

CASTLE PINES NORTH



METROPOLITAN DISTRICT

Board Meeting Agenda

Monday, July 22nd, 2024, at 6:00 p.m.
7404 Yorkshire Drive, Castle Pines, CO 80108

CPNMD residents are welcome to participate either in person or via **Zoom**
To **Zoom** in, visit- www.cpnmd.org/board-meetings

- I. Welcome. Call meeting to order. Pledge of Allegiance.
- II. Roll call. Determination of quorum. Disclosure of potential conflicts.
- III. Consider approving the July 22nd, 2024, board meeting agenda.
- IV. Consider approving June 24th, 2024, board meeting minutes.
- V. Public comment period. (Three-minute maximum per person).
- VI. Request for service and inclusion. JAM Ranch, Jim Fitzmorris P.E.
- VII. Communication Director's report.
- VIII. Finance Director's report.
 - A. 2023 Audit Update, consider audit extension.
 - B. Ratify claims for payment including check numbers 28683 - 28729 and electronic payments issued from June 20, 2024 through July 18, 2024.

	June	July	Totals
Checks	\$26,355.79	\$518,302.69	\$544,658.48
Electronic Payments (all funds)	\$20,699.11	\$19,683.60	\$40,382.71
Total Expenditures	\$47,054.90	\$537,986.29	\$585,041.19

- IX. Legal Counsel's report
- X. District Manager's report
 - A. Rate Study
 - B. Monarch Waterline Update
- XI. Consider: Necessity of August Study Session
 - A. Review draft of district finance policy, to potentially consider adoption at September board meeting.
- XII. Director's Matters
- XIII. Adjourn

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
JUNE 24, 2024 – 6:00 p.m.**

HELD: Monday, June 24, 2024 at 6:00 p.m.

ATTENDEES: Directors Jason Blanckaert, Leah Enquist, Jana Krell, James Mulvey (via Zoom) and Tera Radloff were present. Nathan Travis, District Manager; Kim Seter, Legal Counsel; Alex Page and Greg Sekera, Kennedy Jenks; Phyllis Brown, CRS and Bailey Budnick, Elara Creatives were also present.

CONFLICTS: None.

QUORUM: Present.

CALL MEETING TO ORDER: The Regular Meeting was called to order at approximately 6:00 p.m.

CONSIDERATION OF AGENDA OF THE MEETING OF THE BOARD OF

DIRECTORS: Mr. Travis informed the Board that the property owner listed under agenda item VII, Mr. Jim Fitzmorris, was unable to attend the meeting and will instead provide a presentation regarding his request for service and inclusion in the District at the Board's July meeting. As such, Mr. Travis requested agenda item VII be amended to remove and replace Mr. Fitzmorris' name with Mr. Greg Sekera of Kennedy Jenks, who will provide an overview of inclusion logistics on the District's side. Upon motion by Director Radloff, second by Director Mulvey and unanimous vote, the amended meeting agenda was approved.

CONSIDERATION OF PAST MEETING MINUTES: Upon motion by Director Radloff, second by Director Blanckaert and unanimous vote, the Board approved meeting minutes from the May 28, 2024 special meeting, subject to one non-substantive change proposed by Director Radloff.

PUBLIC COMMENT: There was no public comment.

ALTERNATIVE CAPITAL PROJECT DELIVERY OPTIONS: Ms. Page discussed alternative capital project delivery options for the District's upcoming filter bed rehabilitation project. Ms. Page advised the Board that the "construction manager at risk" ("CMAR") delivery option may be the best fit for the District's needs, given its real-time cost estimation, accelerated schedule, contract flexibility and value.

In response to an inquiry from Director Mulvey, Ms. Page reported that she is working to gather cost information from the City of Arvada, who recently utilized the CMAR approach for a similar project. At a high-level, however, one can expect a traditional design-bid-build approach to yield an approximate 10% change order rate, which the

CMAR approach seeks to reduce. Ms. Page stated that ongoing pilot data gathering will inform the overall project estimate.

Responding to a question from Director Krell regarding the decision to implement low-profile stainless-steel underdrains versus clay underdrains, Ms. Page responded that the low-profile stainless-steel underdrains are more durable and erosion friendly, whereas clay underdrains tend to break down over time.

After discussion, the Board directed Ms. Page to work with legal counsel to explore contracting next-steps.

REQUEST FOR SERVICE AND INCLUSION: Mr. Sekera provided an overview of inclusion logistics related to the JAM Ranch property. Mr. Sekera admitted that the property would be difficult to serve with the District's existing facilities. A significant engineering study would need to be conducted to determine whether the District even can serve the property.

Mr. Travis explained that because another property exists between the District and the proposed inclusion area, the water and sewer line looping necessary to serve the property would mark a change of around 87 acres. Additionally, it is unclear what water rights the property comes with, which may pose significant challenges to the District in the future.

Mr. Seter informed the Board of the legal requirements associated with the petition for inclusion process, noting that Mr. Fitzmorris will need to provide the District with a plan, estimates of the single-family equivalents to be served and the water the property comes with, among other things.

After discussion, the Board determined to wait to request that Mr. Fitzmorris begin the formal petition for inclusion process until after he speaks with the Board.

COMMUNICATION DIRECTOR'S REPORT: Ms. Budnik provided an overview of current communications and marketing efforts, including service disruption and flushing updates and the District's recent food truck frenzy event.

In response to an inquiry from Director Blanckaert, Ms. Budnick reported that QR codes in District communications and marketing are increasing traction to the District's website.

Ms. Budnick stated that the consumer confidence report will be posted to the District website soon, with corresponding postcards to be mailed to residents shortly after. Mr. Travis explained that mailing postcards, rather than full packets, will end up saving the District tens of thousands of dollars in mailing and printing costs. Mr. Travis clarified that while the postcards meet all State requirements, hard-copy packets will still be made available at various District locations.

FINANCE DIRECTOR'S REPORT: Ms. Brown reported that the District is on-track to have its audit completed by July 31. Ms. Brown then presented the financial report.

Mr. Travis explained that the increased expenses throughout this period are due to the kickoff of, and ongoing work for, various capital projects, including projects related to the Yorkshire and Monarch water lines, lift station designs and filter rehabilitation, among others.

Upon a request from Director Mulvey, Mr. Travis agreed to work with Kennedy Jenks to provide the Board with more specific metrics related to cost and schedule performance for ongoing capital projects.

Ms. Brown reported that the District has received approximately 66% of its tax revenue for the year and an additional \$126,000 in backfill property taxes pursuant to SB22-238. Ms. Brown confirmed the additional tax revenue will not exceed the District's 10% limit.

Ms. Brown indicated that water usage is up approximately 19% from June 2023. Mr. Travis attributed this increase in usage to higher levels of precipitation in 2023 and hotter temperatures in 2024. Additionally, residents began watering their lawns earlier than anticipated.

Upon motion made, seconded and unanimously carried, the claims were approved and ratified for checks numbered 28623 through 28682 and electronic payments issued from May 21, 2024 through June 19, 2024, for a total of \$1,012,160.09.

LEGAL COUNSEL'S REPORT: Mr. Seter presented the Board with his written report, noting that, in order for the District to be in compliance with new website accessibility laws, the Board must approve a resolution adopting a digital accessibility policy and designating a compliance coordinator. Upon motion by Director Enquist, second by Director Blanckaert and unanimous vote, the Board approved the resolution adopting a digital accessibility policy and designating a compliance coordinator as presented by Mr. Seter.

After discussion, and upon motion made, seconded and unanimously carried, the Board designated Mr. Travis as the District's compliance coordinator.

DISTRICT MANAGER'S REPORT: Mr. Travis delivered the District manager report.

Parcel Transfer Update: Mr. Travis informed the Board that the parcel tracker spreadsheet is up to date and that the first title reports have been sent out for review. Mr. Travis reported that he has received 19 title reports so far, marking about 20% of the total work to be completed. The project is proceeding according to schedule and will likely end up costing approximately \$500,000, significantly less than the \$1,800,000 originally estimated. Mr. Travis clarified that the District will be splitting the cost 50/50 with the City.

SSO Violation Update: Mr. Travis reported that he expects to have the application for the Plum Creek rehabilitation project ready for Board approval at the July meeting.

Additionally, Mr. Travis informed the Board that Parker Water will be hosting a water symposium on July 23, which he plans to attend.

EXECUTIVE SESSION: At approximately 7:20 p.m., upon motion by Director Radloff, second by Director Blanckaert and unanimous vote, the Board entered into executive session as allowed by Section 24-6-402 (4) (a) and (e) (1) of the Colorado Revised Statutes regarding possible renewable water partnerships and agreements.

The Board reconvened from executive session at approximately 7:43 p.m. The discussion was limited to the possible renewable water partnerships and agreements and no action was taken.

DIRECTOR'S MATTERS: The Board canceled the study session scheduled for July 17, 2024.

Director Krell expressed great satisfaction with the results of the District-sponsored water conservation project recently completed in her yard. Mr. Travis stated that he and Ms. Budnick will work to have informational yard signs made so that Director Krell and others may share their experiences with the community.

ADJOURN: The regular Board meeting adjourned at approximately 7:51 p.m.

June 6, 2024

Mr. Nathan Travis
Castle Pines North Metropolitan District
7404 Yorkshire Drive
Castle Pines, CO 80108



RE: Request for Inclusion/ Service for JAM Ranch, City of Castle Pines

Dear Mr. Travis:

This letter is a request for inclusion for potable water and sanitary sewer service into the Castle Pines North Metropolitan District (CPNMD) Water and Sanitation District. We ask that this request be brought in front of the CPNMD Board of Directors at their next available meeting. This project is located west of E. Happy Canyon Road, east of Country Club Drive immediately southwest of the Lagae Road roundabout at the Happy Canyon Road exit from Interstate 25. The property is immediately south of the Castle Pines Town Center Planned Development property annexed to the City of Castle Pines in 2012 which is in part served by the CPNMD.

The properties involved include 3 parcels of land in the Northwest Quarter of Section 15, Township 7 South, Range 67 West in Douglas County, Colorado. The property is approximately 87.65 acres in size. The representative for the property owners and developer is Jeff Raymond with Raymond Development. The project owner is JAM Ranch LLC a Colorado Limited Liability Company. The engineer/ planner/ surveyor and authorized representative for the project is Jim Fitzmorris, PE; JR Engineering, LLC; 7200 South Alton Way, Suite C400; Centennial, Colorado, 80112. The architect for the project is Rebecca Stone, Oz Architecture.

The property is currently zoned agriculture and is currently vacant with the exception of a single family home and an event center, both currently served with wells and septic systems. The intent of the owners is to annex and zone their property with the City of Castle Pines. Please find attached two drawings one showing the conceptual land use plan and the second showing the property parcels in question. The intent is to provide a quality project to the City and community anchored by a commercial village in the northeast portion of the property with various residential uses.

As stated above the proposed plan is to annex and zone this property with the City of Castle Pines. The owner/ applicants have not formally submitted any plans yet for that effort. A portion of the requirements for annexation is to be included in a Water and Sanitation District to provide service to the property prior to development.

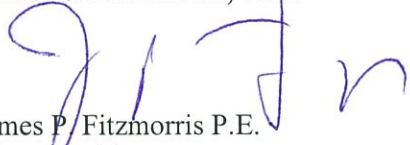
The intent for the project is to extend water mains to the north to connect to the existing CPNMD potable water system for water service near Chase Road. We expect we will connect to the sanitary sewer main line running adjacent to this property in E. Happy Canyon Road for sanitary sewer service. We expect this property will participate in the regional sanitary sewer agreement as other projects have done.

The overall conceptual plan for this property development (per the attached) is to construct approximately 200,000 square feet of commercial retail/ office space, 450 multi-family residential units (15 DU/ Acre density spread over the 30 acre Kings Road portion of the property) and 60 estate lot single family homes. We expect that the project will include approximately 272,000 SF of irrigated landscape (6.25 acres).

We request the Castle Pines North Metropolitan District's support for inclusion into the District for this property. We expect to participate in the process after the initial board of directors meeting with District Staff and their engineers upon acceptance of the above. Please let us know what processes will be required to obtain the above approvals.

Sincerely,

JR ENGINEERING, LLC

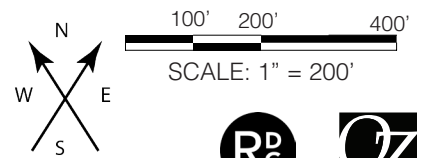
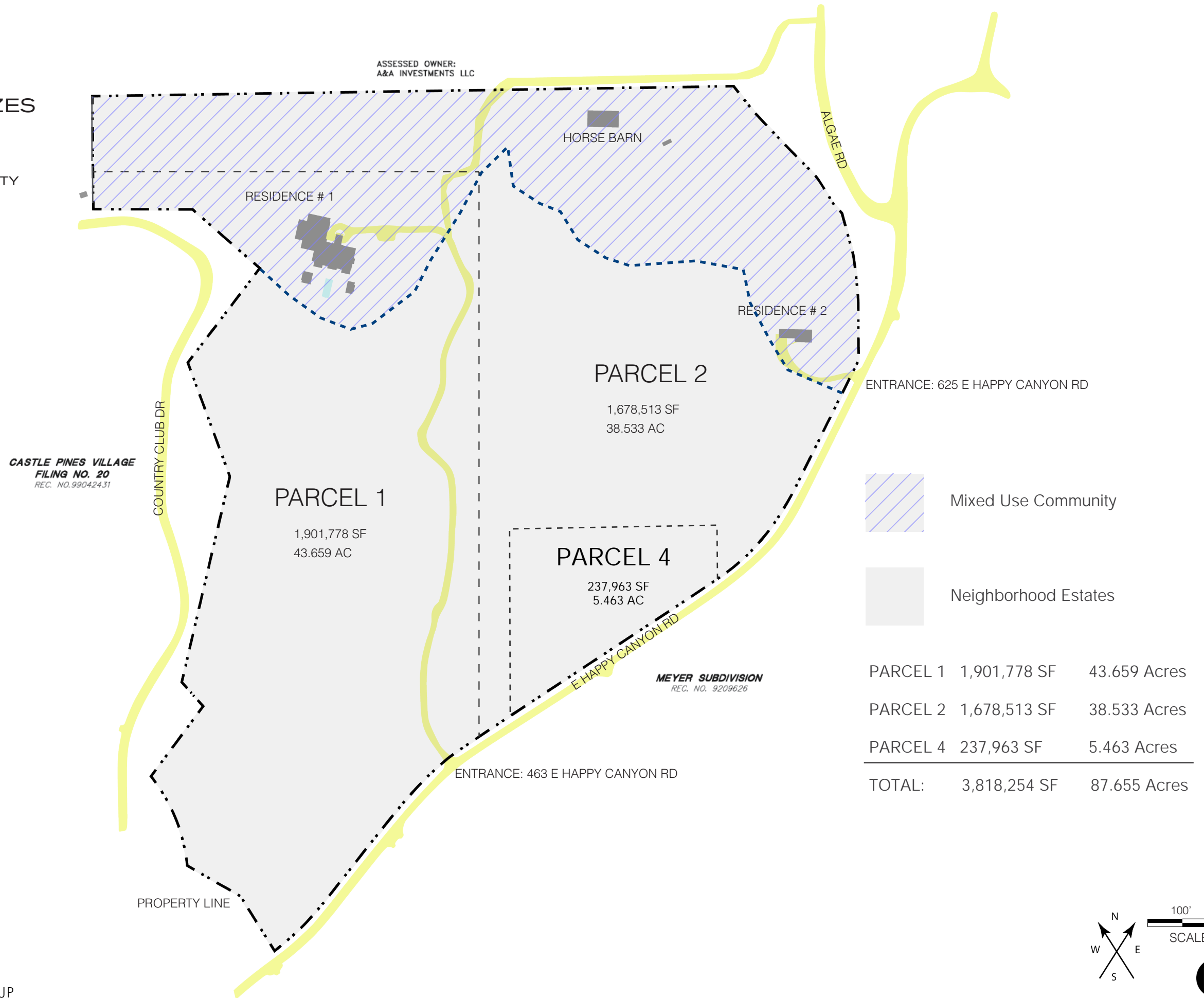


