety involves the application of policies and procedures combined with the right attitude, knowledge, and tools that will help you manage risk. ERS's safety organization includes a dedicated Environmental, Health & Safety Manager at the corporate level as well as safety officers and committees at the local level. ERS's Safety Program Includes:

- Written Electrical Safety-Related Work Practices/Procedures
- Training for qualified workers
- Protective equipment and materials
- Safety Records indicating attendees of all training, re-training, shop safety meetings, and tailgate safety meetings
- Mandatory safety meetings
- Safety Compliance including *unannounced* audits of this program
- Accident investigation and reporting

4.0 SCOPE OF WORK

4.1 For the Acceptance Testing portion of the project scope of work, the following equipment will be tested or evaluated in accordance with the included Acceptance Testing Specifications. Please refer to section 4.0 of the specifications section for all Project specific clarifications and exceptions.

Item	Qty	Device Summary
Drawing E-3 Date: 10/28/2010		
1	12	Three-Conductor Low Voltage Cable Megger Test - line side & load side
2	1	Switchboard Rating: <= 600V - Switchboard 1
2.1	1	Circuit Breaker - Insulated Case - Electronic Trip - Primary Injection Rating: 1000-2500A - 2000A
3	1	Low Voltage Motor Control Center Rating: 208V-600V - MCC NO. 1
3.1	3	Circuit Breaker - Insulated Case - Fixed Mount - Electronic Trip - Primary Injection Rating: <= 1000A - 200A and greater
3.2	2	Control Power Transformer
3.3	1	Digital Multifunction Meter
3.4	3	Current Transformer
3.5	4	FVNR Starter w/ Motor Circuit Protector Rating: SZ.2
4	2	Three-Conductor Low Voltage Cable Megger Test - line side and load side of LP1 transformer
5	1	Dry-Type Low Voltage Distribution Transformer - LP1 Transformer
6	1	Distribution Panel Board Rating: <= 600V - LP1
7	1	Infrared Survey Rating: 4HRS
8	1	Low Voltage AC Electric Motor Rating: 50HP-200HP - IP-1,
9	2	Low Voltage AC Electric Motor Rating: 200HP+ IP-2, IP-3 (450HP)
10	3	VFD Breaker and Bolted Connection Contact Resistance Testing
11	14	Three-Conductor Low Voltage Cable Megger Test Line and Load Side Conductors associated with the VFDs

Clarifications/Assumptions

- 1 *This scope assumes testing is required for all OCPDs rated 200A and greater*
- 2 *This scope excludes testing of SPDs*
- 3 *Inspection of the VFDs includes contact resistance testing of the integral OCPD and accessible bolted connections only. This scope excludes all other testing associated with the VFDs.*
- 4 *This scope excludes Phase Rotation verification*
- 5 *This scope excludes primary injection testing of panelboard main and branch circuit breakers (no panel schedules were provided)*
- 6 *This scope excludes Short Circuit and Coordination Study and Arc Flash Analysis (SCCAF). If setting adjustments are required, Kennedy-Jenks to provide a recently completed SCCAF.*
- 7 *This scope excludes all switching, de-energization, and re-energization of equipment before and after the completion of testing.*
- 8 *This scope assumes cables to be insulation resistance tested will be disconnected and reconnected by others.*

- 9 *This pricing assumes all work will be performed during normal business hours.*
- 10 *All testing to be performed following the 2023 NETA MTS, excluding optional tests.*
- 11 *Power to the ERS Test Kit is included via a rental generator.*

5.0 PROJECT COST

The program specified in this proposal can be performed for the sum(s) of:

Base Scope of Work - Acceptance Testing - Castle Pines - AT

\$ 21,289.00

This price assumes that all work can be performed based on 8 hours per day, starting at 8 am, Weekdays Only, (excluding holidays) exclusive of taxes. Straight Time Rates will apply.

Any optional work scope will be billed 100% at time of completion of those services.

Unless otherwise noted above payment terms: Net 30 days from date of Seller's invoice.

6.0 GENERAL CUSTOMER RESPONSIBILITIES

In support of the project described herein, we ask that Castle Pines North Metropolitan District provide the following as applicable:

- 6.1 **EQUIPMENT ACCESS:** Convenient access to the equipment covered by the Scope of Work, and shall provide any special lifting or racking devices needed prior to start of any work by ERS.
- 6.2 **PERSONNEL:** Qualified personnel trained in arc flash protection with appropriate arc flash personal protective equipment (PPE) to gain access to energized electrical conductors and circuit parts required for ERS to perform the proposed scope of work.
- 6.3 **DOCUMENTATION:** Documents listing all protective device settings, any necessary electrical drawings and manufacturer's instruction manuals. If drawings and settings are not available, ERS can update one-line drawings and perform a coordination study for an additional fee.
- 6.4 **UTILITY OUTAGES:** Arrange and pay for any utility outages that may be required to de-energize equipment to be tested by ERS.
- 6.5 **SWITCHING:** Customer shall perform all switching required to de-energize or energize equipment associated with this project. If ERS is required to perform switching, customer must sign and submit an ERS Switching Agreement. ERS shall not perform energized switching of any electrical distribution equipment as part of this or any other Scope of Work without a signed Switching Agreement relieving ERS of any and all liability associated with such switching activity.
- 6.6 **DATA COLLECTION:** Breakers/Switches are occasionally tripped by accident during removal of equipment covers. In instances where the customer chooses to have ERS remove equipment covers, the customer holds ERS harmless of any and all liability associated with said activity.
- 6.7 **SITE ACCESS:** Prior to start of work, provide all site specific and generic safety training and security requirements for ERS employees to perform work at customer site. Any additional training requirements not specifically listed in customer specification or Request for Proposal will be charged as an additional fee.

7.0 GENERAL CLARIFICATIONS AND ASSUMPTIONS

- 7.1 **NOTICE:** To allow the proper scheduling of both manpower and test equipment necessary to perform this work on a mutually agreeable date, please allow a minimum of four weeks advance notice prior to scheduling. Dependent upon ERS's current work load and availability, additional charges for travel labor/expenses and test equipment may be required for work that is requested to be scheduled with less than two weeks advance notice.
- 7.2 **PRICE:** The price above is based on assumption of accuracy of the electrical system data supplied to ERS by Castle Pines North Metropolitan District (e.g. single-line diagram, equipment list or other source). Any unplanned time necessitated by inaccuracies of this information due to restricted site access, deficiencies discovered or failure of Castle Pines North Metropolitan District to follow OSHA 1910 and NFPA 70E safety guidelines (e.g. safety equipment, procedures) will result in a work stoppage additionally billed on a time and material basis in accordance with our current published rates for applicable class of service.
- 7.3 **STANDBY TIME:** Any unplanned standby time necessitated by Castle Pines North Metropolitan District operating conditions will be additionally billed on a time and material basis in accordance with straight, overtime or premium rates.
- 7.4 **RETESTING / REPAIRS:** Any equipment found to be defective requiring re-tests, repairs, non-routine troubleshooting or other work not specifically listed in this proposal shall be considered additional workscope, and a chargeable fee.
- 7.5 **DELAYS / CANCELLATION:** ERS is not responsible for any delays or cancellations due to weather. It is the client's responsibility to communicate the re-scheduling of any work due to adverse weather. The client will be charged for any time incurred by ERS due to weather delays or cancellations.
- 7.6 **CORRECTIVE ACTION:** Much of the work proposed is investigative in nature and could reveal a need for corrective maintenance, replacement of parts, or even replacement of complete system elements to improve the distribution system's reliability, operation, and safety. If any defects found during this project require immediate attention, the costs incurred by ERS for these repairs will be billed additional. However, no such work will be performed without your prior approval.
- 7.7 **SCOPE CHANGES:** The price is based on the work scope at the time of quotation. Any changes in work scope that occur prior to the job acceptance will require a separate quotation and change order.
- 7.8 **PARTS:** Any parts found defective during the maintenance will be quoted separately.
- 7.9 **METHOD OF PROCEDURE:** This proposal does not include any method of procedure (MOP) development or meeting time. ERS would be pleased to offer assistance or develop any required MOP's for an additional fee.
- 7.10 **MOBILIZATION:** This proposal includes a limited amount of mobilizations that result in the most cost effective and efficient execution of the project. Any additional mobilizations, or additional trips requested by the customer will incur additional mobilization charges.
- 7.11 **TRAVEL NOTIFICATION:** Pricing for all project travel in this proposal assumes notification of dates to ERS at least two weeks in advance of any travel requirement. Should ERS receive notifications with less than two weeks advance notice, impacting travel costs (airline tickets, hotel costs, etc.), the added costs may be considered additional to the original proposal.

