

**CASTLE PINES NORTH METROPOLITAN DISTRICT
SPECIAL MEETING MINUTES
December 13, 2022 – 10:30am**

HELD: Monday, December 13, 2022 via Zoom.

ATTENDEES: Directors Denise Crew, Chuck Lowen, Tera Radloff and Chris Lewis were present. Nathan Travis, Interim District Manager was present as well as Marissa Peck, Legal Counsel; and Travis Stevens, Project Manager/Engineer.

CONFLICTS: None.

QUORUM: Present.

CONSIDERATION OF BIDS FOR CPMD'S BACKWASH RECLAIM TANK PROJECT:

The Board of Directors gathered to consider bids for the Project. They considered a bid from Glacier Construction Co. for \$1,130,107; a bid from GSE Construction Company, Inc. for \$1,311,200; and a bid from Velocity Constructors, Inc. for \$1,340,098.

Mr. Travis provided a broad overview of the project. The tank, which is located near the water treatment plant, needs structural repairs. These repairs include replacing pumps and piping that collect sludge, rebuilding of the tank's lid, replacement of concrete lining around the tank, and replacement of infrastructure that pulls water back into the water treatment plant. The redesign will allow for more efficient pumping of sludge, which will result in significant savings.

Mr. Stevens discussed scheduling of the project, which he estimated would take up to a year. In particular, the sludge collection mechanism and the sludge pumps would take up to six months to contract for and obtain. He also noted the need to store equipment related to the project on-site. Mr. Stevens assured Director Lowen that the cost of these items was still within the project's budget, and that should the contractor delay acquiring these items, the contractor will be responsible for the cost.

Director Radloff asked what type of contract would be executed for the various items contained in the bids. Mr. Stevens explained that most of the line items listed in the bid were lump sum, with the exception of the concrete resurfacing and the tank lining/coating, which would be assessed on a per square foot basis. Director Radloff also expressed concern that Glacier might be underbidding in order to win the contract with the District. Mr. Stevens assured Director Radloff that the District could expect some change orders down the line, but that, based on past dealings with Glacier, he was not worried that they were underbidding to win.

After discussion, Director Radloff made a motion to award the Backwash Reclaim Tank Project to Glacier. Director Crew seconded the motion and it passed unanimously.

ADJOURN: With all other business to come before the Board having been addressed, Director Lowen adjourned the meeting at 11 a.m.