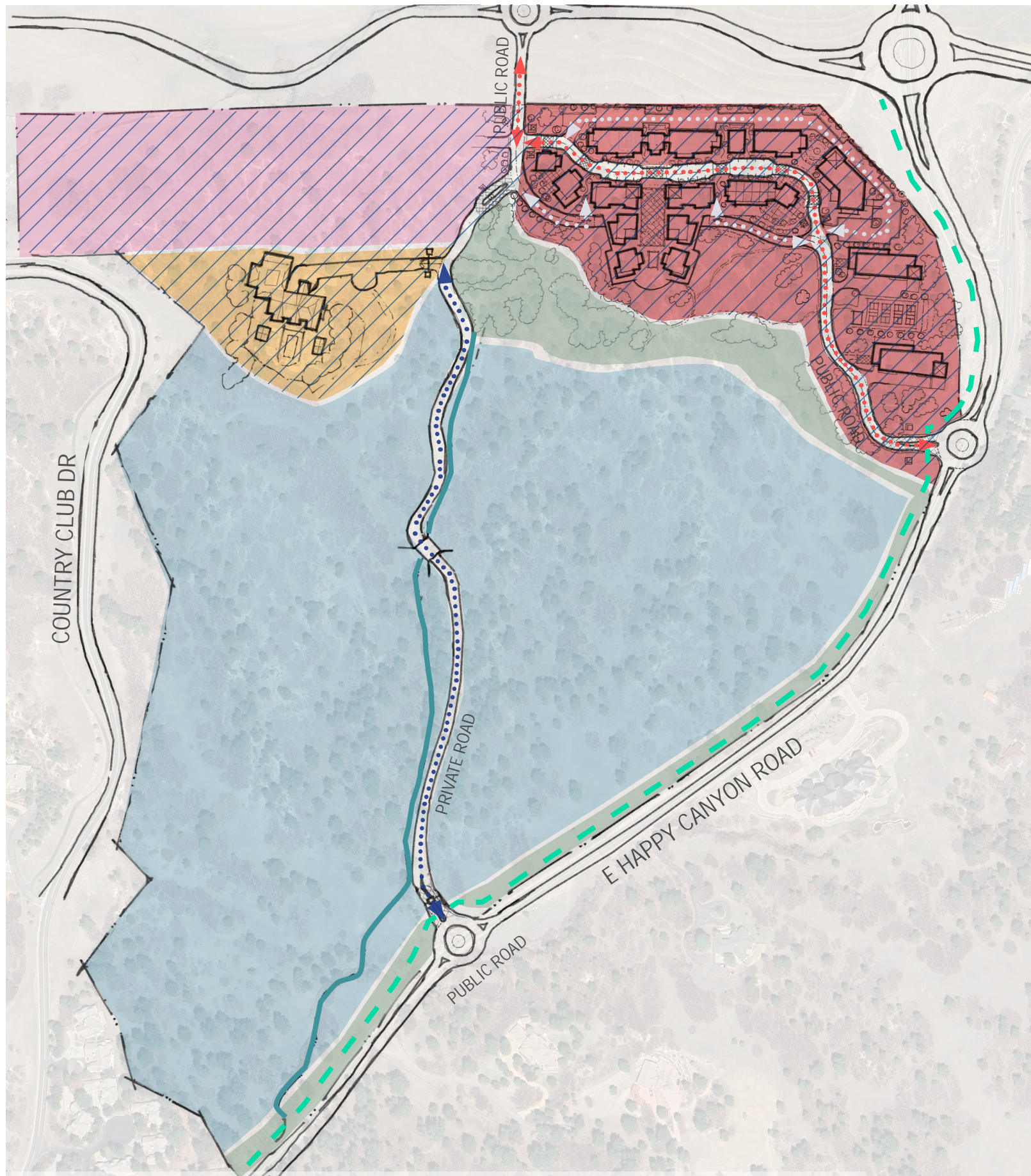
James P. Fitzmorris P.E.
Vice President

ZONING MAP



LAND/LOCATION/LOT SIZES

- 1) 87.655 ACRES
-UNINCORPORATED DOUGLAS COUNTY
- 2) -3 PARCELS WITH SECTIONS 15,
TOWNSHIP 7 SOUTH RANGE 67
80108














LAND USE

LEGEND		ACRES
<u>Mixed Use Community</u>		
	SHOPS - MIXED USE/COMMERCIAL/OFFICE	15.25 Acres (17% of Site)
	MULTI-FAMILY	9.55 Acres (11% of Site)
	CLUB AMENITY	5.20 Acres (6% of Site)
KINGS ROAD SUB-TOTAL		30 Acres (34% of Site)
<u>Neighborhood Estates</u>		
	RESIDENTIAL LOTS	45.6 Acres (42% of Site)
	GREEN SPACE / LANDSCAPE BUFFER	12 Acres (14% of Site)
ESTATES AT MONACRH HILL SUB-TOTAL		57.6 Acres (66% of Site)

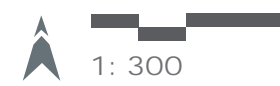
GRAND TOTAL 87.65 Acres (100% of Site)

	SHOPS MIXED USE / RETAIL / COMMERCIAL/ OFFICE / TOWN HOMES	
	<u>IRRIGATED LANDSCAPE</u>	132,858 sf 3.05 Acres (20% of 15.25 Acres)
	MULTI FAMILY - LOFT CONDOS	
	<u>IRRIGATED LANDSCAPE</u>	62,290 sf 1.43 Acres (15% of 9.55 Acres)
	CLUB AMENITY	
	<u>IRRIGATED LANDSCAPE</u>	33,977 sf 0.78 Acres (15% of 5.20 Acres)
	GREEN SPACE / LANDSCAPE BUFFER	
	<u>IRRIGATED LANDSCAPE</u>	104,544 sf 2.40 Acres (20% of 12.00 Acres)


-  EAST PLUM CREEK
-  EXISTING RESIDENTIAL ROAD - PRIVATE
-  ROAD THRU VILLAGE
-  PUBLIC PARKING ACCESS
-  BIKE PATH

CONCEPT LAND MASSING

KINGS ROAD | RAYMOND DEVELOPMENT GROUP



NOTE: ALL CALCULATIONS ARE DRAFT ESTIMATES AS OF:



06/15/24 - 07/15/24

COMMUNICATIONS REPORT

Table of Contents

- Marketing Metrics
- Flushing Updates
- 2024 Water Quality Report
- Lift Station Compliance Violation
- Lift Station Board Member Tour
- Board Meeting Outreach
- Water Conservation Projects
- Ongoing Community Event Preparation
- July Billing Insert
- August Connection Ad
- Graphics/Videos shared

Marketing Metrics

WEBSITE ENGAGEMENT (06/15 - 07/15)

- Website Visits
 - 83,696 (-30% increase from prior time period)
 - The projection is that website visits stabilized from the height of last period due to the Boil Water Notice attention.

EMAIL COMMUNICATION

- 8 Emails Sent
- 60.2% Open Rate
 - Click rates to the CPNMD website from emails are up by 24% since switching to our new email marketing application, making it more accessible for users to read and navigate

META SOCIAL MEDIA ENGAGEMENT (FACEBOOK AND INSTAGRAM)

- Total Impressions:
 - 98,254
- Total Profile Views
 - 806
- Total Website Clicks
 - 1041
- New Follows
 - Instagram: +6 (114 total)
 - Facebook: +2 (33 total)

USERS VIEWING OUR CONTENT:

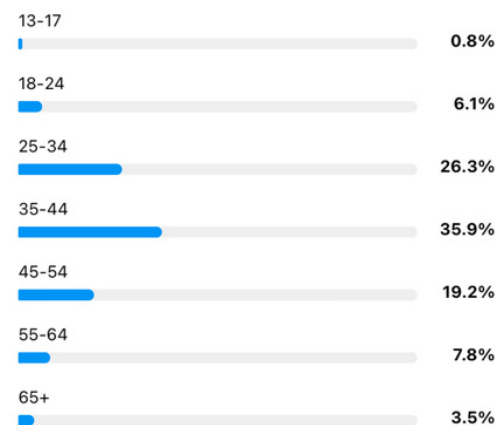


THIS METRIC SHOWCASES THAT OUR SOCIAL MESSAGES ARE GETTING TO PEOPLE WITHIN THE CASTLE PINES AREA, EVEN IF THEY DO NOT FOLLOW OUR ACCOUNT DIRECTLY.

Gender



Age



Flushing Updates

EACH DAY THAT CREWS ARE ACTIVE, WE PROVIDE THE FOLLOWING COMMUNICATION TO THE PUBLIC:

- **A DETAILED MAP OF THE NEIGHBORHOODS AND STREETS THAT WILL BE FLUSHED THAT DAY.**
- **AN EMERGENCY NOTIFICATION BANNER ON THE FRONT PAGE OF THE CPNMD WEBSITE NOTING THE DATE OF UPDATES, LOCATION, AND A CLICKABLE LINK TO VIEW MORE INFORMATION.**
- **A DAILY UPDATED CPNMD WEBSITE PAGE THAT PROVIDES THE MAP OF FLUSHED AREAS, WRITTEN EXPLANATION, AND AN FAQ PAGE PROVIDING RESIDENTS ANSWERS TO ANY QUESTIONS THAT FREQUENTLY ARISE WITH THIS PROCESS.**
(PLEASE SEE THIS FAQ SECTION BELOW)

Inconveniences? What can I potentially expect?

- You MAY experience discolored water, this can happen on wide spectrum, from a light yellow and in rare more extreme cases a deep brown or red coloration may be present.
- Less likely, but certainly possible are taste and odor differences in the water. **These are not indicators of unsafe water. We check Chlorine levels at every hydrant to ensure that we are well within our operational standards, and all state and federal guidelines.**

When & Where are you flushing the system?

It is difficult to forecast where our crews will be working on any given day, as the amount of time it takes varies from location to location. Discolored water may also occur in areas outside of those being actively flushed, so it's good to have an awareness regardless of our crew locations.

Why is this necessary?

- Our source water is high in iron content. While we do filter for it, we don't get 100% and a small portion remains in solution, passing through our filters. Over time, this iron, and other minerals, build a crust on the inside of our pipelines in a process called "scaling" (named because the crust resembles the pattern of fish scales).
- To mitigate the chances of the iron de-scaling and causing sporadic discolored water, flushing allows us to control, to some extent, when and where this occurs, and prevents buildup from becoming unmanageable.
- We do this every spring prior to the start of irrigation season, as the increased usage in the summer increases the likelihood of un-planned descaling events.
- This is done in conjunction with our valve and hydrant maintenance programs, ensuring the accessibility, functionality and reliability of these assets.

My Water is Brown! Is it safe? What do I do?

YES! Your water does remain safe for consumption. Iron is a non-regulated (tier 2) contaminant, there are no known negative health side-effects. It can affect the aesthetic qualities of your drinking water (taste, color, odor). It is safe.

- However, we understand that it is not appealing! **We ask that you take the following steps:**
 1. Run your COLD water faucets for 10 minutes. If it clears up great! If not proceed to step 2.
 2. Wait 4(ish) hours. Repeat the process of running your cold water, this time for 15 minutes.
 3. If after the second flush the brown water persists, give us a call (303-688-8550) or submit an email through our "water quality" form in the contact us section of our website. We will provide further information, and if necessary dispatch a crew to do additional flushing in your area!

What NOT to do...

- If you are experiencing discolored water, **DO NOT run your hot water, or do any laundry or dishes!** Pulling the discolored water into your water heater isn't the end of the world, but you may need to flush your water heater separately to clear it up.
- The discolored water can also cause laundry and fixture staining. If you experience any issues with laundry or fixture discoloration we recommend the following (use as directed on product packaging):
 1. If there is laundry staining, we recommend "Iron Out" a laundry detergent product that is effective at removing iron stains from fabrics.
 2. For any fixture staining (especially porcelain) "Bar Keepers Friend" does the trick.

If you would like more information, or are experiencing discolored water after having followed the recommended steps above, you can reach us through our [Online Water Quality Contact Form \(click here\)](#), or call our main office.

- **ALL COMMUNICATIONS AND LINKS TO THE CPNMD FLUSHING PAGE ARE ALSO EMAILED DAILY TO RESIDENTS AND SHARED THROUGH SOCIAL PLATFORMS.**

2024 Water Quality Report

- ON JUNE 28TH, WE DISTRIBUTED THE CASTLE PINES NORTH METROPOLITAN DISTRICT 2024 WATER REPORT TO RESIDENTS, DETAILING THE WATER QUALITY FROM 2023.
- THE CENTENNIAL WATER REPORT WAS ALSO INCLUDED IN THIS DISTRIBUTION.
- ALL RESIDENTS RECEIVED A POSTCARD WITH INFORMATION TO ACCESS THE REPORT ON OUR WEBSITE VIA A LINK OR QR CODE.
- THE POSTCARD NOTED THAT THE REPORT IS ALSO AVAILABLE FOR PICKUP AS A PHYSICAL COPY AT THE DISTRICT OFFICE.
- AN EMAIL WAS SENT TO ALL WHO ARE SIGNED UP TO OUR EMAIL LIST, PROVIDING A LINK TO THE FULL REPORT.
- THE NOTICE WAS DISTRIBUTED ACROSS SOCIAL MEDIA PLATFORMS.
- THE REPORT WAS LINKED TO IN THE JULY BILLING INSERT.
- THE REPORT WAS LINKED TO IN THE AUGUST CONNECTION AD.
- WE HAVE RECEIVED NO CUSTOMER FEEDBACK OR QUESTIONS PERTAINING TO THE REPORT.

TO VIEW THE CPNMD WEBPAGE DETAILING THE [2024 WATER QUALITY REPORT](https://www.cpnmd.org/2024-water-quality-report), CLICK HERE OR VISIT

[HTTPS://WWW.CPNMD.ORG/2024-WATER-QUALITY-REPORT](https://www.cpnmd.org/2024-water-quality-report)

Lift Station Compliance Violation

- **FILMING AND EXPLANATION:**
 - **FILMED A DETAILED EXPLANATION OF THE SITUATION WITH NATHAN, THE DISTRICT MANAGER.**
- **VIOLATION DETAILS:**
 - **COMMUNICATED DETAILS OF WHY CPNMD WAS GIVEN THIS VIOLATION.**
 - **PROVIDED BACKGROUND INFORMATION BEHIND THE VIOLATION.**
 - **EXPLAINED THE ONGOING PROCESS OF WORKING WITH THE STATE.**
- **PUBLIC COMMUNICATION:**
 - **INFORMED THE PUBLIC THAT A CONSERVATION PROJECT AS A SETTLEMENT HAS NOT YET BEEN DECIDED.**
 - **DISTRIBUTED THIS INFORMATION ACROSS SOCIAL PLATFORMS.**
- **FUTURE PLANS:**
 - **ONCE A DIRECTION FOR THE PROJECT SETTLEMENT IS DETERMINED, A FULL FAQ PAGE WILL BE ADDED TO THE WEBSITE.**
 - **PLANNED COMMUNICATION FOR NEXT MONTH ON DIRECT CAPITAL PROJECTS THE DISTRICT IS COMPLETING TO PREVENT FUTURE VIOLATIONS.**

Board Member Tour

- **BOARD MEMBER TOUR:**
 - **BOARD MEMBERS RECENTLY TOURED THE WATER TREATMENT PLANT. SOCIAL MEDIA POSTS WERE DISTRIBUTED AND OUTLINED THE UPGRADE AND COLLABORATION WITH KJ BELOW.**
- **UPGRADE COLLABORATION:**
 - **KJ AND THE DISTRICT HAVE BEEN COLLABORATING TO UPGRADE AND REHABILITATE THE SIX MEDIA FILTERS AT THE WTP.**
 - **THESE UPGRADES INCLUDE MODERNIZING THE MEDIA TYPES WITHIN THE FILTERS AND REPLACING THE EQUIPMENT WITH ADVANCED TECHNOLOGY.**
- **IMPORTANCE OF UPGRADES:**
 - **THE IMPROVEMENTS ARE ESSENTIAL TO MAINTAIN THE PROVISION OF HIGH-QUALITY WATER TO OUR COMMUNITY.**
- **VIDEO PRODUCTION:**
 - **WE HAVE FILMED A VIDEO WITH THE OPERATIONS MANAGER DETAILING THE UPGRADES MADE TO THE PLANT OVER THE PAST YEAR AND PLAN TO DISTRIBUTE LATE JULY.**
- **PREVIOUS COMMUNICATION:**
 - **A VIDEO AND COMMUNICATION DETAILING PHASE ONE OF THE FILTER PROJECT HAVE ALREADY BEEN RELEASED.**
- **UPCOMING UPDATES:**
 - **IN AUGUST, WE PLAN TO REVISIT THE PROJECT AND PROVIDE AN ADDITIONAL VIDEO AND WEBSITE UPDATE.**
 - **CREATE INFOGRAPH DETAILING HOW THE WATER TREATMENT PLANT WORKS AND WHERE THE FILTERS COME INTO THE PROCESS**

Board Meeting Outreach

- **EMAILS SENT OUT**
 - OUTLINED THE 2024 SCHEDULE FOR MONTHLY BOARD MEETINGS AND STUDY SESSIONS.
 - PROVIDED DETAILED INSTRUCTIONS FOR ATTENDING BOTH IN PERSON AND VIRTUALLY.
- **CPNMD CALENDAR UPDATED**
 - CALENDAR NOW INCLUDES EXACT DATES AND INFORMATION FOR ALL MEETINGS.
 - ENSURES RESIDENTS HAVE EASY ACCESS TO MEETING SCHEDULES.
- **VIDEO FILMED WITH NATHAN TRAVIS**
 - NATHAN TRAVIS INVITES RESIDENTS TO ATTEND MEETINGS.
 - EMPHASIZED THE IMPORTANCE OF RESIDENT PARTICIPATION AND PROVIDED SPACE FOR VOICING QUESTIONS.
 - DISTRIBUTED THE VIDEO THROUGH SOCIAL MEDIA CHANNELS.
- **SOCIAL MEDIA CAMPAIGN**
 - PROMOTED THE MONTHLY MEETINGS AND STUDY SESSIONS.
 - SHARED THE INVITATION VIDEO TO INCREASE AWARENESS AND ENGAGEMENT.
- **RESIDENT EDUCATION**
 - EDUCATED RESIDENTS ON THE PURPOSE AND IMPORTANCE OF MONTHLY MEETINGS.
 - ENCOURAGED ACTIVE PARTICIPATION AND ATTENDANCE.