8.0 TERMS AND CONDITIONS


- 8.1 **CONFIDENTIAL INFORMATION:** The information contained in this proposal is considered to be of a confidential and proprietary nature, the rights of which belong to ERS and are protected under copyright and trade secret laws. This information is being provided to the purchaser to evaluate ERS's proposal and performance should a contract be awarded to ERS. Neither this proposal nor any information contained herein nor any proprietary information furnished pursuant thereto, shall be disclosed to others or used for any purpose other than set forth above without the prior written approval of Electrical Reliability Services.
- 8.2 **GENERAL PROVISIONS:** All work shall be performed in accordance with ERS Terms and Conditions, which are attached to this proposal. No other terms and conditions are acceptable unless agreed to by ERS in writing.
- 8.3 **EXPIRATION OF PROPOSAL:** This proposal shall remain valid for 60 days from the date of issue.

ACCEPTANCE OF PROPOSAL

Castle Pines North Metropolitan District has read Proposal No.VRT-24003345 in its entirety, and hereby authorizes Vertiv Corporation, and/or its affiliates, to proceed with executing the Scope of Work referenced herewith in the amount of **\$ 21,289.00**.

All work will be performed in accordance with ERS Standard Terms and Conditions, which are attached to this proposal. No other terms and conditions are acceptable, unless agreed to by Electrical Reliability Services in writing. The signatory below is duly appointed by and authorized by Castle Pines North Metropolitan District to execute this agreement and to bind same to the terms and conditions of this proposal.

We look forward to working with Castle Pines North Metropolitan District on this project. Should you have any questions regarding this proposal, please do not hesitate to contact me at (303) 427-8809 or email me at andrew.napoli@vertiv.com .

Castle Pines North Metropolitan District		Buyer Signature Required	Date
			4/4/2024
Printed Name	Title	Printed Name	Title
		Nathan J Travis	District Manager

Purchase Order must be assigned to:
 Electrical Reliability Services
 610 Executive Campus Dr
 Westerville OH 43082

Payment Remittance address:
 Electrical Reliability Services
 24865 Network Place
 Chicago, IL 60673-1248

FID# 94-1742896

PO should be mailed to:
 Electrical Reliability Services
 7100 Broadway
 Denver, CO 80221
 Attn: Andrew Napoli

Please provide the following information:

Purchase Order Number*:	Phone:
Billing Contact Person:	Fax:
Person Authorizing Payment:	Phone:
Billing Company Name:	Federal Tax ID:
Billing Address:	Taxable? Yes / No
Billing City, ST Zip:	If non-taxable, fax copy of tax exempt certificate
Site Contact Person:	Phone:
Email Invoices? Yes/No	Email Address:

* If a Purchase Order is provided, a hard copy must be included.

Specifications - Acceptance Testing

Castle Pines - AT

1.0 PROJECT DETAILS

This acceptance testing proposal is designed using accepted industry standards to provide the information needed to properly evaluate the acceptability of the installed equipment and establish the baseline data for future preventive maintenance programs.

2.0 PROCEDURES

ERS will complete the work per the following specifications for each of the items listed in the equipment inventory section. These specifications were developed from standard NETA Specifications, customer input, and past experience and are customized for your budget, equipment condition and time considerations. Where applicable, the associated NETA testing specification section has been included for reference only and is not intended to be all inclusive.

2.1 STANDARD

Cables, Low-Voltage, 600-Volt Maximum

Visual and Mechanical

- Compare cable data with drawings and specifications.
- Inspect exposed sections of cable for physical damage and correct connection in accordance with the single-line diagram.
- Inspect bolted electrical connections for high resistance using one or more of the following methods:
 - Use of a low-resistance ohmmeter.
 - Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method in accordance with manufacturer's published data or NETA ATS Table 100.12.
 - Perform thermographic survey in accordance with NETA ATS Section 9.
- Inspect compression-applied connectors for correct cable match and indentation.
- Inspect for correct identification and arrangements.
- Inspect cable jacket insulation and condition.

Electrical Tests

- Perform resistance measurements through bolted connections with low-resistance ohmmeter, if applicable.
- Perform insulation-resistance test on each conductor with respect to ground and adjacent conductors. Applied potential shall be 500 volts dc for 300-volt rated cable and 1000 volts dc for 600-volt rat
- Perform continuity tests to insure correct cable connection.

Switchgear and Switchboard Assemblies

Visual and Mechanical

- Compare equipment nameplate data with drawings and specifications.
- Inspect physical, electrical, and mechanical condition of cords and connectors.
- Inspect anchorage, alignment, grounding, and required area clearances.
- Verify the unit is clean and all shipping bracing, loose parts, and documentation shipped inside cubicles have been removed.
- Verify that fuse and circuit breaker sizes and types correspond to drawings and coordination study as well as to the circuit breaker address for microprocessor-communication packages.
- Verify that current and voltage transformer ratios correspond to drawings.
- Verify that wiring connections are tight and that wiring is secure to prevent damage during routine operation of moving parts.
- Inspect bolted electrical connections for high resistance using one or more of the following methods:

- Use of a low-resistance ohmmeter.
- Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method in accordance with manufacturer's published data or NETA ATS Table 100.12.
- Perform thermographic survey in accordance with NETA ATS Section 9.
- Confirm correct operation and sequencing of electrical and mechanical interlock systems.
- Attempt closure on locked-open devices. Attempt to open locked-closed devices.
- Make key exchange with all devices included in the interlock system.
- Verify appropriate lubrication on moving current-carrying parts and on moving and sliding surfaces.
- Inspect insulators for evidence of physical damage or contaminated surfaces.
- Verify correct barrier and shutter installation and operation.
- Exercise all active components.
- Inspect mechanical indicating devices for correct operation.
- Verify that filters are in place and vents are clear.
- Perform visual and mechanical inspection of instrument transformers in accordance with NETA ATS Section 7.10.
- Inspect control power transformers.
 - Inspect for physical damage, cracked insulation, broken leads, tightness of connections, defective wiring, and overall general condition.
 - Verify that primary and secondary fuse or circuit breaker ratings match drawings.
 - Verify correct functioning of drawout disconnecting contacts, grounding contacts, and interlocks.
- Perform resistance measurements through bolted connections with low-resistance ohmmeter in accordance with NETA ATS Section 7.1.A.8.1.

Electrical Tests

- Perform resistance measurements through bolted connections with low-resistance ohmmeter, if applicable. testing10/19
- Perform insulation-resistance tests on each bus section, phase-to-phase and phase-to-ground, for one minute in accordance with NETA ATS Table 100.1.
- Perform a dielectric withstand voltage test on each bus section, each phase-to-ground with phases not under test grounded, in accordance with manufacturer's published data. If manufacturer has no recommendation for this test, it shall be in accordance with NETA ATS Table 100.2. The test voltage shall be applied for one minute.
- Perform electrical tests on instrument transformers in accordance with NETA ATS Section 7.10.
- Perform ground-resistance tests in accordance with NETA ATS Section 7.13.
- Test metering devices in accordance with NETA ATS Section 7.11.
- Control Power Transformers
 - Perform insulation-resistance tests. Perform measurements from winding-to-winding and each winding-to-ground. Test voltages shall be in accordance with NETA ATS Table 100.1 unless otherwise specified by the manufacturer.
 - Perform a turns-ratio test on all tap positions.
 - Perform secondary wiring integrity test. Disconnect transformer at secondary terminals and connect secondary wiring to a rated secondary voltage source. Verify correct potential at all devices.
 - Verify correct secondary voltage by energizing the primary winding with system voltage. Measure secondary voltage with the secondary wiring disconnected.
 - Verify correct function of control transfer relays located in the switchgear with multiple control power sources.
- Voltage Transformers
 - Perform secondary wiring integrity test. Verify correct potential at all devices.
 - Verify secondary voltages by energizing the primary winding with system voltage.
- Perform current-injection tests on the entire current circuit in each section of switchgear.
 - Perform current tests by secondary injection with magnitudes such that a minimum current of 1.0 ampere flows in the secondary circuit. Verify correct magnitude of current at each device in the circuit.
 - Perform current tests by primary injection with magnitudes such that a minimum current of 1.0 ampere flows in the secondary circuit. Verify correct magnitude of current at each device in the circuit.
- Perform system function tests in accordance with NETA ECS Standard for Electrical Commissioning Specifications for Electrical Power Equipment and Systems.
- Verify operation of cubicle switchgear/switchboard space heaters and their controller.
- Perform phasing checks on double-ended or dual-source switchgear to insure correct bus phasing from each source.
- Perform electrical tests of surge arresters in accordance with NETA ATS Section 7.19.

Circuit Breakers, Air, Insulated-Case/Molded-Case

Visual and Mechanical

- Compare equipment nameplate data with drawings and specifications.
- Inspect physical and mechanical condition.
- Inspect anchorage and alignment.
- Verify the unit is clean.
- Operate the circuit breaker to insure smooth operation.
- Inspect bolted electrical connections for high resistance using one or more of the following methods:
 - Use of a low-resistance ohmmeter.
 - Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method in accordance with manufacturer's published data or NETA ATS Table 100.12.
 - Perform thermographic survey in accordance with NETA ATS Section 9.
- Inspect operating mechanism, contacts, and arc chutes in unsealed units.
- Perform adjustments for final protective device settings in accordance with the coordination study.

Electrical Tests

- Perform resistance measurements through bolted connections with low-resistance ohmmeter, if applicable.
- Perform insulation-resistance tests for one minute on each pole, phase-to-phase and phase-to-ground with the circuit breaker closed, and across each open pole. Apply voltage in accordance with manufacturer's published data. In the absence of manufacturer's published data, use NETA ATS Table 100.1.
- Perform a contact/pole-resistance test.
- Determine long-time pickup and delay by primary current injection.
- Determine short-time pickup and delay by primary current injection.
- Determine ground-fault pickup and time delay by primary current injection.
- Determine instantaneous pickup by primary current injection.
- Perform minimum pickup voltage tests on shunt trip and close coils in accordance with manufacturer's published data.
- Verify correct operation of aux features such as trip and pickup indicators, zone interlocking, electrical close and trip operation, trip-free, anti-pump function, and trip unit battery condition. Reset all trip logs and indicators
- Verify operation of charging mechanism.

Motor Control, Motor Control Centers, Low Voltage

Visual and Mechanical

Electrical Tests

- Perform insulation-resistance tests on each bus section, phase-to-phase and phase-to-ground, for one minute. Apply voltage in accordance with manufacturer's published data. In the absence of manufacturer's data, use NETA ATS Table 100.1.
- Perform current-injection tests on the entire current circuit in each section of switchgear.
- Perform current tests by secondary injection with magnitudes such that a minimum current of 1.0 ampere flows in the secondary circuit. Verify correct magnitude of current at each device in the circuit
- Verify operation of cubicle switchgear/switchboard space heaters.
- Perform phasing checks on double-ended or dual-source switchgear to insure correct bus phasing from each source.

Instrument Transformers

Visual and Mechanical

- Compare equipment nameplate data with drawings and specifications.
- Inspect physical and mechanical condition.
- Verify correct connection of transformers with system requirements.
- Verify that adequate clearances exist between primary and secondary circuit wiring.
- Verify the unit is clean.
- Inspect bolted electrical connections for high resistance using one or more of the following methods:

- Use of low-resistance ohmmeter in accordance with NETA ATS Section 7.10.2.1 and 7.10.2.2.
- Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method in accordance with manufacturer's published data or NETA ATS Table 100.12.
- Perform thermographic survey in accordance with NETA ATS Section 9.
- Verify correct operation of transformer withdrawal mechanism and grounding operation.
- Verify appropriate lubrication on moving current-carrying parts and on moving and sliding surfaces.

Electrical Tests

- Perform resistance measurements through bolted connections with a low-resistance ohmmeter, if applicable, in accordance with industry standard.
- Perform insulation-resistance tests winding-to-winding and each winding-to-ground. Test voltages shall be applied for one minute in accordance with NETA ATS Table 100.5.
- Perform a polarity test on each transformer to verify the polarity marks or H1- X1 relationship as applicable.
- Perform a turns-ratio test on all tap positions.
- Measure voltage circuit burdens at transformer terminals.
- Verify that voltage transformer secondary circuits are grounded and have only one grounding point in accordance with IEEE C57.13.3. The grounding point should be located as specified by the engineer in the project drawings.

Metering Devices, Microprocessor-Based

Visual and Mechanical

- Compare equipment nameplate data with drawings and specifications.
- Inspect meters and cases for physical damage.
- Verify the unit is clean.
- Verify tightness of electrical connections.
- Record model number, serial number, firmware revision, software revision, and rated control voltage.
- Verify operation of display and indicating devices.
- Record passwords.
- Verify unit is grounded in accordance with manufacturer's instructions.
- Verify unit is connected in accordance with manufacturer's instructions and project drawings.
- Set all required parameters including instrument transformer ratios, system type, frequency, power demand methods/intervals, and communications requirements.

Electrical Tests

- Apply voltage or current as appropriate to each analog input and verify correct measurement and indication.
- Confirm correct operation and setting of each auxiliary input/output feature including mechanical relay, digital, and analog.
- After initial system energization, confirm measurements and indications are consistent with loads present.