Water Conservation Projects

- **ONGOING COMMUNICATION WITH RESOURCE CENTRAL**
 - **CURRENTLY COORDINATING WITH RESOURCE CENTRAL TO ENSURE CONSISTENT AND ACCURATE MESSAGING.**
 - **SHARE FEEDBACK AND ENGAGEMENT DATA TO REFINE COMMUNICATION STRATEGIES.**
- **CURRENTLY WORKING TO SEND OUT A CALL TO ACTION EMAIL TO RESIDENTS INVITING THEM TO JOIN THE SLOW THE FLOW PROGRAM.**
 - **HIGHLIGHT THE PARTNERSHIP WITH RESOURCE CENTRAL AND THE BENEFITS OF THE PROGRAM.**
 - **INCLUDE LINKS FOR EASY SIGN-UP AND ADDITIONAL INFORMATION.**
 - **PROVIDE RESOURCES, FAQs, AND SUCCESS STORIES TO ENCOURAGE PARTICIPATION.**
- **VIDEO PRODUCTION PLANNED FOR THIS WEEK**
 - **FILM MULTIPLE VIDEOS EXPLAINING THE SLOW THE FLOW PROGRAM AND ITS BENEFITS.**
- **SOCIAL MEDIA CAMPAIGN WITH ALIGNED COMMUNICATION**
 - **USE THESE CAMPAIGNS AS META AND NEXTDOOR ADS TO TARGET RESIDENTS.**
 - **ANALYZE VIDEO AD PERFORMANCE ON META AND NEXTDOOR.**

Ongoing Community Event Preparation

- **TRAILER WRAP DESIGN:**
 - **DESIGNING A TRAILER WRAP FOR THE TRAILER CARRYING THE WATER BUGGY.**
 - **PROMOTING CPNMD BRAND PRESENCE THROUGH VISUALLY APPEALING AND INFORMATIVE GRAPHICS.**
- **VERSATILE TABLE BANNER:**
 - **CREATING A TABLE BANNER THAT CAN BE USED AT ALL COMMUNITY EVENTS.**
 - **INCORPORATING CPNMD BRANDING TO MAINTAIN A CONSISTENT VISUAL IDENTITY SINCE WE ARE GIVEN A BLANK TABLE AT MANY OF THESE EVENTS.**
- **CREATING SMALLER, INFORMATIONAL ITEMS THAT CAN EASILY BE GIVEN TO RESIDENTS.**
 - **FOR EXAMPLE, MAGNETS WITH OUR CONTACT INFORMATION.**

July Billing Insert



2024 WATER QUALITY REPORT

Please view the 2024 Water Quality Report at:

<https://www.cpnmd.org/2024-water-quality-report>

Or, Scan the QR Code!



Physical copies will also be available for pickup at the CPNMD District Office located at 7404 Yorkshire Drive Castle Pines, CO 80108

If you have any questions please feel free to call our office at 303-688-8550, or you can fill out our online water quality contact form.

*Note: CPNMD has updated our water sources within the report to remove *Purchased From Castle Pines Village (Groundwater-Consecutive Connection).

JOIN US AT OUR NEXT BOARD MEETING!

CPNMD Regular Board Meetings are generally held at 6:00pm on the fourth Monday of each month. Board Study Sessions are held on the prior Wednesday at 5:30pm. Residents may attend in-person or virtually.

Monday, July 22nd

Monday, October 28th

Monday, August 26th

Monday, November 25th
Public Hearing 2025 Budget***

Monday, September 23rd

Wednesday, December 11th

6:00PM BOARD MEETING

*Tentative. Budget will be sent to board on or before October 15th, 2024 mandatory deadline
**Adjusted Date
***Tentative
† If deemed necessary for the month.

Castle Pines North Metropolitan District
7404 Yorkshire Dr, Castle Pines CO 80108 • (303)-688-8550 • www.cpnmd.org

August Connection Ad

CASTLE PINES NORTH
 METROPOLITAN DISTRICT™

We hope everyone is having a wonderful summer in the Castle Pines area and enjoying our beautiful state!



Recently, our Board Members toured the Water Treatment Plant (WTP). KJ and the District have been working together to upgrade and rehabilitate the six media filters at the WTP to operate more efficiently. This includes upgrading the media types within the filters and replacing the equipment within each filter with more

modern technology. These improvements are crucial to ensure the continued provision of high-quality water to our community.

Stay tuned for more updates, and thank you for your continued support and involvement in our community.

Our 2024 Water Quality Report is Here!
COVERING WATER QUALITY DATA FROM 2023

SCAN THE QR CODE TO VIEW OR VISIT
[HTTPS://WWW.CPNMD.ORG/2024-WATER-QUALITY-REPORT](https://www.cpnmd.org/2024-water-quality-report)

If you have any questions please feel free to call our office at **303-688-8550**, or you can fill out our online water quality contact form.

All customers can also pick up a physical copy at
 7404 YORKSHIRE DR, CASTLE PINES CO 80108

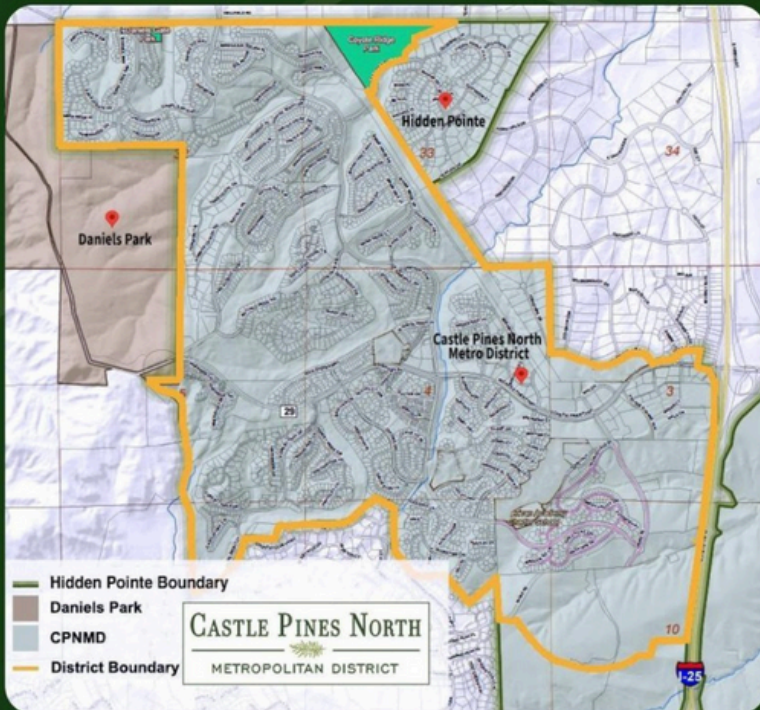
Compliance Violation and Settlement

We want to take this time to discuss something more serious. On August 8th, 2023, we received a Compliance Violation due to an additional sanitary sewer overflow event. Following this decision, the state of Colorado and Castle Pines North Metropolitan District reached a settlement, resulting in a civil penalty of \$131,000. With this, we were offered the opportunity to participate in Colorado's Supplement Environmental Project (SEP) program. This allows us to allocate the \$131,000 fine towards a project within the district that will benefit the community. We have not yet voted on which project we will pursue, but we will update you with further information as it becomes available.

TO LEARN MORE, VIEW OUR DISTRICT MANAGER'S REMARKS ON THIS SITUATION
 SCAN OR VISIT THE LINK BELOW
[HTTPS://WWW.CPNMD.ORG/2024-COMPLIANCE-VIOLATION-AND-SETTLEMENT](https://www.cpnmd.org/2024-compliance-violation-and-settlement)

All Graphics/Videos Shared

New to the Castle Pines area?



Here is our
CPNMD District Map,
taking care of all
your water and
wastewater needs

All Graphics/Videos Shared

CASTLE PINES NORTH
METROPOLITAN DISTRICT



YOU CAN VIEW THE REPORT HERE:

<https://www.cpnmd.org/2024-water-quality-report>

If you have any questions please feel free to call our office at **303-688-8550**, or you can fill out our online water quality contact form.

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www.cpnmd.org

All Graphics/Videos Shared

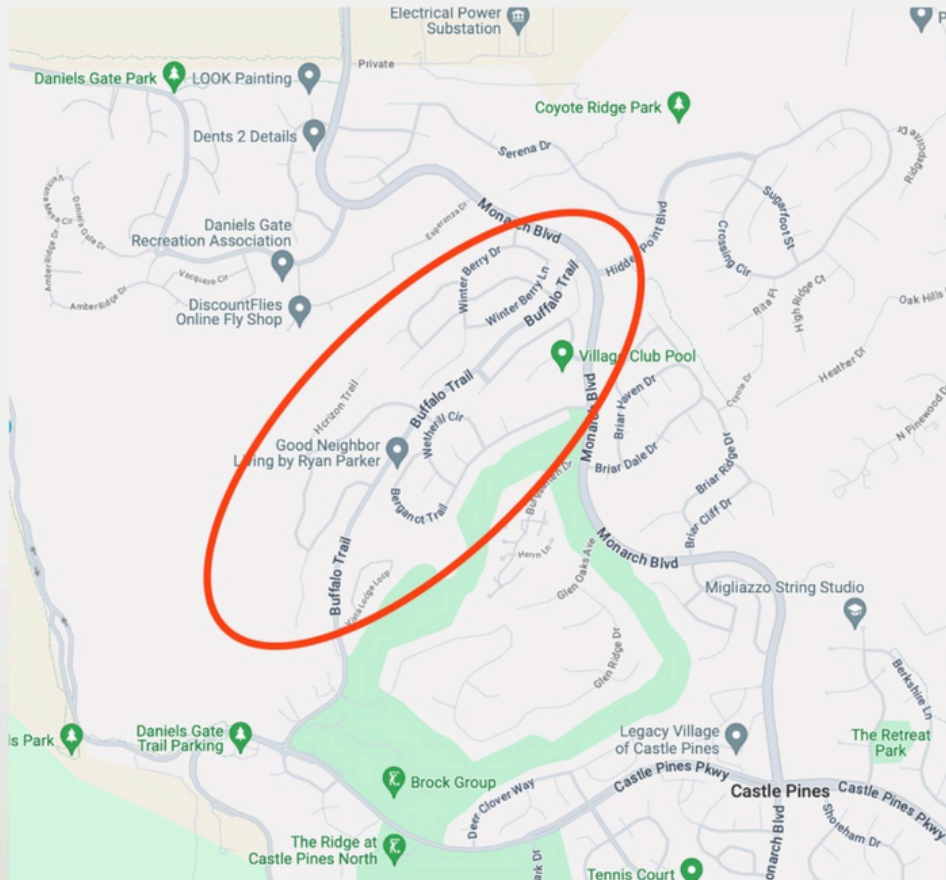


All Graphics/Videos Shared

FLUSHING LOCATIONS

FOR MONDAY, JULY 8TH

COMPLETE FLUSHING NEAR THE WHISPER CANYON
NEIGHBORHOOD AND CIRCLED AREAS BELOW.

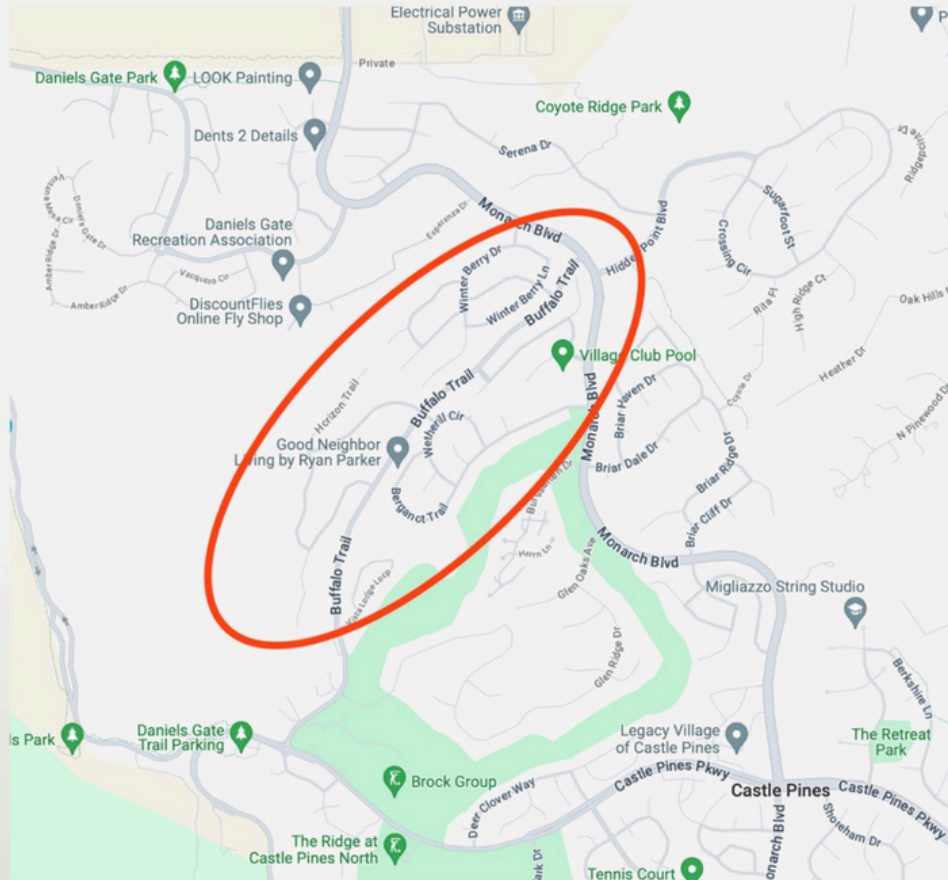


All Graphics/Videos Shared

FLUSHING LOCATIONS

FOR THURSDAY, JULY 11TH

COMPLETE FLUSHING NEAR THE WHISPER CANYON
NEIGHBORHOOD AND CIRCLED AREAS BELOW.

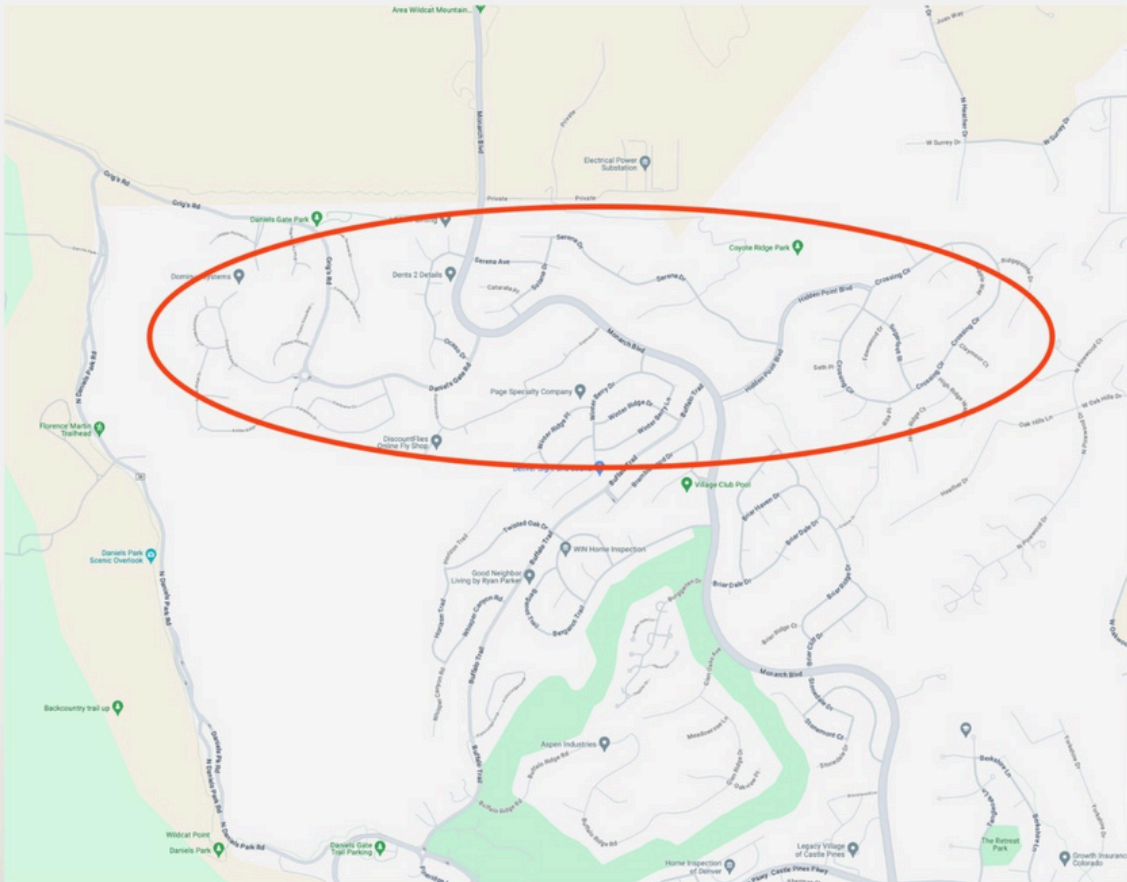


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FLUSHING LOCATIONS

FOR TUESDAY, JULY 16TH

COMPLETE FLUSHING WITHIN THE HIDDEN POINT
NEIGHBORHOOD AND CIRCLED AREAS BELOW.