Instrument Transformers CT

Visual and Mechanical

- Compare equipment nameplate data with drawings and specifications.
- Inspect physical and mechanical condition.
- Verify correct connection of transformers with system requirements.
- Verify that adequate clearances exist between primary and secondary circuit wiring.
- Verify the unit is clean.
- Inspect bolted electrical connections for high resistance using one or more of the following methods:
 - Use of low-resistance ohmmeter in accordance with NETA ATS Section 7.10.2.1 and 7.10.2.2.
 - Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method in accordance with manufacturer's published data or NETA ATS Table 100.12.
 - Perform thermographic survey in accordance with NETA ATS Section 9.
- Verify that all required grounding and shorting connections provide contact.

- Verify correct operation of transformer withdrawal mechanism and grounding operation.
- Verify correct primary and secondary fuse sizes for voltage transformers.
- Verify appropriate lubrication on moving current-carrying parts and on moving and sliding surfaces.

Electrical Tests

- Perform resistance measurements through bolted connections with a low-resistance ohmmeter, if applicable, in accordance with NETA ATS Section 7.10.1.A.6.1.
- Perform insulation-resistance test of each current transformer and its secondary wiring with respect to ground at 1000 volts dc for one minute. For units with solid-state components that cannot tolerate the applied voltage, follow manufacturer's recommendations.
- Perform a polarity test of each current transformer in accordance with ANSI/IEEE C57.13.1.
- Perform a ratio-verification test using the voltage or current method in accordance with ANSI/IEEE C57.13.1.
- Perform an excitation test on transformers used for relaying applications in accordance with ANSI/IEEE C57.13.1.
- Measure current circuit burdens at CT shorting terminal blocks in accordance with ANSI/IEEE C57.13.1.
- Perform insulation-resistance tests on the primary winding with the secondary grounded. Test voltages shall be in accordance with NETA ATS Table 100.5.
- Perform power-factor or dissipation-factor tests in accordance with test equipment manufacturer's published data.
- Verify that current transformer secondary circuits are grounded and have only one grounding point in accordance with IEEE C57.13.3. That grounding point should be located as specified by the engineer in the project drawings.

Motor Control, Motor Starters, Low Voltage

Visual and Mechanical

- Compare equipment nameplate data with drawings and specifications.
- Inspect physical and mechanical condition.
- Inspect anchorage, alignment, and grounding.
- Verify the unit is clean.
- Inspect contactors.
 - Verify mechanical operation.
 - Verify contact gap, wipe, alignment, and pressure are in accordance with manufacturer's published data.
- Inspect bolted electrical connections for high resistance using one or more of the following method:
 - Use of a low-resistance ohmmeter.
 - Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method in accordance with manufacturer's published data or NETA ATS Table 100.12.
 - Perform thermographic survey in accordance with NETA ATS Section 9.
- Verify appropriate lubrication on moving current-carrying parts and on moving and sliding surfaces.

Electrical Tests

- Perform resistance measurements through bolted connections with a low-resistance ohmmeter if applicable.
- Perform insulation resistance tests on each pole, phase-to-phase and phase-to-ground with starter closed, and across each open pole for one minute. Test voltage shall be in accordance with manufacturer's published data or NETA ATS Table 100.1.
- Test motor protection devices in accordance with manufacturer's published data. In the absence of manufacturer's published data, use NETA ATS Section 7.9.
- Test circuit breakers in accordance with NETA ATS Section 7.6.1.1.
- Perform operational tests by initiating control devices.

Transformers, Dry Type, Air-Cooled, Low-Voltage, Small

Visual and Mechanical

- Compare equipment nameplate data with drawings and specifications.
- Inspect physical and mechanical condition.
- Inspect anchorage, alignment, and grounding.

- Verify that resilient mounts are free and that any shipping brackets have been removed.
- Verify the unit is clean.
- Inspect bolted electrical connections for high resistance using one or more of the following methods:
 - Use of a low-resistance ohmmeter.
 - Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method in accordance with manufacturer's published data or NETA ATS Table 100.12.
 - Perform thermographic survey in accordance with NETA ATS Section 9.
- Verify that as-left tap connections are specified.

Electrical Tests

- Perform resistance measurements through bolted connections with low-resistance ohmmeter, if applicable.
- Perform insulation-resistance tests winding-to-winding and each winding-to-ground. Apply voltage in accordance with manufacturer's published data or use NETA ATS Table 100.5. Calculate dielectric absorption ratio.
- Perform turns-ratio tests at designated tap positions.

Thermographic Survey

Visual and Mechanical

- Inspect physical and mechanical condition.
- Remove all necessary covers prior to thermographic inspection. Use appropriate caution, safety devices, and personal protective equipment.

Thermographic Survey Report

- Description of equipment to be tested.
- Discrepancies.
- Temperature difference between the area of concern and the reference area.
- Probable cause of temperature difference.
- Areas inspected. Identify inaccessible and/or unobservable areas and/or equipment.
- Provide photographs and/or thermograms of the deficient area.
- Provide recommended action for repair.

Test Parameters

- Inspect distribution systems with imaging equipment capable of detecting a minimum temperature difference of 1°C at 30°C.
- Equipment shall detect emitted radiation and convert detected radiation to visual signal.
- Thermographic surveys should be performed during periods of maximum possible loading. Refer to ANSI/NFPA 70B, 2010 Edition, Section 11.17.

Rotating Machinery, AC Induction Motors and Generators

Visual and Mechanical

- Compare equipment nameplate data with drawings and specifications.
- Inspect physical and mechanical condition.
- Inspect anchorage, alignment, and grounding.
- Inspect bolted electrical connections for high resistance using one or more of the following methods:
 - Use of a low-resistance ohmmeter.
 - Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method in accordance with manufacturer's published data or NETA ATS Table 100.12.
- Verify the application of appropriate lubrication and lubrication systems.
- Verify that resistance temperature detector (RTD) circuits conform to drawings.

Electrical Tests

- Perform insulation-resistance tests in accordance with ANSI/IEEE Standard 43.

- Perform insulation-resistance test on insulated bearings in accordance with manufacturer's published data.
- Test surge protection devices in accordance with NETA ATS Section 7.19 and Section 7.20.
- Test motor starter in accordance with NETA ATS Section 7.16.
- Verify operation of machine space heater, if applicable.

3.0 CUSTOMER RESPONSIBILITIES

In support of the project described herein, we ask that Castle Pines North Metropolitan District provide the following:

- 3.1 **PROTECTIVE DEVICE SETTINGS:** Prior to ERS mobilization, customer shall provide the protective device settings to be used during the acceptance testing. In the absence of engineered settings, the devices will be tested and left on an "as found" basis. Note: It must be considered that the system may not operate properly without engineered settings. Additional mobilizations to install settings and retest protective devices will result in additional cost.
- 3.2 **MV CABLE TESTING:** When MV cables are included in the scope of work for this proposal, Customer shall be responsible for the preparation of medium voltage cables for testing prior to start of any work by ERS.
- 3.3 **TEST POWER:** Test power will be provided by the client, as required, within 50 feet of the equipment to be tested. This may require up to 150kW, (125A at 480VAC single phase), and DC power as required for function testing.

4.0 CLARIFICATIONS AND ASSUMPTIONS

- 4.1 **PARTS:** Any parts found defective during the acceptance testing will be quoted separately.
- 4.2 **THERMOGRAPHIC INSPECTION:** If ERS is to perform an Infrared Survey or Thermographic Inspection, unless otherwise specified in this proposal, customer must provide a qualified representative for purposes of providing access to all electrical equipment, including the removal, opening, and reinstall of all panel covers as required for the inspection. The site representative must be trained and knowledgeable on OSHA Electrical Safe Work Practices, NFPA 70E electrical Arc Flash Safety, and must don the appropriate PPE for the hazards associated with all tasks while performing the survey/inspection.

SERVICES TERMS AND CONDITIONS

Electrical Reliability Services Inc. is herein referred to as the "Seller" and the customer or person or entity purchasing services ("Services") and Parts required for Services ("Parts") from Seller is referred to as the "Buyer." These Services Terms and Conditions, any applicable Fee Schedule, quotation, acknowledgment, Seller's scope of work, or invoice from Seller relevant to the provision of Services and all documents incorporated by specific reference herein or therein, constitute the complete and exclusive statement of the terms of this agreement ("Agreement") governing the sale of Services and Parts by Seller to Buyer. Any discrepancies between the terms of the above referenced documents shall be resolved by Seller. Seller's acceptance of Buyer's purchase order is expressly conditional on Buyer's assent to all of the terms of this Agreement, including terms and conditions that are different from or additional to the terms and conditions of Buyer's purchase order. Buyer's acceptance of the Services and Parts will manifest Buyer's assent to the terms of this Agreement. Seller reserves the right in its sole discretion to refuse orders.

1. **PRICES:** Unless otherwise specified in writing by Seller, the price quoted or specified by Seller for the Services shall remain in effect for ninety (90) days after the date of Seller's quotation, Seller's scope of work or acknowledgment of Buyer's order for the Services, whichever occurs first, provided an unconditional authorization from Buyer for the performance of the Services is received and accepted by Seller within such time period. If authorization is not received by Seller within such ninety (90) day period, Seller shall have the right to change the price for the Services. All prices are exclusive of taxes, which are to be borne by Buyer. Unless otherwise specified by Seller, Parts will be furnished at Seller's then prevailing prices.

2. **TAXES:** Any current or future tax or governmental charge (or increase in same) affecting Seller's costs of Services or costs of production, sale, delivery or shipment of Parts, or which Seller is otherwise required to pay or collect in connection with the provision of Services and Parts, shall be for Buyer's account and shall be added to the price or billed to Buyer separately, at Seller's election.

3. **TERMS OF PAYMENT:** Buyer shall be billed monthly. Seller, at its discretion, may require monthly progress payments for services requiring more than thirty (30) days to complete. Terms of payment are net 30 days from date of Seller's invoice. Seller shall have the right, among other remedies, either to terminate this Agreement or to suspend further performance under this Agreement and/or other agreements with Buyer in the event Buyer fails to make any payment when due, which other agreements Buyer and Seller hereby amend accordingly. Buyer shall be liable for all expenses, including attorneys' fees, relating to the collection of past due amounts. If any payment owed to Seller is not paid when due, it shall bear interest, at a rate to be determined by Seller, which shall not exceed the maximum rate permitted by law, from the date on which it is due until it is paid. Seller may preserve its interests in payment by enforcing any applicable mechanic's, construction or similar lien rights. Should Buyer's financial responsibility become unsatisfactory to Seller, cash payments or security satisfactory to Seller may be required by Seller for future performance of Services or provision of Parts. If such cash payment or security is not provided, in addition to Seller's other rights and remedies, Seller may discontinue performance of Services and provision of Parts.

4. **SHIPMENT AND DELIVERY:** While Seller will use all reasonable commercial efforts to maintain the performance dates acknowledged or quoted by Seller, all performance dates are approximate and not guaranteed. Seller, at its option, shall not be bound to tender delivery of any Parts for which Buyer has not provided shipping instructions and other required information. If the provision of Services or shipment of the Parts is postponed or delayed by Buyer for any reason, Buyer agrees to reimburse Seller for any and all storage costs and other additional expenses resulting therefrom.

5. **LIMITED WARRANTY:** Seller warrants to Buyer that the Services will be performed by trained personnel using proper equipment and instrumentation for the particular service. Seller warrants that any analysis of data, subsequent recommendations and other services will be in accordance with applicable established industry standards and practices. Seller warrants the proper performance of the Services for a period of ninety (90) days from the completion of the Services. Warranties applicable to third party equipment, parts or materials furnished by Seller shall be that of the manufacturer of such Parts and only to the extent assignable to Buyer. **EXCEPT AS SPECIFIED ABOVE, THIRD PARTY SERVICES AND/OR PARTS ARE FURNISHED AS-IS, WHERE-IS, WITH NO WARRANTY WHATSOEVER. THE WARRANTY SET FORTH IN THIS SECTION IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY SELLER WITH RESPECT TO THE SERVICES AND PARTS AND IS IN LIEU OF AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARISING BY OPERATION OF LAW OR OTHERWISE, INCLUDING WITHOUT LIMITATION, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE WHETHER OR NOT THE PURPOSE OR USE HAS BEEN DISCLOSED TO SELLER IN SPECIFICATIONS, DRAWINGS OR OTHERWISE.**

This warranty does not extend to any losses or damages due to misuse, accident, abuse, neglect, normal wear and tear, negligence (other than Seller's), unauthorized modification or alteration, use beyond rated capacity, unsuitable power sources or environmental conditions, improper installation, repair, handling, maintenance or application or any other cause not the fault of Seller. To the extent that Buyer or its agents have supplied specifications, information, representation of operating conditions or other data to Seller that is used in (i) the selection of the Services and/or Parts and (ii) the preparation of Seller's quotation and/or scope of work, and in the event that actual operating conditions or other conditions differ from those represented by Buyer, any warranties or other provisions contained herein that are affected by such conditions shall be null and void.

If within thirty (30) days after Buyer's discovery of any warranty defects within the warranty period, Buyer notifies Seller thereof in writing, Seller shall, at its option, repair, correct or replace F.O.B. point of manufacture, or refund the purchase price for that portion of the services or equipment found by Seller to be defective. Failure by Buyer to give such written notice within the applicable time period shall be deemed an absolute and unconditional waiver of Buyer's claim for such defects. Equipment repaired or replaced during the warranty period shall be covered by the foregoing warranties for the remainder of the original warranty period or thirty (30) days from the date of shipment, whichever is longer.

Buyer assumes all other responsibility for any loss, damage, or injury to persons or property arising out of, connected with, or resulting from the use of Services or Parts, either alone or in combination with other parts.

6. **LIMITATION OF REMEDY AND LIABILITY: THE SOLE AND EXCLUSIVE REMEDY FOR BREACH OF ANY WARRANTY HEREUNDER SHALL BE LIMITED TO, AT SELLER'S SOLE OPTION, EITHER CORRECT PERFORMANCE FOR THAT PORTION OF THE SERVICES FOUND BY SELLER TO BE DEFECTIVE OR REFUND OF THE PRICE PAID FOR SERVICES.**

SELLER SHALL NOT BE LIABLE FOR DAMAGES CAUSED BY DELAY IN PERFORMANCE AND THE REMEDIES OF BUYER SET FORTH IN THIS AGREEMENT ARE EXCLUSIVE. IN NO EVENT, REGARDLESS OF THE FORM OF THE CLAIM OR CAUSE OF ACTION (WHETHER BASED IN CONTRACT, INFRINGEMENT, NEGLIGENCE, STRICT LIABILITY, OTHER TORT OR OTHERWISE), SHALL SELLER'S LIABILITY TO BUYER AND/OR ITS CUSTOMERS EXCEED THE PRICE PAID BY BUYER FOR THE SPECIFIC SERVICES OR PARTS PROVIDED BY SELLER GIVING RISE TO THE CLAIM OR CAUSE OF ACTION. BUYER AGREES THAT SELLER'S LIABILITY TO BUYER AND/OR ITS CUSTOMERS SHALL NOT EXTEND TO INCLUDE INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES. The term "consequential damages" shall include, but not be limited to, loss of anticipated profits, business interruption, loss of use, revenue, reputation and data, costs incurred, including without limitation, for capital, fuel, power and loss or damage to property or equipment.