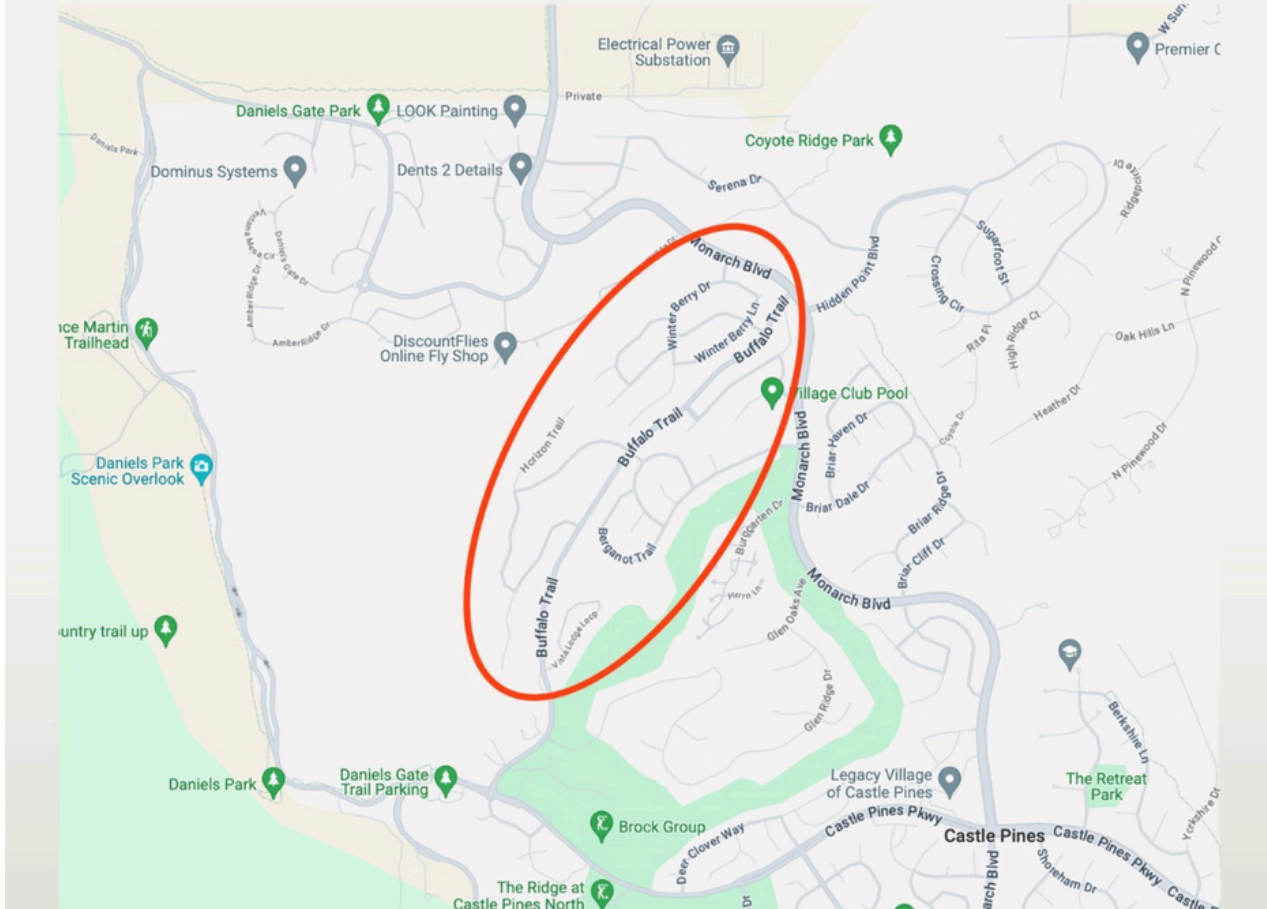


All Graphics/Videos Shared

FLUSHING LOCATIONS

FOR WEDNESDAY, JULY 17TH

WE WILL COMPLETE FLUSHING IN THE
BUFFALO TRAIL NEIGHBORHOOD.



All Graphics/Videos Shared

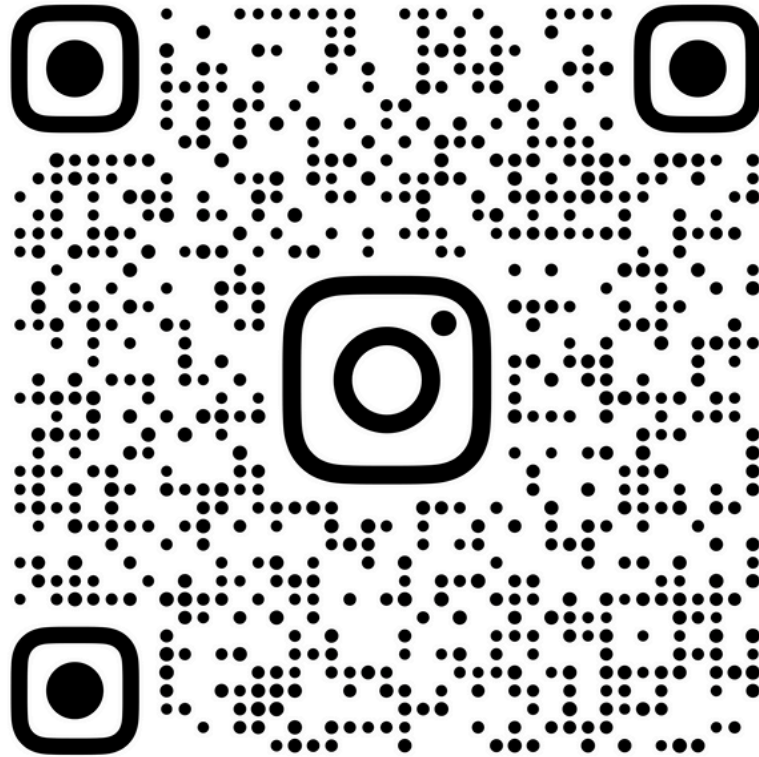
FLUSHING LOCATIONS

FOR WEDNESDAY, JULY 17TH

WE WILL COMPLETE FLUSHING IN THE
BUFFALO TRAIL NEIGHBORHOOD.

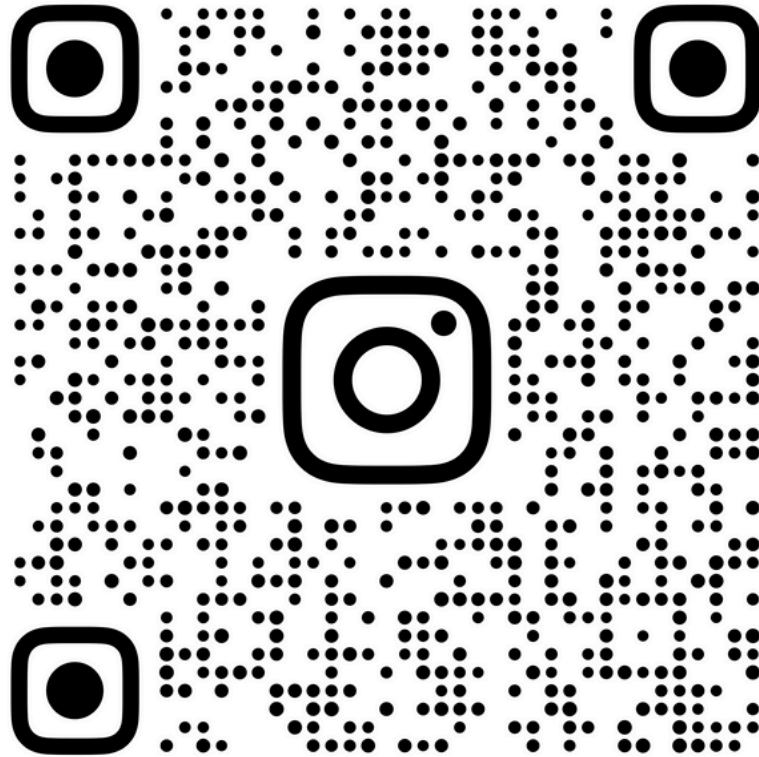


All Graphics/Videos Shared



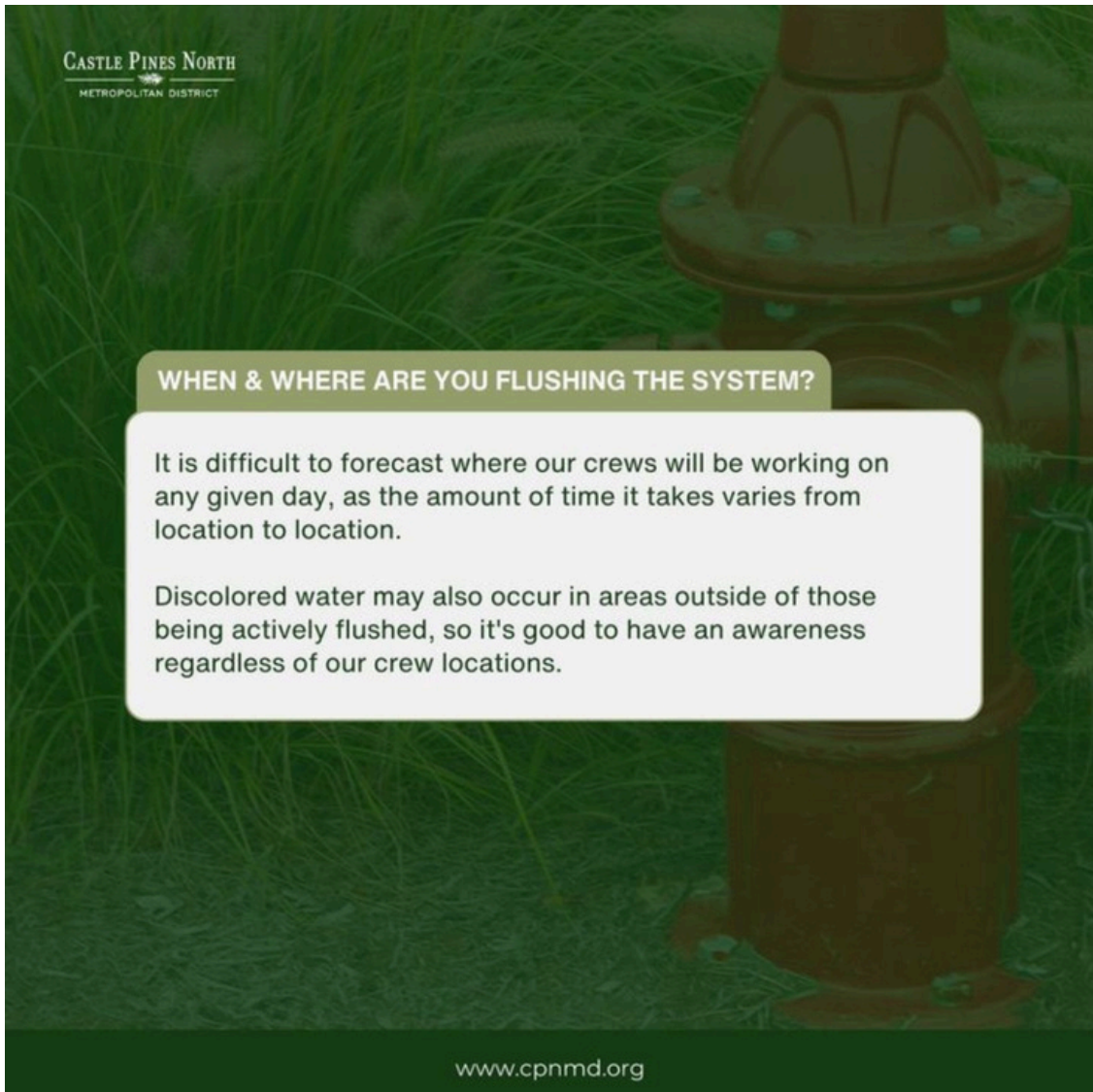
**REEL SHARED ON JUL 1, 2024
BY CASTLEPINESNORTHMETRODISTRICT**

All Graphics/Videos Shared



**REEL SHARED ON JUL 5, 2024
BY CASTLEPINESNORTHMETRODISTRICT**

All Graphics/Videos Shared



CASTLE PINES NORTH
METROPOLITAN DISTRICT

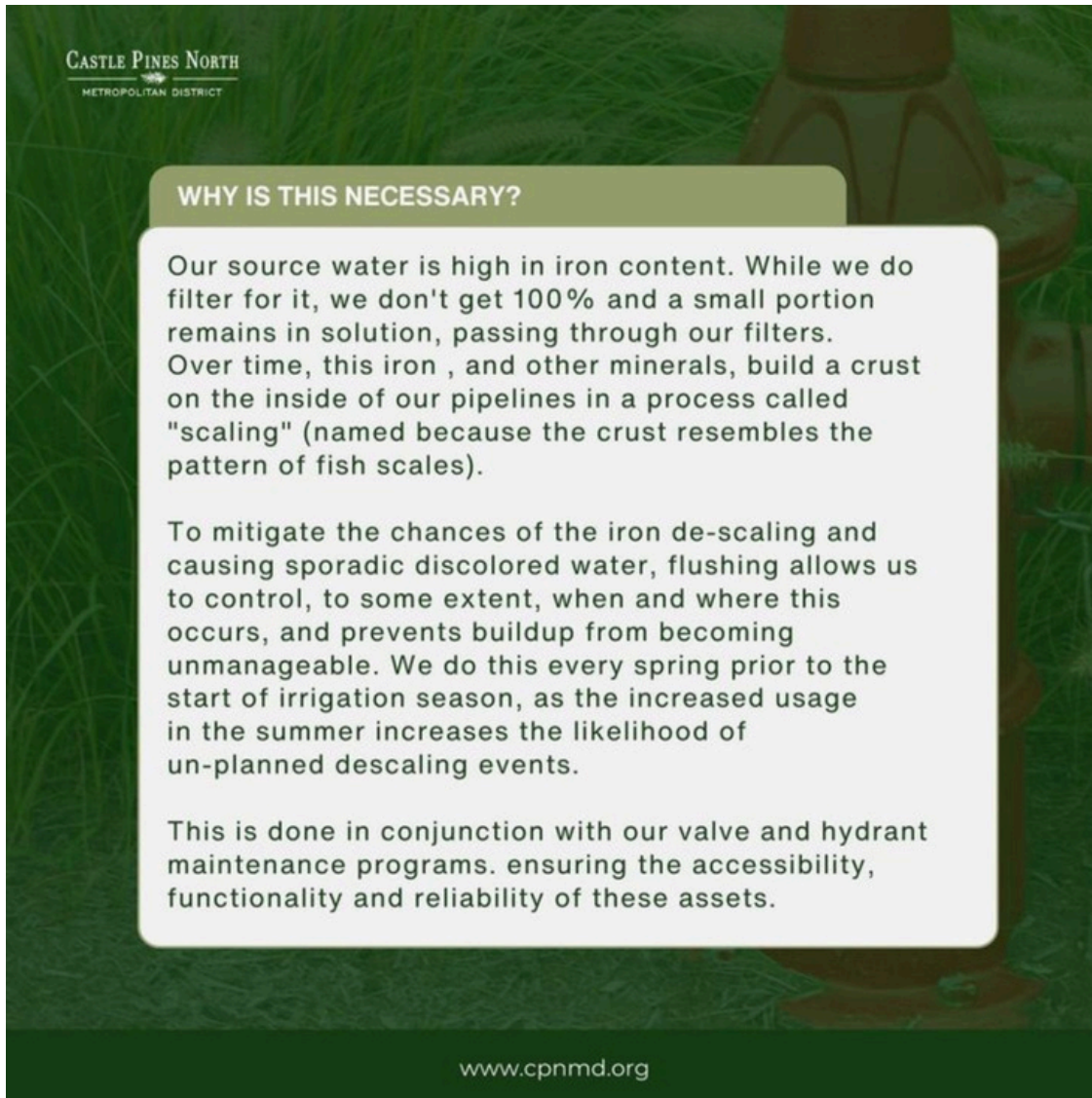
WHEN & WHERE ARE YOU FLUSHING THE SYSTEM?

It is difficult to forecast where our crews will be working on any given day, as the amount of time it takes varies from location to location.

Discolored water may also occur in areas outside of those being actively flushed, so it's good to have an awareness regardless of our crew locations.

www.cpnmd.org

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The infographic features a background image of a fire hydrant in a grassy field. In the top left corner, the logo for Castle Pines North Metropolitan District is displayed. A light green header box contains the title 'WHY IS THIS NECESSARY?'. Below this, a white text box contains three paragraphs of text explaining the process of iron de-scaling and the importance of flushing.

WHY IS THIS NECESSARY?