Buyer expressly acknowledges and agrees that Seller has set its prices and entered into this Agreement in reliance upon the limitations of liability and other terms and conditions specified herein, which allocate the risk between Seller and Buyer and form a basis of this bargain between the parties. It is expressly understood that any technical advice furnished by Seller with respect to the use of the Parts and/or Services is given without charge, and Seller assumes no obligation or liability for the advice given, or results obtained, all such advice being given and accepted at Buyer's risk.

7. **EXCUSE OF PERFORMANCE:** Seller shall not be liable for delays in performance or for non-performance due to acts of God; war; epidemic; fire; flood; weather; sabotage; strikes or labor disputes; civil disturbances or riots; governmental requests, restrictions, allocations, laws, regulations, orders or actions; unavailability of or delays in transportation; default of suppliers; or unforeseen circumstances; acts or omissions of Buyer, including, without limitation, those specified in Section 19; or any events or causes beyond Seller's reasonable control. Performance of Services and deliveries of Parts may be suspended for an appropriate period of time or canceled by Seller upon notice to Buyer in the event of any of the foregoing, but the balance of this Agreement shall otherwise remain unaffected as a result of the foregoing. If Seller determines that its ability to supply the total demand for the Services or Parts or to obtain material used directly or indirectly in the manufacture of the Parts is hindered, limited or made impracticable due to causes set forth in the preceding paragraph, Seller may delay performance of Services or allocate its available supply of the Parts among its purchasers on such basis as Seller determines to be equitable without liability for any failure of performance which may result therefrom.

8. **CANCELLATION:** Buyer may cancel orders only upon reasonable advance written notice and upon payment to Seller of Seller's cancellation charges which include, among other things, all costs and expenses incurred and to cover commitments made by the Seller, and a reasonable profit thereon. Seller's determination of such cancellation charges shall be conclusive.

9. **CHANGES:** Buyer may request changes or additions to the Services. In the event such changes or additions are accepted by Seller, Seller may revise the price and performance dates. Seller reserves the right to change designs and specifications for the Parts without prior notice to Buyer, except with respect to Parts being made-to-order by Buyer.

Seller shall have no obligation to install or make such change in any Parts manufactured prior to the date of such change.

10. **NUCLEAR/MEDICAL: SERVICES AND PARTS SOLD HEREUNDER ARE NOT FOR USE IN CONNECTION WITH ANY NUCLEAR, LIFE-SUPPORT AND RELATED APPLICATIONS.** Buyer accepts Services and Parts with the foregoing understanding, agrees to communicate the same in writing to any subsequent purchasers or users and to defend, indemnify and hold harmless Seller from any claims, losses, suits, judgments and damages, including incidental and consequential damages, arising from such use, whether the cause of action be based in tort, contract or otherwise, including allegations that the Seller's liability is based on negligence or strict liability.

11. **ASSIGNMENT:** Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Seller, and any such assignment or delegation, without such consent, shall be void.

12. **INSPECTION:** Buyer shall have ten (10) days from the date of completion of each portion of the Services to inspect the Services, and in the event of any non-conformity, Buyer must give written notice to Seller within said period stating why the Services are not conforming. Failure by Buyer to give such notice constitutes unqualified acceptance of the Services.

13. **BILLABLE SERVICES:** Additional charges will be billed to Buyer at Seller's then prevailing labor rates for any of the following: a) any Services not specified in Seller's quotation, Seller's order acknowledgment, Seller's scope of work, or other documents referenced herein and therein; b) any Services performed at times other than Seller's normal service hours; c) if timely and reasonable site and/or equipment access is denied the Seller service representative; or d) Seller's performance is made more burdensome or costly as a result of Buyer's failure to comply with its obligations herein.

14. **NON-SOLICITATION:** Buyer shall not solicit, directly or indirectly, or employ any employee of Seller during the period any Services are being provided to Buyer and for a period of one (1) year after the last provision of Services. In the event that an employee of Seller is hired or leaves the employ of Seller in such circumstances, the Buyer shall pay Seller, as compensation for the cost incurred by Seller in recruiting and training the employee, the sum equivalent to six (6) months pay for each employee hired from or leaving the employment of Seller.

15. **GENERAL PROVISIONS:** These Services Terms and Conditions supersede all other communications, negotiations and prior oral or written statements regarding the subject matter of these Services Terms and Conditions. No change, modification, rescission, discharge, abandonment, or waiver of these Services Terms and Conditions shall be binding upon the Seller unless made in writing and signed on its behalf by a duly authorized representative of Seller. No conditions, usage of trade, course of dealing or performance, understanding or agreement purporting to modify, vary, explain, or supplement this Agreement shall be binding unless hereafter made in writing and signed by the party to be bound, and no modification or additional terms shall be applicable to this Agreement by Seller's receipt, acknowledgment, or acceptance of purchase orders, shipping instruction forms, or other documentation containing terms at variance with or in addition to those set forth herein. Any such modifications or additional terms are specifically rejected and deemed a material alteration hereto. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein. Seller reserves the right to subcontract Services to others. No waiver by either party with respect to any breach or default of or any right or remedy, and no course of dealing, shall be deemed to constitute a continuing waiver of any other breach or default of or any other right or remedy, unless such waiver be expressed in writing and signed by the party to be bound. All typographical or clerical errors made by Seller in any quotation, acknowledgment or publication are subject to correction.

The validity, performance, and all other matters relating to the interpretation and effect of this Agreement shall be governed by the law of the state of Ohio without regard to its conflict of laws principles. Buyer and Seller agree that the proper venue for all actions arising in connection herewith shall be only in the county of Franklin, state of Ohio, and the parties agree to submit to such jurisdiction. No action, regardless of form, arising out of transactions relating to this contract, may be brought by either party more than two (2) years after the cause of action has accrued. The U.N. Convention on Contracts for the International Sales of Goods shall not apply to this Agreement.