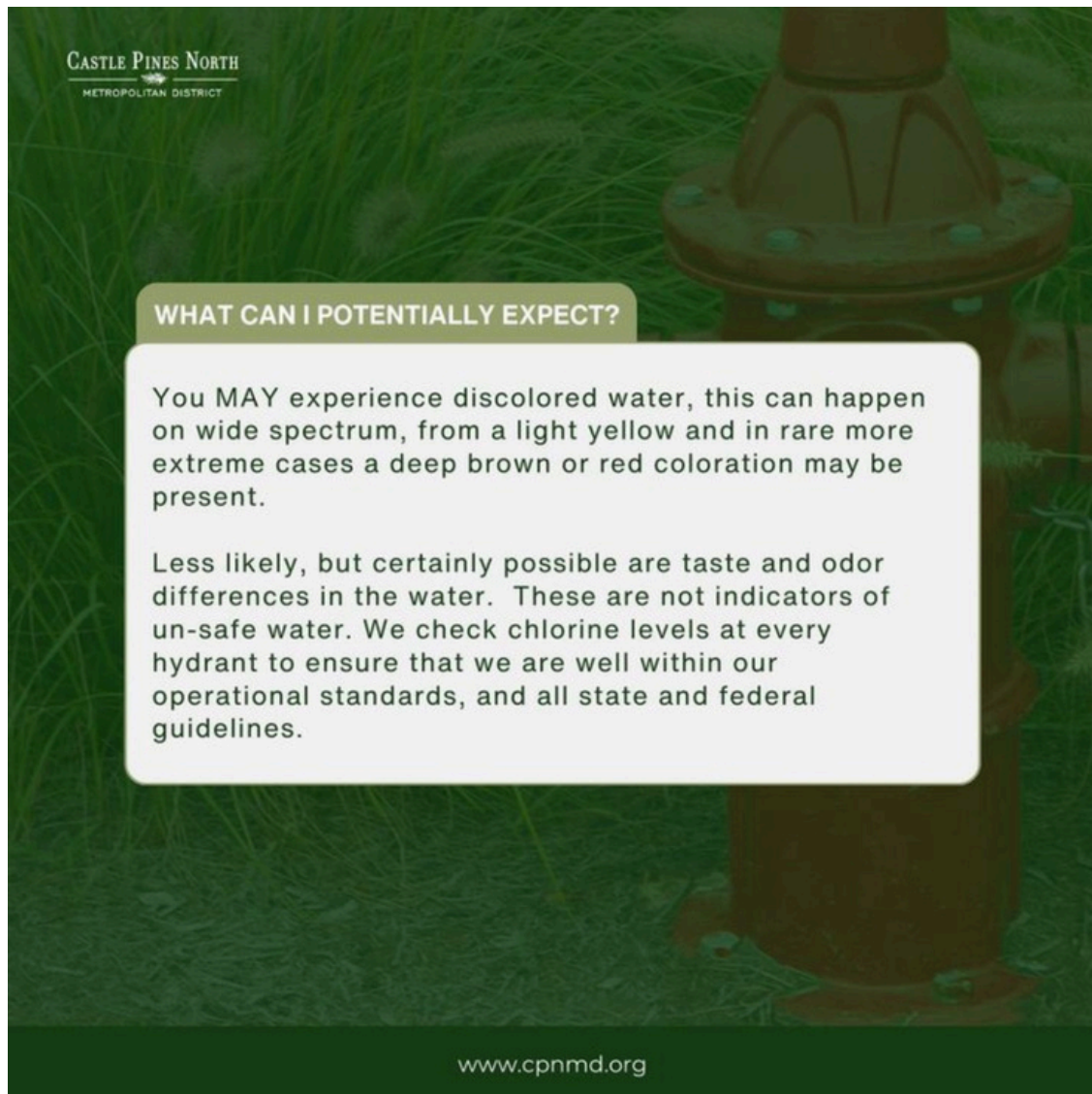
Our source water is high in iron content. While we do filter for it, we don't get 100% and a small portion remains in solution, passing through our filters. Over time, this iron, and other minerals, build a crust on the inside of our pipelines in a process called "scaling" (named because the crust resembles the pattern of fish scales).

To mitigate the chances of the iron de-scaling and causing sporadic discolored water, flushing allows us to control, to some extent, when and where this occurs, and prevents buildup from becoming unmanageable. We do this every spring prior to the start of irrigation season, as the increased usage in the summer increases the likelihood of un-planned descaling events.

This is done in conjunction with our valve and hydrant maintenance programs, ensuring the accessibility, functionality and reliability of these assets.

www.cpnmd.org

All Graphics/Videos Shared

An infographic with a dark green background featuring a fire hydrant. The text is presented in white and light green boxes. The top left corner contains the logo for Castle Pines North Metropolitan District. A light green box contains the question 'WHAT CAN I POTENTIALLY EXPECT?'. Below it, a white box contains two paragraphs of text. At the bottom center, the website address 'www.cpnmd.org' is displayed in white.

CASTLE PINES NORTH
METROPOLITAN DISTRICT

WHAT CAN I POTENTIALLY EXPECT?

You **MAY** experience discolored water, this can happen on wide spectrum, from a light yellow and in rare more extreme cases a deep brown or red coloration may be present.

Less likely, but certainly possible are taste and odor differences in the water. These are not indicators of un-safe water. We check chlorine levels at every hydrant to ensure that we are well within our operational standards, and all state and federal guidelines.

www.cpnmd.org



OFFICE OF THE STATE AUDITOR • LOCAL GOVERNMENT AUDIT DIVISION
KERRI L. HUNTER, CPA, CFE • STATE AUDITOR

Request for Extension of Time to File Audit for Year End *December 31, 2023* ONLY

Requests may be submitted via internet portal: <https://apps.leg.co.gov/osa/lg>.

	CASTLE PINES NORTH METROPOLITAN DISTRICT
Name of Contact:	Phyllis Brown
Address:	7995 E. Prentice Avenue, Suite 103E
City/Zip Code	Greenwood Village, CO 80111
Phone Number:	303-381-4960
Fiscal Year Ending (mm/dd/yyyy):	12/31/2023
Amount of Time Requested (in days): (Not to exceed 60 calendar days)	60 days Audit Due: September 30, 2024
Comments (optional):	

I understand that if the audit is not submitted within the approved extension of time, the government named in the extension request will be considered in default without further notice, and the State Auditor shall take further action as prescribed by Section 29-1-606(5)(b), C.R.S.

Must be signed by a member of the governing board.

Signature

Printed Name:

Title:

Date:



<i>TO:</i>	Castle Pines North Metropolitan District Board of Directors
<i>FROM:</i>	Andrea Manion Community Resource Services of Colorado
<i>SUBJ:</i>	Financial Update
<i>DATE:</i>	7/22/2024

1. **Property and Specific Ownership Tax**

- Douglas County tax revenues for 2024 recognized by the District through June 2024 totaled \$1,108,720. 98.92% of budgeted property taxes from the District’s mill levy have been received YTD. Tax revenues for 2024 are allocated 75% to the Water Fund and 25% to the Wastewater Fund. Total taxes received includes \$125,999 in backfill property taxes received pursuant to SB22-238.

2. **Enterprise Fund Activity**

- Billed water usage in the month of June 2024 was 104,276,000, a 127.98% increase from water usage in June 2023.

	Total Billable Usage (Gallons)									
	2020	Cumulative	2021	Cumulative	2022	Cumulative	2023	Cumulative	2024	Cumulative
January	17,293,004	17,293,004	18,151,000	18,151,000	20,046,000	20,046,000	26,439,000	26,439,000	20,217,000	20,217,000
February	14,982,003	32,275,007	17,457,000	35,608,000	20,853,100	40,899,100	17,334,000	43,773,000	16,844,000	37,061,000
March	16,335,744	48,610,751	17,858,000	53,466,000	16,836,000	57,735,100	17,766,000	61,539,000	17,744,000	54,805,000
April	24,158,000	72,768,751	18,712,000	72,178,000	41,324,000	99,059,100	24,839,000	86,378,000	25,517,000	80,322,000
May	71,928,000	144,696,751	35,457,000	107,635,000	84,723,000	183,782,100	37,307,000	123,685,000	44,494,000	124,816,000
June	102,094,000	246,790,751	94,733,000	202,368,000	111,124,000	294,906,100	45,739,003	169,424,003	104,276,000	229,092,000
July	103,182,000	349,972,751	108,586,000	310,954,000	105,870,004	400,776,104	82,846,000	252,270,003		229,092,000
August	129,364,000	479,336,751	115,338,000	426,292,000	77,481,009	478,257,113	77,494,000	329,764,003		229,092,000
September	82,736,000	562,072,751	99,888,000	526,180,000	73,357,011	551,614,124	69,434,000	399,198,003		229,092,000
October	50,520,000	612,592,751	46,326,000	572,506,000	46,674,005	598,288,129	61,514,000	460,712,003		229,092,000
November	20,576,000	633,168,751	20,919,000	593,425,000	29,710,000	627,998,129	20,852,000	481,564,003		229,092,000
December	17,717,000	650,885,751	18,294,000	611,719,000	29,684,000	657,682,129	17,116,000	498,680,003		229,092,000

- Billed sewer usage was 18,301,485 for June 2024 vs 19,425,698 for June 2023, a 5.79% decrease.
- Water and sewer revenues for the month of June 2024 was \$1,028,768 vs \$619,205 in June 2023, a 66.14% increase.

CASTLE PINES NORTH METROPOLITAN DISTRICT
Property Taxes Reconciliation
2024
Unaudited

ASSESSED VALUATION	\$ 276,365,860
MILL LEVY	7.000
TEMPORARY MILL LEVY REDUCTION	(3.500)
	3.500
PROPERTY TAXES	\$ 967,281

	Current Year								
	Property Taxes	Delinquent Taxes, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	Net Amount Received	Cumulative 2024 Property Taxes Received	% of Total 2024 Property Taxes Received	
								Monthly	Y-T-D
January	\$ 5,697.10	\$ -	\$ 6,959.68	\$ -	\$ (85.47)	\$ 12,571.31	\$ 5,697.10	0.59%	0.59%
February	397,879.15	-	5,920.31	-	(5,968.15)	397,831.31	403,576.25	40.88%	41.46%
March	46,836.18	-	5,517.57	25.13	(702.96)	51,675.92	450,412.43	4.81%	46.27%
April	133,829.72	13,570.13	6,024.49	11.07	(2,205.06)	151,230.35	597,812.28	15.14%	61.42%
May	44,070.10	-	5,808.20	60.64	(2,557.98)	47,380.96	641,882.38	4.53%	65.94%
May - backfill taxes	-	125,999.06	-	-	-	125,999.06			
June	320,976.75	(22.96)	5,771.18	122.19	(4,816.14)	322,031.02	963,913.40	32.97%	98.92%
July						-	963,913.40	0.00%	98.92%
August						-	963,913.40	0.00%	98.92%
September						-	963,913.40	0.00%	98.92%
October						-	963,913.40	0.00%	98.92%
November						-	963,913.40	0.00%	98.92%
December						-	963,913.40	0.00%	98.92%
	\$ 949,289.00	\$ 139,546.23	\$ 36,001.43	\$ 219.03	\$ (16,335.76)	\$ 1,108,719.93		98.92%	98.92%

Water 75%	Wastewater 25%	Total 100%
\$ 9,428.49	\$ 3,142.82	\$ 12,571.31
298,373.58	99,457.73	397,831.31
38,756.96	12,918.96	51,675.92
113,422.81	37,807.54	151,230.35
35,535.73	11,845.23	47,380.96
94,499.33	31,499.73	125,999.06
241,523.35	80,507.67	322,031.02
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
\$ 831,540.24	\$ 277,179.69	\$ 1,108,719.93

**Castle Pines North Metropolitan District
Disbursements Summary
For the Period June 20, 2024 - July 18, 2024
TO BE RATIFIED**

CHECKS - 28683 through 28729

Amount

June 20, 2024 - June 30, 2024
July 1, 2024 - July 18, 2024

\$ 26,355.79
518,302.69

TOTAL CHECKS TO BE RATIFIED

\$ 544,658.48

ELECTRONIC PAYMENTS

June 20, 2024 - June 30, 2024
July 1, 2024 - July 18, 2024

\$ 20,699.11
19,683.60

TOTAL ELECTRONIC PAYMENTS TO BE RATIFIED

\$ 40,382.71

Total Payments to be Ratified

\$ 585,041.19

**Castle Pines North Metropolitan District
Electronic Payments Report
For the Period June 20, 2024 - July 18, 2024
TO BE RATIFIED**

	Amount
<u>Electronic Payments</u>	
Xcel (Month-End June)	\$ 962.13
Payroll & payroll related items (Month-End June)	15,213.85
Payroll & payroll related items (Mid-Month July)	14,853.92
Bank Service Charges	1,183.52
United Healthcare	3,646.16
Citywide Visa Credit Card Payment	4,153.73
Total Electronic Payments	\$ 40,013.31

Castle Pines North Board of Directors

J. Blanckaert - Payment for Meeting Attendance	\$ 92.35
T. Radloff - Payment for Meeting Attendance	92.35
J. Krell - Payment for Meeting Attendance	92.35
L. Engquist - Payment for Meeting	92.35
J. Mulvey - No payment	-
Total payments to Board of Directors	\$ 369.40

Total Electronic Payments to be Ratified - All funds	\$ 40,382.71
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Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Broken Arrow Landscape & De	Computer Check 28683	06/26/2024	06/26/2024	\$8,560.00	60-00-00-1127	Citywide Bank	\$0.00	\$8,560.00
			Not yet posted			60-00-00-2100	Accounts Payable Co	\$8,560.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
0004-2024	06/05/2024	Concrete Wall Install &	\$8,560.00	\$8,560.00	60-60-00-5320	Wells R&M		\$8,560.00
						<i>Totals:</i>		\$8,560.00
Clarity For Your Chaos Inc	Computer Check 28684	06/26/2024	06/26/2024	\$7,222.79	60-00-00-1127	Citywide Bank	\$0.00	\$7,222.79
			Not yet posted			60-00-00-2100	Accounts Payable Co	\$7,222.79
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
IN-10040	06/24/2024	Office Re-Organization	\$3,885.00	\$3,885.00	60-60-00-7759	WTP Building Construction/Filter		\$3,885.00
						<i>Totals:</i>		\$3,885.00
IN-10038	06/24/2024	Storage Organizer Bins	\$153.77	\$153.77	60-60-00-7759	WTP Building Construction/Filter		\$153.77
						<i>Totals:</i>		\$153.77
IN-10039	06/24/2024	Office Equipment	\$3,184.02	\$3,184.02	60-60-00-7759	WTP Building Construction/Filter		\$3,184.02
						<i>Totals:</i>		\$3,184.02
COMCAST	Computer Check 28685	06/26/2024	06/26/2024	\$374.64	60-00-00-1127	Citywide Bank	\$0.00	\$374.64
			Not yet posted			60-00-00-2100	Accounts Payable Co	\$374.64
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
8497202420365418	06/18/2024	HS Internet-WTP	\$374.64	\$374.64	60-60-00-5201	Telephone/Alarms		\$374.64
						<i>Totals:</i>		\$374.64
Companion Life	Computer Check 28686	06/26/2024	06/26/2024	\$329.46	60-00-00-1127	Citywide Bank	\$0.00	\$329.46
			Not yet posted			60-00-00-2100	Accounts Payable Co	\$329.46
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
795837	06/21/2024	Dental Insurance-July 2	\$329.46	\$329.46	60-60-00-5124	Employer Contr. Health Insurance		\$214.15
795837	06/21/2024	Dental Insurance-July 2	\$329.46	\$329.46	60-61-00-5124	Employer Contr. Health Insurance		\$115.31
						<i>Totals:</i>		\$329.46
DTC Print Brokers	Computer Check 28687	06/26/2024	06/26/2024	\$375.00	60-00-00-1127	Citywide Bank	\$0.00	\$375.00
			Not yet posted			60-00-00-2100	Accounts Payable Co	\$375.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
2299	06/24/2024	CCR- Postcards	\$375.00	\$375.00	60-60-00-5169	Communications - Public Outrea		\$375.00
						<i>Totals:</i>		\$375.00
Elara Creatives	Computer Check 28688	06/26/2024	06/26/2024	\$7,221.67	60-00-00-1127	Citywide Bank	\$0.00	\$7,221.67
			Not yet posted			60-00-00-2100	Accounts Payable Co	\$7,221.67
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
2770DD99-0007	06/09/2024	Digital Marketing-June	\$7,221.67	\$7,221.67	60-60-00-5169	Communications - Public Outrea		\$4,694.09

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
2770DD99-0007	06/09/2024	Digital Marketing-June	\$7,221.67	\$7,221.67	60-61-00-5169	Communications - Public Outreach		\$2,527.58
						<i>Totals:</i>		\$7,221.67
Family Support Registry	Computer Check 28689	06/26/2024	06/26/2024 Not yet posted	\$573.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$573.00	\$573.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	06/15/2024	Wage Garnishment-FSI	\$286.50	\$286.50	60-00-00-2110	Misc Accounts Payable		\$286.50
	06/30/2024	Wage Garnishment-FSI	\$286.50	\$286.50	60-00-00-2110	Misc Accounts Payable		\$286.50
						<i>Totals:</i>		\$286.50
Letters Plus	Computer Check 28690	06/26/2024	06/26/2024 Not yet posted	\$1,647.42	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$1,647.42	\$1,647.42 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
7444	06/24/2024	CCR- Postage & Delive	\$1,647.42	\$1,647.42	60-60-00-5169	Communications - Public Outreach		\$1,647.42
						<i>Totals:</i>		\$1,647.42
Quality of Colorado Inc	Computer Check 28691	06/26/2024	06/26/2024 Not yet posted	\$51.81	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$51.81	\$51.81 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
JC05065	06/20/2024	First Aid Kit Refills	\$51.81	\$51.81	60-60-00-5330	Water Treatment Plant R&M		\$51.81
						<i>Totals:</i>		\$51.81
AtoZ Complete Home Repair	Computer Check 28692	07/11/2024	07/11/2024 Not yet posted	\$9,265.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$9,265.00	\$9,265.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
24-2083	07/01/2024	PS 4- Drywall & Insulat	\$9,265.00	\$9,265.00	60-60-00-5360	Water Distribution R&M		\$9,265.00
						<i>Totals:</i>		\$9,265.00
Backflow Secure; Management	Computer Check 28693	07/11/2024	07/11/2024 Not yet posted	\$6,300.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$6,300.00	\$6,300.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
805	06/15/2024	Backflow Repairs	\$6,300.00	\$6,300.00	60-60-00-5417	Professional Svcs - Backflow Proc		\$6,300.00
						<i>Totals:</i>		\$6,300.00
Castle Pines Connection	Computer Check 28694	07/11/2024	07/11/2024 Not yet posted	\$2,000.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$2,000.00	\$2,000.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
14131	07/01/2024	Full Page Ad	\$2,000.00	\$2,000.00	60-60-00-5169	Communications - Public Outrea		\$1,300.00
14131	07/01/2024	Full Page Ad	\$2,000.00	\$2,000.00	60-61-00-5169	Communications - Public Outrea		\$700.00
<i>Totals:</i>								\$2,000.00
CenturyLink	Computer Check 28695	07/11/2024	07/11/2024 Not yet posted	\$161.05	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$161.05	\$161.05 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
720-733-3949 311B	06/25/2024	Fire Alarm Phone Line-	\$161.05	\$161.05	60-60-00-5201	Telephone/Alarms		\$161.05
<i>Totals:</i>								\$161.05
Clarity For Your Chaos Inc	Computer Check 28696	07/11/2024	07/11/2024 Not yet posted	\$10,582.79	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$10,582.79	\$10,582.79 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
IN-10043	06/27/2024	On-Site Organizing, Re	\$2,874.00	\$2,874.00	60-60-00-7759	WTP Building Construction/Filter		\$2,874.00
<i>Totals:</i>								\$2,874.00
IN-10045	07/03/2024	Office Furniture	\$7,258.79	\$7,258.79	60-60-00-7759	WTP Building Construction/Filter		\$7,258.79
<i>Totals:</i>								\$7,258.79
IN-10044	07/03/2024	Disposal Fee	\$450.00	\$450.00	60-60-00-7759	WTP Building Construction/Filter		\$450.00
<i>Totals:</i>								\$450.00
Community Resource Services	Computer Check 28697	07/11/2024	07/11/2024 Not yet posted	\$56,787.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$56,787.50	\$56,787.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	06/30/2024	Finance & Billing Serv	\$56,787.50	\$56,787.50	60-60-00-5145	Accounting and Payroll		\$36,911.87
	06/30/2024	Finance & Billing Serv	\$56,787.50	\$56,787.50	60-61-00-5145	Accounting and Payroll		\$19,875.63
<i>Totals:</i>								\$56,787.50
CORE Electric Coop	Computer Check 28698	07/11/2024	07/11/2024 Not yet posted	\$137,910.33	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$137,910.33	\$137,910.33 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
23793000	07/02/2024	Electrical Service-June	\$137,910.33	\$137,910.33	60-60-00-5202	Electricity & Natural Gas		\$261.02
23793000	07/02/2024	Electrical Service-June	\$137,910.33	\$137,910.33	60-60-00-5206	Electricity for Well Pumping		\$115,981.94
23793000	07/02/2024	Electrical Service-June	\$137,910.33	\$137,910.33	60-60-00-5207	Electricity for WTP		\$13,073.65
23793000	07/02/2024	Electrical Service-June	\$137,910.33	\$137,910.33	60-60-00-5208	Electricity for Booster Pump Stati		\$2,281.38
23793000	07/02/2024	Electrical Service-June	\$137,910.33	\$137,910.33	60-60-00-5330	Water Treatment Plant R&M		\$104.63
23793000	07/02/2024	Electrical Service-June	\$137,910.33	\$137,910.33	60-61-00-5202	Electricity & Natural Gas		\$140.55
23793000	07/02/2024	Electrical Service-June	\$137,910.33	\$137,910.33	60-61-00-5209	Electricity for Wastewater Pumpir		\$6,067.16
<i>Totals:</i>								\$137,910.33

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
DTC Print Brokers	Computer Check 28699	07/11/2024	07/11/2024 Not yet posted	\$795.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$795.00	\$795.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
2302	07/05/2024	Bill Inserts-6/30/24 Bill	\$795.00	\$795.00	60-60-00-5169	Communications - Public Outrea		\$516.75
2302	07/05/2024	Bill Inserts-6/30/24 Bill	\$795.00	\$795.00	60-61-00-5169	Communications - Public Outrea		\$278.25
		<i>Totals:</i>						\$795.00
Elara Creatives	Computer Check 28700	07/11/2024	07/11/2024 Not yet posted	\$6,325.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$6,325.00	\$6,325.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
2770DD99-0008	07/03/2024	Digital Marketing-July	\$6,325.00	\$6,325.00	60-60-00-5169	Communications - Public Outrea		\$4,111.25
2770DD99-0008	07/03/2024	Digital Marketing-July	\$6,325.00	\$6,325.00	60-61-00-5169	Communications - Public Outrea		\$2,213.75
		<i>Totals:</i>						\$6,325.00
Electrical Reliability Services Inc	Computer Check 28701	07/11/2024	07/11/2024 Not yet posted	\$21,289.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$21,289.00	\$21,289.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
51092295	06/27/2024	Electrical Maintenance	\$21,289.00	\$21,289.00	60-60-00-5360	Water Distribution R&M		\$21,289.00
		<i>Totals:</i>						\$21,289.00
ENLIVE tv Services LLC	Computer Check 28702	07/11/2024	07/11/2024 Not yet posted	\$200.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$200.00	\$200.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
0151	07/01/2024	CDN-Board Meeting-Ju	\$200.00	\$200.00	60-60-00-5169	Communications - Public Outrea		\$130.00
0151	07/01/2024	CDN-Board Meeting-Ju	\$200.00	\$200.00	60-61-00-5169	Communications - Public Outrea		\$70.00
		<i>Totals:</i>						\$200.00
EPR	Computer Check 28703	07/11/2024	07/11/2024 Not yet posted	\$37,800.43	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$37,800.43	\$37,800.43 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
3819	07/01/2024	CP Pkwy & Forest Park	\$17,454.55	\$17,454.55	60-60-00-5360	Water Distribution R&M		\$17,454.55
		<i>Totals:</i>						\$17,454.55
3816	07/01/2024	1 Tauber Ct- Curb Stop	\$20,345.88	\$20,345.88	60-60-00-5360	Water Distribution R&M		\$20,345.88
		<i>Totals:</i>						\$20,345.88
Family Support Registry	Computer Check 28704	07/11/2024	07/11/2024 Not yet posted	\$286.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$286.50	\$286.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	07/15/2024	Wage Garnishment-FS	\$286.50	\$286.50	60-00-00-2110	Misc Accounts Payable		\$286.50

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
						<i>Totals:</i>		\$286.50
Glacier Construction Co	Computer Check 28705	07/11/2024	07/11/2024 Not yet posted	\$16,483.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$16,483.50	\$16,483.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
MISC2024 #2rev1	07/10/2024	Repack Skid for p/u, de	\$16,483.50	\$16,483.50	60-60-00-7759	WTP Building Construction/Filter		\$16,483.50
						<i>Totals:</i>		\$16,483.50
Greystone Technology Group	Computer Check 28706	07/11/2024	07/11/2024 Not yet posted	\$5,884.71	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$5,884.71	\$5,884.71 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
86189	05/31/2024	Server & Network Migi	\$2,800.00	\$2,800.00	60-60-00-5310	Building Repair & Maint		\$2,800.00
						<i>Totals:</i>		\$2,800.00
86514	06/12/2024	Cloud Service-May	\$169.71	\$169.71	60-60-00-5166	Software Support		\$110.31
86514	06/12/2024	Cloud Service-May	\$169.71	\$169.71	60-61-00-5166	Software Support		\$59.40
						<i>Totals:</i>		\$169.71
87185	06/28/2024	Server & Networking E	\$1,225.00	\$1,225.00	60-60-00-5310	Building Repair & Maint		\$1,225.00
						<i>Totals:</i>		\$1,225.00
86835	07/01/2024	IT Service- July	\$1,690.00	\$1,690.00	60-60-00-5166	Software Support		\$1,098.50
86835	07/01/2024	IT Service- July	\$1,690.00	\$1,690.00	60-61-00-5166	Software Support		\$591.50
						<i>Totals:</i>		\$1,690.00
HBS	Computer Check 28707	07/11/2024	07/11/2024 Not yet posted	\$339.49	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$339.49	\$339.49 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
45435	06/30/2024	Trash Service-7404 Yor	\$339.49	\$339.49	60-60-00-5204	Trash Removal		\$220.67
45435	06/30/2024	Trash Service-7404 Yor	\$339.49	\$339.49	60-61-00-5204	Trash Removal		\$118.82
						<i>Totals:</i>		\$339.49
Highlands Ranch Metro District	Computer Check 28708	07/11/2024	07/11/2024 Not yet posted	\$103.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$103.00	\$103.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
97288	06/17/2024	Pump Station	\$103.00	\$103.00	60-60-00-5374	Centennial Delivery Charges		\$103.00
						<i>Totals:</i>		\$103.00
Home Depot Credit Services	Computer Check 28709	07/11/2024	07/11/2024 Not yet posted	\$696.88	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$696.88	\$696.88 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
7747	06/28/2024	Credit Card	\$696.88	\$696.88	60-60-00-5169	Communications - Public Outreach		\$400.90
7747	06/28/2024	Credit Card	\$696.88	\$696.88	60-60-00-5330	Water Treatment Plant R&M		\$295.98
<i>Totals:</i>								\$696.88
Intuitech Inc	Computer Check 28710	07/11/2024	07/11/2024 Not yet posted	\$7,853.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$7,853.00	\$7,853.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
4926	07/09/2024	Granular Media Filtration	\$7,853.00	\$7,853.00	60-60-00-7756	WTP Filter Rehabilitation Program		\$7,853.00
<i>Totals:</i>								\$7,853.00
JAN PRO Cleaning Systems of C	Computer Check 28711	07/11/2024	07/11/2024 Not yet posted	\$788.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$788.00	\$788.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
286369	07/01/2024	Janitorial Service-CC-J	\$788.00	\$788.00	60-60-00-5229	Building Cleaning Expenses		\$512.20
286369	07/01/2024	Janitorial Service-CC-J	\$788.00	\$788.00	60-61-00-5229	Building Cleaning Expenses		\$275.80
<i>Totals:</i>								\$788.00
Jehn Water Consultants Inc.	Computer Check 28712	07/11/2024	07/11/2024 Not yet posted	\$7,789.25	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$7,789.25	\$7,789.25 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
125.1/7-24	07/01/2024	General Water Rights	\$6,083.75	\$6,083.75	60-60-00-5167	Professional Services - Water Rig		\$6,083.75
<i>Totals:</i>								\$6,083.75
125.6/7-24	07/01/2024	Resume Review	\$120.00	\$120.00	60-60-00-5167	Professional Services - Water Rig		\$120.00
<i>Totals:</i>								\$120.00
871.1/7-24	07/01/2024	Hock Hocking Share	\$1,585.50	\$1,585.50	60-60-00-5316	Ditch/Land Rights Operating Exp		\$1,585.50
<i>Totals:</i>								\$1,585.50
Letters Plus	Computer Check 28713	07/11/2024	07/11/2024 Not yet posted	\$6,000.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$6,000.00	\$6,000.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	07/05/2024	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-60-00-5221	Postage & Freight		\$3,120.00
	07/05/2024	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-60-00-5222	Printing & Copying		\$780.00
	07/05/2024	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-61-00-5221	Postage & Freight		\$1,680.00
	07/05/2024	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-61-00-5222	Printing & Copying		\$420.00
<i>Totals:</i>								\$6,000.00
Level Engineering and Inspectio	Computer Check 28714	07/11/2024	07/11/2024 Not yet posted	\$12,216.25	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$12,216.25	\$12,216.25 \$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
2024-6	07/01/2024	Contract 17571-Gen C	\$12,216.25	\$12,216.25	60-60-00-5165	Engineering Services Reimbursab		\$758.88
2024-6	07/01/2024	Contract 17571-Gen C	\$12,216.25	\$12,216.25	60-60-00-5999	Parks, Trails and Open Space - IG		\$6,515.44
2024-6	07/01/2024	Contract 17571-Gen C	\$12,216.25	\$12,216.25	60-61-00-5165	Engineering Svcs Reimbursable		\$408.62
2024-6	07/01/2024	Contract 17571-Gen C	\$12,216.25	\$12,216.25	60-61-00-5400	Collection - Emergency Response		\$1,025.00
2024-6	07/01/2024	Contract 17571-Gen C	\$12,216.25	\$12,216.25	60-61-00-5999	Parks, Trails and Open Space - IG		\$3,508.31
<i>Totals:</i>								\$12,216.25
M Gilmore Electric LLC	Computer Check 28715	07/11/2024	07/11/2024 Not yet posted	\$3,950.00	60-00-00-1127	Citywide Bank	\$0.00	\$3,950.00
					60-00-00-2100	Accounts Payable Co	\$3,950.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
3848A	07/07/2024	Antenna Mast & Base-	\$3,600.00	\$3,600.00	60-60-00-5999	Parks, Trails and Open Space - IG		\$2,340.00
3848A	07/07/2024	Antenna Mast & Base-	\$3,600.00	\$3,600.00	60-61-00-5999	Parks, Trails and Open Space - IG		\$1,260.00
<i>Totals:</i>								\$3,600.00
3877	07/08/2024	A6 VFD Troubleshoot	\$350.00	\$350.00	60-60-00-5320	Wells R&M		\$350.00
<i>Totals:</i>								\$350.00
Mountain Peak Controls Inc.	Computer Check 28716	07/11/2024	07/11/2024 Not yet posted	\$2,175.00	60-00-00-1127	Citywide Bank	\$0.00	\$2,175.00
					60-00-00-2100	Accounts Payable Co	\$2,175.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
30604	07/08/2024	F5 BW Waste Valve, To	\$2,175.00	\$2,175.00	60-60-00-5320	Wells R&M		\$1,015.00
30604	07/08/2024	F5 BW Waste Valve, To	\$2,175.00	\$2,175.00	60-60-00-5330	Water Treatment Plant R&M		\$580.00
30604	07/08/2024	F5 BW Waste Valve, To	\$2,175.00	\$2,175.00	60-61-00-5370	Collection - Repair and Maintena		\$580.00
<i>Totals:</i>								\$2,175.00
Pathian Administrators	Computer Check 28717	07/11/2024	07/11/2024 Not yet posted	\$77.98	60-00-00-1127	Citywide Bank	\$0.00	\$77.98
					60-00-00-2100	Accounts Payable Co	\$77.98	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
198414	07/10/2024	Vision Insurance	\$77.98	\$77.98	60-60-00-5124	Employer Contr. Health Insurance		\$50.69
198414	07/10/2024	Vision Insurance	\$77.98	\$77.98	60-61-00-5124	Employer Contr. Health Insurance		\$27.29
<i>Totals:</i>								\$77.98
Pitney Bowes Inc.	Computer Check 28718	07/11/2024	07/11/2024 Not yet posted	\$81.00	60-00-00-1127	Citywide Bank	\$0.00	\$81.00
					60-00-00-2100	Accounts Payable Co	\$81.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
1025616627	06/28/2024	Postage Meter Fee	\$81.00	\$81.00	60-60-00-5221	Postage & Freight		\$52.65
1025616627	06/28/2024	Postage Meter Fee	\$81.00	\$81.00	60-61-00-5221	Postage & Freight		\$28.35
<i>Totals:</i>								\$81.00
Plum Creek Water Reclamation	Computer Check	07/11/2024	07/11/2024	\$69,866.63	60-00-00-1127	Citywide Bank	\$0.00	\$69,866.63