16. **ADDITIONAL SERVICE CONDITIONS:** The Buyer shall furnish to Seller, at no cost, suitable working space, storage space, adequate heat, telephone, light, ventilation, regulated electric power and outlets for testing purposes. The facilities shall be within a reasonable distance from where the Services are to be provided. Seller and its representatives shall have full and free access to the equipment in order to provide the necessary Services. Buyer shall provide the means to shut-off and secure electric power to the equipment and provide safe working conditions. Buyer shall not require Seller or its employees, as a condition to site access or otherwise, to further agree or enter into any agreement, which waives, releases, indemnifies or otherwise limits or expands any rights or obligations whatsoever. Any such agreements shall be null and void. Seller is under no obligation to remove or dispose of Parts or equipment unless specifically agreed upon in Seller's scope of work. Seller removed Parts become the property of Seller. Seller shall not perform any electrical power switching or services on energized electrical equipment unless specifically requested by Buyer, under the supervision of the Buyer, and subject to procedures jointly agreed to in advance. Notwithstanding Buyer's request, Seller may refuse to perform power switching or services on energized electrical equipment, if in the opinion of Seller, such action would be unsafe. **IN THE EVENT THAT SELLER PERFORMS POWER SWITCHING OR SERVICES ON ENERGIZED ELECTRICAL EQUIPMENT, TO THE FULLEST EXTENT PERMITTED BY LAW, BUYER SHALL INDEMNIFY, DEFEND, AND HOLD SELLER HARMLESS FROM ANY AND ALL LIABILITY, ACTIONS, SUITS, CLAIMS, DEMANDS, DAMAGES, COSTS, AND EXPENSES ("LOSSES") ARISING OUT OF OR IN ANY WAY CONNECTED WITH OR RESULTING FROM SELLER'S PERFORMANCE OF POWER SWITCHING OR SERVICES ON ENERGIZED ELECTRICAL EQUIPMENT, REGARDLESS OF WHETHER THE LOSSES RESULT FROM SELLER'S NEGLIGENCE (WHETHER ACTIVE OR PASSIVE, AND WHETHER SOLE, JOINT, OR CONCURRENT), AND EVEN THOUGH CAUSED IN WHOLE OR IN PART BY A PRE-EXISTING DEFECT, STRICT LIABILITY, OR OTHER LEGAL FAULT OF SELLER. THIS INDEMNITY SHALL APPLY TO ANY ACTS OR OMISSIONS OR NEGLIGENT CONDUCT, WHETHER ACTIVE OR PASSIVE, ON THE PART OF EITHER THE SELLER OR THE BUYER.** If OSHA or any other federal, state or local government, trade association, or contractual regulations or standards require a "safety person" to be on site during the performance of services, or in the event of a trade union jurisdictional dispute where trade union represented personnel are required to assist or stand by during the performance of services by Seller, Buyer shall be responsible for providing for and paying for any charge or wages for such person(s), as applicable. Buyer shall immediately inform Seller, in writing, at the time of order placement and thereafter, of any unsafe or hazardous substance or condition at the site, including, but not limited to, the presence of asbestos or asbestos-containing materials, and shall provide Seller with any applicable Material Data Safety Sheets regarding the same. Any losses, costs, damages, claims and expenses incurred by Seller as a result of Buyer's failure to so advise Seller shall be borne by Buyer. Seller, in its sole discretion and without cost or penalty, reserves the right to cancel its performance under this Agreement or any order immediately upon written notice to Buyer following Seller's discovery of unsafe or hazardous site substance or condition or any other circumstance altering Seller's performance of Services. Buyer shall appoint a representative familiar with the site and the nature of the Services to be performed by Seller to be accessible at all times that Seller personnel are at the site. Seller shall not be liable for any expenses incurred by Buyer in removing, replacing or refurbishing any Buyer equipment or any part of Buyer's building structure that restricts Seller access. Buyer personnel shall cooperate with and provide all necessary assistance to Seller. Seller shall not be liable or responsible for any work performed by Buyer.

17. **INSURANCE:** Seller shall maintain the following insurance or self-insurance coverage: Worker's Compensation in accordance with the statutory requirements of the state in which the work is performed. Employer's Liability with a limit of liability of \$1,000,000 per occurrence for bodily injury by accident or bodily injury by disease. Commercial General Liability (CGL) for bodily injury and property damage with a limit of \$1,000,000 per occurrence and aggregate. Automobile Liability insurance that covers usage of all owned, non-owned and leased vehicles and which is subject to a combined single limit per occurrence of \$1,000,000. Automobile Liability insurance includes Contractual Liability, but no special endorsements.

18. **INDEMNITY:** Each party shall indemnify and hold the other party harmless from loss, damage, liability or expense resulting from damage to personal property of a third party, or injuries, including death, to third parties to the extent caused by a negligent act or omission of the party providing indemnification or a party's subcontractors, agents or employees during performance of services hereunder. Such indemnification shall be reduced to the extent damage or injuries are attributable to others. The indemnifying party shall defend the other party in accordance with and to the extent of the above indemnification, provided that the indemnifying party is: i) promptly notified by the other party, in writing, of any claims, demands or suits for such damages or injuries; ii) given all reasonable information and assistance by the other party; iii) given full control over any resulting negotiation, arbitration or litigation, including the right to choose counsel and settle claims, or the indemnifying party's obligations herein shall be deemed waived.

19. **PRIVACY:** Seller will collect and process personal data of those employed by or otherwise affiliated with Buyer in accordance with Seller's "Privacy Notice for Customers and Suppliers - California" available here at www.vertiv.com/ca-privacy, which Notice the Buyer hereby acknowledges having received, read, and understood. In the event of any queries or concerns with its contents, Buyer must contact Seller at the contact details provided in the Notice prior to entering into this Agreement or the commencement of performance hereunder, in failure of which, the terms of the Notice will be deemed accepted and consented to in their entirety.

May 22, 2024

Memorandum

To: Nathan Travis, District Manager
Castle Pines North Metropolitan District

From: Greg S. Sekera, P.E.

Subject: District Engineer Report for Board of Directors Meeting on May 28, 2024
Castle Pines North Metropolitan District
KJ Job No. 2446002*GENW

Briefly presented below are the items that we have been involved in during the past month as well as on-going engineering related items.

DISTRICT PROJECTS

Water Treatment Plant Upgrades – There are 3 projects currently in the planning, design or construction phases. The HVAC and Tank Rehabilitation projects have been successfully completed and the assets are in use.

Projects in Progress

- **Liquid Ammonia Sulfate (LAS) Storage and Feed System Upgrade**: The KJ team and District finalized the design and layout of the future LAS Chemical Room layout. The Contractor, CGRS, has received this direction and is preparing to mobilize to the site to complete the remainder of the Contract work.
 - Status: Active Construction
- **Facility Documentation Program**: The KJ Team is progressing through various phases of the Facility Documentation Program, aiming to capture, document, and develop infrastructure, controls programming, and operational procedures related to the Water Treatment Plant. Active phases include:
 - **Electrical, Instrumentation & Controls Documentation**: KJ has finalized baseline P&IDs representing the WTP's current state. These P&IDs will serve as living documents, updated with each capital project completion. Coordination with Mountain Peaks is ongoing to align the SCADA system with the new P&IDs' instrumentation tag naming convention.
 - **Asset Management Registry Update**: KJ is working with the District to discuss and develop the asset hierarchy for the WTP and Well Vault assets. KJ and the District will be developing the new asset hierarchy and registry framework for the water treatment plant and well vault assets. This new hierarchy will be developed to help support the District in manage and maintain its assets.
 - **Site Civil Utility As-Builts**: Site Civil record drawings for the Water Treatment Plant have been finalized.

Memorandum

Engineer Report – Castle Pines North Metropolitan District
May 22, 2024
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- Filter Rehabilitation Project: The filter pilot skid has been operating for over approximately 1.5 months. KJ has been operating and testing four different media matrices across various different filter flow rates. The pilot will be operated through July to ensure adequate water quality data is collected to inform and develop the design criteria of the filter rehabilitation design project.
- ❖ Lift Station Upgrades – Final design and agency reviews are in progress. Formal review requests to CDPHE and the agencies required to approve on the Site Applications for Lift Stations 1 and 5 are in process. The Cherry Creek Basin WQ Authority has approved the applications for lift stations 1 and 5. We are currently at the 75% design level with plan set A – Lift Stations 1, 2, and 5. Plan set B is at 30% design level.
 - Status: Currently in design and agency reviews
 - Anticipated Bid: Q3 and Q4 2024

Notice of Violation / Cease and Desist Order – No updates. We will continue to provide support and respond to comments and questions from the State.