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	28719		Not yet posted		60-00-00-2100	Accounts Payable Co	\$69,866.63	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
RCPN0624	07/01/2024	Pond 16-June	\$9,170.93	\$9,170.93	60-60-00-5205	Reuse Pumping		\$9,170.93
						<i>Totals:</i>		\$9,170.93
CPNMD0624	07/01/2024	Wastewater Treatment	\$60,695.70	\$60,695.70	60-61-00-5167	PCWRA Sewer Fees		\$60,695.70
						<i>Totals:</i>		\$60,695.70
QP Services LLC	Computer Check	07/11/2024	07/11/2024	\$14,705.71	60-00-00-1127	Citywide Bank	\$0.00	\$14,705.71
	28720		Not yet posted		60-00-00-2100	Accounts Payable Co	\$14,705.71	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
PJINV001385	05/31/2024	MH Inspections	\$1,344.00	\$1,344.00	60-61-00-5415	Professional Services - S.S.M.H. C		\$1,344.00
						<i>Totals:</i>		\$1,344.00
PJINV001386	05/31/2024	MVM MH Inspections	\$7,500.00	\$7,500.00	60-61-00-5415	Professional Services - S.S.M.H. C		\$7,500.00
						<i>Totals:</i>		\$7,500.00
003	05/31/2024	Raised MHs	\$2,008.90	\$2,008.90	60-61-00-5415	Professional Services - S.S.M.H. C		\$2,008.90
						<i>Totals:</i>		\$2,008.90
PJINV001387	05/31/2024	MH Service	\$3,852.81	\$3,852.81	60-60-00-7767	Monarch Waterline Replacement		\$3,852.81
						<i>Totals:</i>		\$3,852.81
Resource Central	Computer Check	07/11/2024	07/11/2024	\$3,722.83	60-00-00-1127	Citywide Bank	\$0.00	\$3,722.83
	28721		Not yet posted		60-00-00-2100	Accounts Payable Co	\$3,722.83	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
6065	06/30/2024	STF & LR Programs	\$3,722.83	\$3,722.83	60-60-00-5170	Water Rebates		\$3,722.83
						<i>Totals:</i>		\$3,722.83
Security Central Inc.	Computer Check	07/11/2024	07/11/2024	\$258.18	60-00-00-1127	Citywide Bank	\$0.00	\$258.18
	28722		Not yet posted		60-00-00-2100	Accounts Payable Co	\$258.18	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
961402	06/30/2024	Fire Alarm Monitoring-	\$126.00	\$126.00	60-60-00-5201	Telephone/Alarms		\$126.00
						<i>Totals:</i>		\$126.00
961401	06/30/2024	Fire Alarm Monitoring-	\$132.18	\$132.18	60-60-00-5202	Electricity & Natural Gas		\$85.92
961401	06/30/2024	Fire Alarm Monitoring-	\$132.18	\$132.18	60-61-00-5202	Electricity & Natural Gas		\$46.26
						<i>Totals:</i>		\$132.18
Semocor Inc	Computer Check	07/11/2024	07/11/2024	\$58,455.09	60-00-00-1127	Citywide Bank	\$0.00	\$58,455.09
	28723		Not yet posted		60-00-00-2100	Accounts Payable Co	\$58,455.09	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
6780	07/01/2024	ORC, WTP, LSs & Field	\$58,455.09	\$58,455.09	60-60-00-5147	Operations Staffing Contract		\$21,807.50
6780	07/01/2024	ORC, WTP, LSs & Field	\$58,455.09	\$58,455.09	60-60-00-5169	Communications - Public Outrea		\$1,105.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
6780	07/01/2024	ORC, WTP, LSs & Field	\$58,455.09	\$58,455.09	60-60-00-5330	Water Treatment Plant R&M		\$14,854.33
6780	07/01/2024	ORC, WTP, LSs & Field	\$58,455.09	\$58,455.09	60-60-00-7756	WTP Filter Rehabilitation Program		\$9,260.10
6780	07/01/2024	ORC, WTP, LSs & Field	\$58,455.09	\$58,455.09	60-61-00-5147	Operations Staffing Contract		\$10,430.00
6780	07/01/2024	ORC, WTP, LSs & Field	\$58,455.09	\$58,455.09	60-61-00-5370	Collection - Repair and Maintena		\$998.16
						<i>Totals:</i>		\$58,455.09
Seter, Vander Wall & Mielke, P.	Computer Check 28724	07/11/2024	07/11/2024 Not yet posted	\$13,803.75	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$13,803.75	\$13,803.75 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
87219	06/30/2024	Legal Service-June	\$13,803.75	\$13,803.75	60-60-00-5163	Legal Services		\$8,972.44
87219	06/30/2024	Legal Service-June	\$13,803.75	\$13,803.75	60-61-00-5163	Legal Services		\$4,831.31
						<i>Totals:</i>		\$13,803.75
Susan Nagel	Computer Check 28725	07/11/2024	07/11/2024 Not yet posted	\$144.72	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$144.72	\$144.72 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	06/30/2024	Mileage Reimburseme	\$144.72	\$144.72	60-60-00-5230	Miscellaneous Expenses		\$94.07
	06/30/2024	Mileage Reimburseme	\$144.72	\$144.72	60-61-00-5230	Miscellaneous Expenses		\$50.65
						<i>Totals:</i>		\$144.72
Utility Notification Ctr CO	Computer Check 28726	07/11/2024	07/11/2024 Not yet posted	\$165.12	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$165.12	\$165.12 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
224060395	06/30/2024	Locate Service-June	\$165.12	\$165.12	60-60-00-5361	Underground Utility Locates		\$107.33
224060395	06/30/2024	Locate Service-June	\$165.12	\$165.12	60-61-00-5361	Underground Utility Locates		\$57.79
						<i>Totals:</i>		\$165.12
VIP Video Productions	Computer Check 28727	07/11/2024	07/11/2024 Not yet posted	\$2,100.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$2,100.00	\$2,100.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
9340	06/26/2024	Board Meetings- Videc	\$2,100.00	\$2,100.00	60-60-00-5169	Communications - Public Outrea		\$1,365.00
9340	06/26/2024	Board Meetings- Videc	\$2,100.00	\$2,100.00	60-61-00-5169	Communications - Public Outrea		\$735.00
						<i>Totals:</i>		\$2,100.00
Xerox Financial Services	Computer Check 28728	07/11/2024	07/11/2024 Not yet posted	\$940.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$940.00	\$940.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
5754456	06/01/2024	Copy Machine Lease-lv	\$470.00	\$470.00	60-60-00-5222	Printing & Copying		\$305.50

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
5754456	06/01/2024	Copy Machine Lease-N	\$470.00	\$470.00	60-61-00-5222	Printing & Copying		\$164.50
							<i>Totals:</i>	\$470.00
5873177	06/11/2024	Copy Machine Lease-Ji	\$470.00	\$470.00	60-60-00-5222	Printing & Copying		\$305.50
5873177	06/11/2024	Copy Machine Lease-Ji	\$470.00	\$470.00	60-61-00-5222	Printing & Copying		\$164.50
							<i>Totals:</i>	\$470.00
OS National LLC	One-Time Check 28729	07/11/2024	07/11/2024 Not yet posted	\$77.05	60-00-00-1127	Citywide Bank	\$0.00	\$77.05
					60-60-00-4409	Refunds	\$77.05	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	07/11/2024		\$0.00	\$0.00	60-60-00-4409	Refunds		\$77.05
							<i>Totals:</i>	\$77.05
Grand Totals:				\$544,735.53			\$544,735.53	\$544,735.53

A total of 47 payment(s) listed

Castle Pines North Metro. District

Cash Disbursement Journals

Account Summary

Account Number	Description	Debit Amount	Credit Amount
60-00-00-1127	Citywide Bank	\$0.00	\$544,735.53
60-00-00-2100	Accounts Payable Control	\$544,658.48	\$544,658.48
60-00-00-2110	Misc Accounts Payable	\$859.50	\$0.00
60-60-00-4409	Refunds	\$77.05	\$0.00
60-60-00-5124	Employer Contr. Health Insurance	\$264.84	\$0.00
60-60-00-5145	Accounting and Payroll	\$36,911.87	\$0.00
60-60-00-5147	Operations Staffing Contract	\$21,807.50	\$0.00
60-60-00-5163	Legal Services	\$8,972.44	\$0.00
60-60-00-5165	Engineering Services Reimbursable	\$758.88	\$0.00
60-60-00-5166	Software Support	\$1,208.81	\$0.00
60-60-00-5167	Professional Services - Water Rights	\$6,203.75	\$0.00
60-60-00-5169	Communications - Public Outreach	\$15,645.41	\$0.00
60-60-00-5170	Water Rebates	\$3,722.83	\$0.00
60-60-00-5201	Telephone/Alarms	\$661.69	\$0.00
60-60-00-5202	Electricity & Natural Gas	\$346.94	\$0.00
60-60-00-5204	Trash Removal	\$220.67	\$0.00
60-60-00-5205	Reuse Pumping	\$9,170.93	\$0.00
60-60-00-5206	Electricity for Well Pumping	\$115,981.94	\$0.00
60-60-00-5207	Electricity for WTP	\$13,073.65	\$0.00
60-60-00-5208	Electricity for Booster Pump Station	\$2,281.38	\$0.00
60-60-00-5221	Postage & Freight	\$3,172.65	\$0.00
60-60-00-5222	Printing & Copying	\$1,391.00	\$0.00
60-60-00-5229	Building Cleaning Expenses	\$512.20	\$0.00
60-60-00-5230	Miscellaneous Expenses	\$94.07	\$0.00
60-60-00-5310	Building Repair & Maint	\$4,025.00	\$0.00
60-60-00-5316	Ditch/Land Rights Operating Expenses	\$1,585.50	\$0.00
60-60-00-5320	Wells R&M	\$9,925.00	\$0.00
60-60-00-5330	Water Treatment Plant R&M	\$15,886.75	\$0.00
60-60-00-5360	Water Distribution R&M	\$68,354.43	\$0.00
60-60-00-5361	Underground Utility Locates	\$107.33	\$0.00
60-60-00-5374	Centennial Delivery Charges	\$103.00	\$0.00
60-60-00-5417	Professional Svcs - Backflow Program	\$6,300.00	\$0.00
60-60-00-5999	Parks, Trails and Open Space - IGA experi	\$8,855.44	\$0.00
60-60-00-7756	WTP Filter Rehabilitation Program	\$17,113.10	\$0.00
60-60-00-7759	WTP Building Construction/Filter room/C	\$34,289.08	\$0.00
60-60-00-7767	Monarch Waterline Replacement Project	\$3,852.81	\$0.00
60-61-00-5124	Employer Contr. Health Insurance	\$142.60	\$0.00
60-61-00-5145	Accounting and Payroll	\$19,875.63	\$0.00
60-61-00-5147	Operations Staffing Contract	\$10,430.00	\$0.00

Castle Pines North Metro. District Cash Disbursement Journals

60-61-00-5163	Legal Services	\$4,831.31	\$0.00
60-61-00-5165	Engineering Svcs Reimbursable	\$408.62	\$0.00
60-61-00-5166	Software Support	\$650.90	\$0.00
60-61-00-5167	PCWRA Sewer Fees	\$60,695.70	\$0.00
60-61-00-5169	Communications - Public Outreach	\$6,524.58	\$0.00
60-61-00-5202	Electricity & Natural Gas	\$186.81	\$0.00
60-61-00-5204	Trash Removal	\$118.82	\$0.00
60-61-00-5209	Electricity for Wastewater Pumping	\$6,067.16	\$0.00
60-61-00-5221	Postage & Freight	\$1,708.35	\$0.00
60-61-00-5222	Printing & Copying	\$749.00	\$0.00
60-61-00-5229	Building Cleaning Expenses	\$275.80	\$0.00
60-61-00-5230	Miscellaneous Expenses	\$50.65	\$0.00
60-61-00-5361	Underground Utility Locates	\$57.79	\$0.00
60-61-00-5370	Collection - Repair and Maintenance	\$1,578.16	\$0.00
60-61-00-5400	Collection - Emergency Response	\$1,025.00	\$0.00
60-61-00-5415	Professional Services - S.S.M.H. Conditio	\$10,852.90	\$0.00
60-61-00-5999	Parks, Trails and Open Space - IGA experi	\$4,768.31	\$0.00

<u>MONTHLY-Payment</u>	<u>Amount</u>	<u>Count</u>	<u>Balance</u>
WATER	-204,554.53	3,790	1,489,727.64
WATER Miscellaneous	-24.00		1,489,703.64
SEWER	-122,373.54	3,546	1,367,330.10
CAP MAINT WT	-147,611.98	3,654	1,219,718.12
CUST CHG WTR	-47,442.90	3,638	1,172,275.22
CUST CHG SWR	-56,143.93	3,541	1,116,131.29
WAT.Penalty	-2,025.95	1	1,114,105.34
SEW.Penalty	-125.00		1,113,980.34
***Total Payments	<u>-580,301.83</u>	<u>18,170</u>	

<u>MONTHLY-Return Check</u>	<u>Amount</u>	<u>Count</u>	
WATER	134.19	3	1,114,114.53
SEWER	149.94	3	1,114,264.47
CAP MAINT WT	124.20	3	1,114,388.67
CUST CHG WTR	47.00	3	1,114,435.67
CUST CHG SWR	57.00	3	1,114,492.67
***Total Return Check	<u>512.33</u>	<u>15</u>	

<u>MONTHLY-Refund</u>	<u>Amount</u>	<u>Count</u>	
WATER	388.17	4	1,114,880.84
***Total Refund	<u>388.17</u>	<u>4</u>	

Closing Balance 1,114,880.84

MEMORANDUM

TO: Castle Pines North Metropolitan District

FROM: Seter, Vander Wall & Mielke, P.C., Kim J. Seter, Esq.

DATE: July 17, 2024

RE: Legal Status Report for the July 22, 2024 Board Meeting

MATTER: ADA ACCESSIBLE WEBSITE

Status: **Completed.** This matter will be removed from the August report

Action: Consider approval.

MATTER: DRAFT JUNE 24, 2024 REGULAR MEETING MINUTES

Status: The draft minutes are in the meeting packet.

Action: Consider approval.

MATTER: GRAHAM AND PROPST IMMUNITY ACT NOTICE

Status: The property owners of 791 Briar Ridge Court gave notice of a claim of a water main leak that occurred in September 2023. The insurer denied the claim. We advised the attorney it is also deemed denied from CPNMD per the Governmental Immunity Act.

Action: None required.

MATTER: CONSOLIDATION INQUIRY FROM HIDDEN POINTE METRO DISTRICT

Status: NTravis attempted contact with President Huff of Hidden Pointe on November 9, 2023. Having heard nothing, I researched the District's attorney and received notice that he retired. I then found the new attorney and likewise received no response.

{00742284 2}

The managers listed on the District's website do not seem to be reachable by phone. An email to Chelsea Bojewski at chelsea.bojewski@claconnect.com who filed a transparency notice for the District in January was returned "undeliverable."

Action: None required.

MATTER: SERVICE PLAN AMENDMENT - No Change

Status: The intergovernmental agreements with the City requires CPN to amend its service plan to eliminate the District's Park and Recreation and Stormwater services.

The amendment is due 12/31/2024. Courtney Intara, a new attorney in my office, has started this project.

Action: None required.

MATTER: AMENDMENT TO RULES AND REGULATIONS - No Change

Status: NTravis is working on a comprehensive response plan, portions of which can be added to the Rules and Regulations. The Board passed resolutions amending the rules and regulations three times in 2020 and once in 2021. However, the rules and regulations were never revised to incorporate these changes.

The Board asked us to prepare a brief memorandum summarizing the previous changes, which was provided at the February 26, 2024 meeting.

Action: None required.

**MATTER: CORRECT DISTRICT DESIGNATION OF 7053, 7047 AND 7041
TURWESTON LANE AND OTHER PARCELS**

Status: The properties were excluded from Castle Pines Metro District by order dated February 28, 2024. We filed a Motion for Inclusion on July 8, 2024. The Court Order Including the Properties in CPN is attached.

We will provide a copy to the County Assessor to ensure the properties are included in the tax rolls for CPNMD and record the Order in the real property records.

Action: None required.

MATTER: SALE OF FARM PROPERTIES

Status: The District purchased farms in order to acquire the water rights. The water rights were sold. The Board would like to sell the surface rights and mineral interests.

I had hoped to have information to bring this to sale shortly; but, the information we received suggests the District owns substantial mineral interests beyond what was originally believed. We are seeking proposals from an oil and gas landman/woman to complete this work so that we do not short the District on these sales.

Action: None required.

MATTER: CDPHE NOTICE OF VIOLATION / CEASE AND DESIST / CLEAN-UP ORDER - No Change

Status: We are awaiting CDPHE's draft final settlement agreement.

Action: None required.

MATTER: PARKS, OPEN SPACE AND RECREATIONAL FACILITIES IGA

Status: The Second Amendment regarding cost sharing for the property surveys and conveyances will go to the City Council next week.

Assignment of Cell Tower Leases to the City and conveyance of the community center with a lease back are in draft form. They will come before you in August.

Action: None required.

MATTER: SHARED-SPLITTER REPLACEMENT IGA

Status: I have fallen behind on this but will determine and/or make progress for the August meeting.

Action: None required.

MATTER: CONSIDERATION OF REGIONAL WATER AUTHORITY TO SECURE RENEWABLE SOURCES

Status: No Change.

Action: None required.

MATTER: LIFT STATION NO. 5 EASEMENTS - No Change

Status: CPNMD needs an easement from Hidden Pointe HOA for Lift Station No. 5. It is being drafted now.

Action: None required at this time.

MATTER: FINANCE POLICY - No Change

Status: NTravis has identified several policies concerning financial matters like spending authorities and reserve accounts that may never have been completed many years ago. We will work on consolidating and preparing final proposed polices for your consideration.