- ❖ Yorkshire Water Line Replacement – Diaz Construction has completed the installation of the water line, and it is fully active. The only remaining work is concrete curb and gutter replacement and final asphalt overlay from Castle Pines Parkway to Berkshire Lane.
 - Status: Final street restoration.
 - Anticipated Completion: June 2024
- ❖ Well Vault Rehab Project – The project was awarded to GSE Construction Company at the April board meeting. Execution of the construction contract and scheduling of the pre-construction meeting is pending. The schedule for construction has not been proposed yet.
 - Status: Pre-construction
 - Anticipated Construction Start: July 2024
- ❖ Monarch Water Line Replacement – The Contractor, ESI, has completed installation of the 16-inch water line. Portions of the water line are active. The other portions are pending final connections and completion of other utilities. As all residences are aware on the night of May 14 a major rupture occurred at the connection at Castle Pines Parkway. We assisted the district during this event and following it for reinstatement of water service. We are coordinating with ESI for review of change orders related to the rupture as well as the extra work and materials needed to deal with the groundwater encountered during installation of the water line.
 - Status: Water line construction 95% complete.
 - Anticipated Completion: June 2024

Memorandum

Engineer Report – Castle Pines North Metropolitan District
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DEVELOPMENT PROJECTS

- ❖ New Service Line Reviews – We have continued observations of new water and sewer taps and services in Lagae and Town Center for conformance to the District standards. We will continue the observations as requests are received by the District.
 - Status: Active on an as needed basis
- ❖ Lagae PA-7 Site – *No new updates for this past month.* The water and sanitary sewer mains and service line stub-outs to the townhome buildings are complete. The Developer is continuing with townhomes, and we are reviewing the meter and service lines as they request. Acceptance of the project for start of conveyance is pending completion of punch work and documentation.
 - Status: Punch list and close out phase
- ❖ Lagae Family Site – *No new updates for this past month.* Water and sanitary sewer improvements are complete. We continue to track punch list work. The project has not been accepted for start of conveyance.
 - Status: Active construction – punch list and close out phase
- ❖ Castle Pines Self-Storage – *No new updates for this past month.* Reviewed water and sewer plans for proposed self-storage on 2 Lots within the Lagae Family Parcel at Castle Pines Pkwy and Lagae Road. Initial comments have been transmitted.
 - Status: Currently in zoning review with City
 - Plan Review Status: Waiting for 2nd submittal

Castle Pines North Systems Report April 2024

Presented by:

Semocor, Inc.

3995 Castlewood Canyon Rd.

Castle Rock CO, 80104

Water Treatment

#NAME?		Apr-23	Apr-24	
LDA-1	1	0.000	0.00	Normal Operation/To Irrigation
Reuse	2	0.000	0.00	Normal Operation/To Irrigation
A-1	3	0.000	0.00	Normal Operation
A-2	4	0.000	0.00	Normal Operation
A-3	4	14.300	0.00	Normal Operation
A-4	1	0.000	0.00	Normal Operation
A-5	1	0.000	0.00	Normal Operation
A-6	2	0.000	0.00	Normal Operation
DE-6	1	0.000	0.00	Normal Operation
A-7	1	11.360	0.00	Normal Operation
DE-7	2	0.000	0.00	Normal Operation

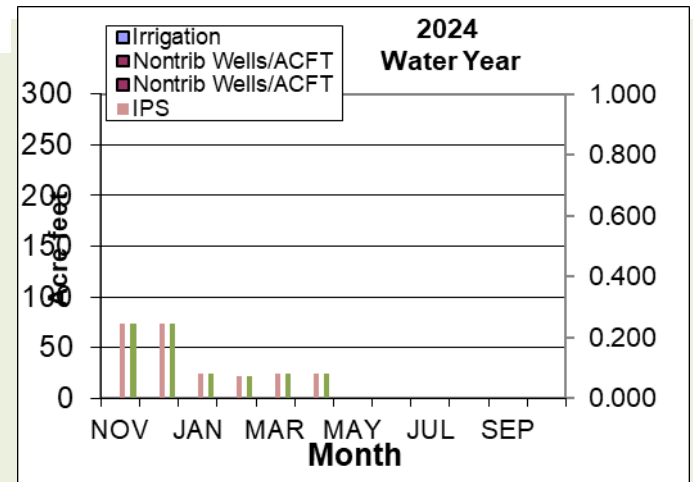
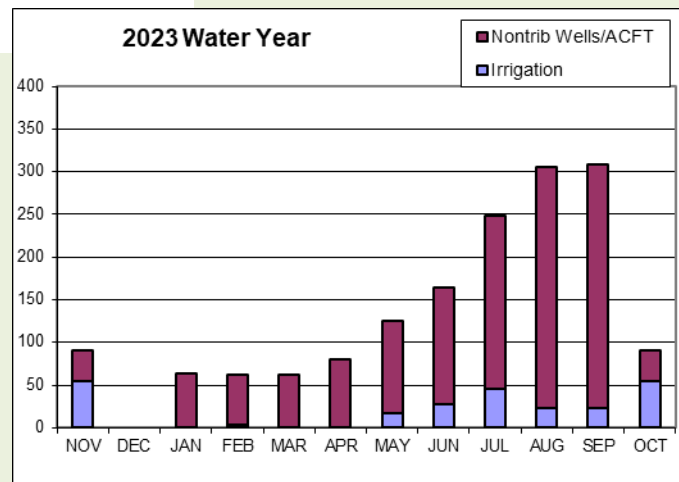
Total MG/Month **25.660** **0.000** *LDA-1 and Reuse not into plant.*

Gallons/day **855,333** -

Monthly Precipitation **2.60** **2.54**

Water YTD Precipitation **4.39** **32.74**
Total MG/Water
 Year 106.516 0.000

Water Year is from 11-1-2022 through 10-31-2024



YTD 0% Irrigation used

YTD 0% Irrigation used

Water treatment Plant – 000 gallons/month and the Daily Avg. = 0%, maximum day demand = 0% of capacity.

Filter rehabilitations pilot study for water plant Media still undergoing.

Distribution System- Apr. 2024

All Water Samples taken for April are good.

IPS Pipeline – Transferred 24.8 MG in April-Normal Operation
(2024 water YTD transfer is 236.638 gallons to the district.)

Water Tanks – Normal Operation

Serena Drive PRV – Normal Operation

Monarch Blvd PRV – Normal Operation

Hidden point PRV – Normal Operation

Zone 4 BPS – PLC will need replaced in May 21, 2024 Normal Operation.

Meter Readings – Submitted 4-28-2024.

Fire Hydrants – Normal Operation

Water Mains – Monarch main line replacement started in March and is still undergoing. Normal Operation

Miscellaneous

Generators Water plant. Normal Operation

Work Orders – 31

Failed Inspections – 0.

Emergency call outs - 5

Non-payment shut-offs - 2.

Tag hangings – 33.

Turn off and turn on (normal work orders) – 4.

Final and meter Re-reads – 27

Curb-stop valves/meter pit repairs – 1.

Extra work-

Collection System

All lift stations are undergoing Kennedy Jenks review.

Lift stations will be cleaned and checked every three months for any Maintenance items.

Lift station # 1 - Normal Operation

Lift station # 2 -Normal Operation

Lift station # 3 – Normal Operation

Lift station # 4 -Normal Operation

Lift station # 5 – Normal Operation

Lift station # 6 –Normal Operation

Lift station #7 -Normal Operation

Lagae LS - Normal Operation