Action: None required at this time.

MATTER: LAGAE RANCH FAMILY PARCELS #1 AND 2 EASEMENTS - No Change

Status: Certain utility easements located within Lagae Ranch Family Parcels #1 and 2 are to be partially vacated and re-executed to account for new development plans. Easement drafts are under review.

Action: None required at this time.

<p>DISTRICT COURT, COUNTY OF DOUGLAS, STATE OF COLORADO</p> <p>4000 JUSTICE WAY CASTLE ROCK, CO 80109</p> <hr/> <p>IN RE:</p> <p>THE MATTER OF THE CASTLE PINES NORTH METROPOLITAN DISTRICT</p>	<p>DATE FILED: July 15, 2024 11:52 AM CASE NUMBER: 1984CV126</p> <p>▲ COURT USE ONLY ▲</p> <hr/> <p>Case Number: 1984CV126</p> <p>Div: Ctrm:</p>
<p>ORDER FOR INCLUSION OF PROPERTY</p>	

THIS MATTER was presented to the Court on a Motion for Inclusion of Property submitted by the Board of Directors of the Castle Pines North Metropolitan District, County of Douglas, State of Colorado (the “**District**”), pursuant to Title 32, Article 1, Part 401(1)(c)(I), of the Colorado Revised Statutes. Being fully advised in the premises, this Court FINDS:

1. This Court has jurisdiction over the subject matter pursuant to §§ 32-1-401 and 32-1-303, C.R.S.
2. Pursuant to statute, the District published notice of the public hearing on the Petition for Inclusion of Property (the “**Petition**”), which included the place, time and date of the public meeting of the Board of Directors of the District when said public hearing on the Petition was heard, and, the Board of Directors of the District held the public hearing on the Petition as noticed and thereafter granted the Petition and ordered the inclusion of the following described real property (the “**Property**”) into the District’s boundaries:
 - i. LOT 22, BLOCK 1, CASTLE PINES NORTH FILING NO. 22, COUNTY OF DOUGLAS, STATE OF COLORADO; also known by street and number as 7041 TURWESTON LANE, CASTLE ROCK, CO 80108.
 - ii. LOT 21, BLOCK 1, CASTLE PINES NORTH FILING NO. 22, COUNTY OF DOUGLAS, STATE OF COLORADO; also known by street and number as 7047 TURWESTON LANE, CASTLE ROCK, CO 80108.

iii. LOT 20, BLOCK 1, CASTLE PINES NORTH FILING NO. 22, COUNTY OF DOUGLAS, STATE OF COLORADO; also known by street and number as 7053 TURWESTON LANE, CASTLE ROCK, CO 80108.

3. It is in the District's best interests that the Court order the Property included into the District's boundaries with the effects provided in § 32-1-402, C.R.S.

NOW, THEREFORE, THE COURT ORDERS:

1. That pursuant to § 32-1-401, C.R.S., the Property is included within the boundaries of the Castle Pines North Metropolitan District.
2. The Property is hereby included within the boundaries of the District and shall hereafter be subject to all taxes, fees, rates, tolls, and charges as the District may impose against such Property and shall be entitled to the District's benefits as determined by its Board of Directors.
3. Pursuant to §§ 32-1-402(e) and 32-1-105, C.R.S., notice of this Order shall be filed with the Clerk and Recorder of Douglas County, State of Colorado identifying the Property included in the District. The Clerk and Recorder shall then notify the Douglas County Assessor of such action and file a certified copy of this Order with the Division of Local Government in the Department of Local Affairs.

DONE this 15th day of July, 2024.



District Court Judge

CASTLE PINES NORTH



METROPOLITAN DISTRICT™

Memorandum

From: Nathan J. Travis

To: CPNMD Board of Directors

Date: 7/22/2024

Re: District Manager's Report

SSO Violation Update

- The application / paperwork for the East Plum Creek Restoration SEP project has been submitted, and we are and is addressing the states comments. This should be completed shortly.

Staffing

- (holdover) I continue to explore possibly adding two additional staff members, and Assistant District Manager, and a Meter Field Services Foreman.

Communications

- The Castle Pines Connection will be running a positive story on the water cart! They have reached out to me for comment, and have contacted Bailey for photographs. Looking forward to this positive story.

Conservation

- Slow the flow has begun scheduling appointments, the other programs are still struggling to gain traction. Program utilization remains low, Resource Central is doing some additional marketing in hopes that we can gain some traction.

Capital Project Updates (for additional information please refer to the engineering report)

- Yorkshire asphalt paving and concrete has been completed, We have completed the final walk-through and no punch list was required.
- Monarch Waterline: The first of two waterline phases for this project has been completed, the waterline is installed, has passed testing, and been put in service. In conjunction with the City of Castle Pines, we are exploring the possibility of extending the monarch project beyond it's current scope for this year.
- Filter Rehab Project: The filter Pilot has been completed! We are waiting for the completion of the results, and will begin to move forward with the design phase. As presented by Kennedy Jenks, we will evaluate and likely seek approval for the use of an alternative delivery method.
- Documentation and Asset Management: Kennedy Jenks has assigned a specialized project manager to continue this work. We are in the process of identifying asset hierarchy, doing condition assessments, and preparing to integrate this work into our long-term Capital Planning.

Parcel Transfer Update

- Some survey work has required that we access resident yards. The City has indicated that they will send the

homeowners notices / survey letters, so TrueNorth can continue their field work on the related Land Survey Plats (LSP's) which require entry to back yards. I am awaiting confirmation from him that they've gone out, however they indicated they would be sent by 7/19/2024

- 4 of 9 LSP's have been completed, and we've received 25 of 99 title reports. Batch 2 has been delivered
- The survey control network installation with Frontier Precision at the WTP is scheduled for Wednesday July 24th. The needed conduits and mounting bracket have been installed by Gillmore Electric.
- We anticipate having Task Order #2 ready for review at the August board meeting. 70 of the 99 exhibits are completed as of today. We are continuing to develop all these exhibits such that we can dive in with TrueNorth and get a full understanding regarding # of final easements and scope of subsequent design surveys for Task Order #2.

Rate Study

- We will begin the process of evaluating our rates and fees in the coming weeks and anticipate completing the rate study in September of this year, ahead of the due date for the draft budget presentation. This work is being done by Bartle Wells, CRS, and CPNMD.

Denver Parks Update:

- Following the expanded service agreement with Denver Parks, we anticipate that we will have their proposed designs for extending the waterline to the caretaker house. We will have a 75% design to review in sometime in the next few weeks.

Upcoming Days Off (I will not be in the office)

- Although I do not yet have the date set, I anticipate that I will be off for a few days either in August or September for the follow up surgery from earlier this year.

July 17, 2024

Memorandum

To: Nathan Travis, District Manager
Castle Pines North Metropolitan District

From: Greg S. Sekera, P.E.

Subject: District Engineer Report for Board of Directors Meeting on July 22, 2024
Castle Pines North Metropolitan District
KJ Job No. 2446002*GENW

Briefly presented below are the items that we have been involved in during the past month as well as on-going engineering related items.

DISTRICT PROJECTS

Water Treatment Plant Upgrades – There are 3 projects currently in the planning, design or construction phases. The HVAC and Tank Rehabilitation projects have been successfully completed and the assets are in use. Projects in Progress:

- **Liquid Ammonia Sulfate (LAS) Storage and Feed System Upgrade**: The KJ team and District finalized the design and layout of the future LAS Chemical Room layout. The Contractor, CGRS, has received this direction and is preparing to mobilize to the site to complete the remainder of the Contract work.
 - Status: Active Construction
- **Facility Documentation Program**: The KJ Team is progressing through various phases of the Facility Documentation Program, aiming to capture, document, and develop infrastructure, controls programming, and operational procedures related to the Water Treatment Plant. Active phases include:
 - **Electrical, Instrumentation & Controls Documentation**: KJ has finalized baseline P&IDs representing the WTP's current state. These P&IDs will serve as living documents, updated with each capital project completion. Coordination with Mountain Peaks is ongoing to align the SCADA system with the new P&IDs' instrumentation tag naming convention.
 - **Asset Management Registry Update**: KJ and the District held a kick-off meeting for this project effort. KJ and its team will now start the development of an asset hierarchy for the WTP, Well Vault, and Lift Stations assets. This new hierarchy will be developed to help support the District to manage and maintain its assets, track work orders, and forecast capital needs based on asset condition in the future.
 - **Site Civil Utility As-Builts**: Project task paused while other projects are in design and construction phases.
- **Filter Rehabilitation Project**: The filter pilot testing phase is complete and has been mobilized from the site. We have begun to analyze the water quality data. Based on the results of the data analysis we will develop our engineering proposal for design of the filter upgrades.

Memorandum

Engineer Report – Castle Pines North Metropolitan District
July 17, 2024
Page 2

Collection and Distribution Projects – Projects in Progress:

- ❖ Lift Station Upgrades – Final design and agency reviews are in progress. Formal reviews with CDPHE and the agencies required to approve on the Site Applications for Lift Stations 1 and 5 are in process. We are currently at the 90% design level with plan set A – Lift Stations 1, 2, and 5. Plan set B is at 60% design level.
 - Status: Currently in design and agency reviews
 - Anticipated Bid: Q3 and Q4 2024

Notice of Violation / Cease and Desist Order – No updates. We will continue to provide support and respond to comments and questions from the State.
- ❖ Yorkshire Water Line Replacement – Contractor, Diaz Construction, has completed all work and the City has accepted the curb and gutter and pavement restorations.
 - Status: Construction complete. Processing close-out documentation.
- ❖ Well Vault Rehab Project – Conducted pre-construction meeting with GSE Construction Company on June 17. The construction start date is August 9.
 - Status: Pre-construction
 - Anticipated Construction Start: August 2024
- ❖ Monarch Water Line Replacement (Phase 1) – *No new updates for the past month.* The Contractor, ESI, has completed installation of the Phase 1, 16-inch water line. Project close-out, punch list work, and acceptance of the project are pending completion of the City's road improvements. We are also coordinating with ESI for review of change orders related to the rupture as well as the extra work and materials needed to deal with the groundwater encountered during installation of the water line.
 - Status: Water line construction 100% complete.
 - Anticipated Completion: July 2024
- ❖ Monarch Water Line Replacement (Phase 2) – Phase 2 is replacement of the water line from Glen Oaks Avenue to Hidden Pointe Blvd. and consists of approximately 2,900 feet of new 16-inch water line. We have initiated design and are coordinating with the City for their road design and revised schedule for the project. The schedule for bidding the project has not yet been determined but we will coordinate with the City to have our design ready for the bid package.
 - Status: Beginning Design Phase
 - Anticipated Bid Date: TBD by City

Memorandum

Engineer Report – Castle Pines North Metropolitan District
July 17, 2024
Page 3

DEVELOPMENT PROJECTS

- ❖ JAM Ranch Inclusion Study (potential) – District will hear presentation from developer team for their desire to include property into CPN. Property is located southwest corner of the Happy Canyon Road and I-25 interchange. We will perform a service feasibility study if requested by the District.
- ❖ New Service Line Reviews – We have continued observations of new water and sewer taps and services in Lagae Ranch and Town Center for conformance to the District standards. We will continue the observations as requests are received by the District.
 - Status: Active on an as needed basis
- ❖ Lagae PA-7 Site – *No new updates for this past month.* The water and sanitary sewer mains and service line stub-outs to the townhome buildings are complete. The Developer is continuing with townhomes, and we are reviewing the meter and service lines as they request. Acceptance of the project for start of conveyance is pending completion of punch work and documentation.
 - Status: Punch list and close out phase
- ❖ Lagae Family Site – *No new updates for this past month.* Water and sanitary sewer improvements are complete. We continue to track punch list work. The project has not been accepted for start of conveyance.
 - Status: Active construction – punch list and close out phase
- ❖ Castle Pines Self-Storage – *No new updates for this past month.* Reviewed water and sewer plans for proposed self-storage on 2 Lots within the Lagae Family Parcel at Castle Pines Pkwy and Lagae Road. Initial comments have been transmitted.
 - Status: Currently in zoning review with City
 - Plan Review Status: Waiting for 2nd submittal

Castle Pines North Systems Report June 2024

Presented by:

Semocor, Inc.

3995 Castlewood Canyon Rd.

Castle Rock CO, 80104

Water Treatment

#NAME?		Jun-23	Jun-24	
LDA-1	1	9.000	5.42	Normal Operation/To Irrigation
Reuse	2	0.000	11.20	Normal Operation/To Irrigation
A-1	3	0.000	20.56	Normal Operation
A-2	4	4.630	0.00	Normal Operation
A-3	4	11.300	16.34	Normal Operation
A-4	1	15.940	9.71	Normal Operation
A-5	1	5.600	0.00	Normal Operation
A-6	2	4.590	20.40	Normal Operation
DE-6	1	1.660	3.09	Normal Operation
A-7	1	0.660	16.59	Normal Operation
DE-7	2	<u>0.000</u>	<u>0.00</u>	Normal Operation

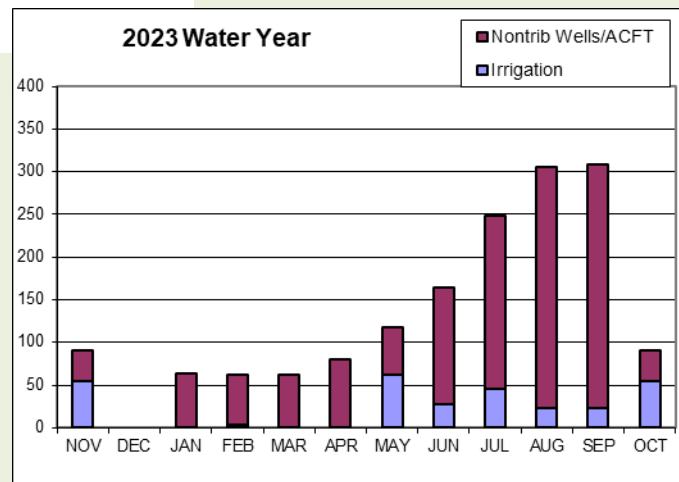
Total MG/Month **44.380** **86.698** *LDA-1 and Reuse not into plant.*

Gallons/day **1,479,333** **2,889,933**

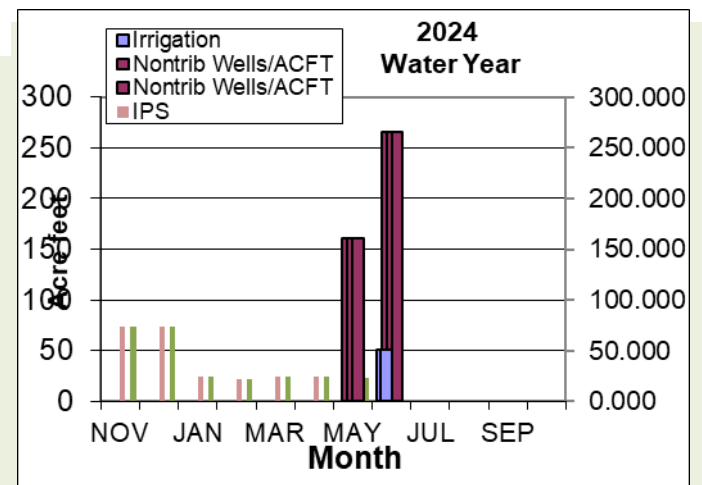
Monthly Precipitation **4.46** **0.15**

Water YTD Precipitation **15.60** **34.64**
Total MG/Water
 Year 186.288 139.025

Water Year is from 11-1-2022 through 10-31-2024



YTD 17% Irrigation used



YTD 16% Irrigation used

Water treatment Plant – 86,698,000 gallons/month and the Daily Avg. = 57%, maximum day demand = 67% of capacity.

Filter rehabilitations pilot study Complete for water plant in June.

Distribution System- June. 2024

All Water Samples taken for June are good.

IPS Pipeline – Transferred 0 MG in May-Normal Operation

(2024 water YTD transfer is 236.638 gallons to the district.)

Water Tanks – Normal Operation

Serena Drive PRV – Normal Operation

Monarch Blvd PRV – Normal Operation

Hidden point PRV – Normal Operation

Zone 4 BPS – Normal Operation.

Meter Readings – Submitted 6-29-2024.

Fire Hydrants – Annual flushing Normal Operation

Water Mains –Normal Operation

Miscellaneous

Generators Water plant. Normal Operation

Work Orders – 36

Failed Inspections – 0.

Emergency call outs - 12

Non-payment shut-offs - 1.

Tag hangings – 18.

Turn off and turn on (normal work orders) – 2.

Final and meter Re-reads – 10

Curb-stop valves/meter pit repairs – 2.

Extra work-

Collection System

All lift stations are undergoing Kennedy Jenks review.

Lift stations will be cleaned and checked every three months for any Maintenance items.

All Maintenance completed on lift stations.

Lift station # 1 - Normal Operation

Lift station # 2 -Normal Operation

Lift station # 3 – Normal Operation

Lift station # 4 -Normal Operation

Lift station # 5 –Normal Operation

Lift station # 6 –Normal Operation

Lift station #7 -Normal Operation

Lagae LS - Normal Operation