

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
APRIL 22, 2024 – 6:00 p.m.**

HELD: Monday, April 22, 2024 at 6:00 p.m.

ATTENDEES: Directors Jason Blanckaert, Leah Enquist, Jana Krell and James Mulvey were present. Nathan Travis, District Manager, Joel Drew, Legal Counsel, Lisa Schwien, Kennedy Jenks, Andrea Manion, CRS and a member of the public, Steve Dawes were also present.

CONFLICTS: None.

QUORUM: Present.

CALL MEETING TO ORDER: The Regular Meeting was called to order at approximately 6:00 p.m.

CONSIDERATION OF PAST MEETING MINUTES: Upon motion by Director Radloff, second by Director Mulvey, approval of the Board meeting minutes from the February 26, 2024 and March 25, 2024 regular meetings were approved.

PUBLIC COMMENT: Steve Dawes inquired regarding the water spill on the golf course. Mr. Travis commented that this matter would be discussed later in the meeting. Mr. Dawes further inquired regarding information as to the CDPHE settlement which Mr. Travis indicated was available on the District's website.

BID AWARD for WELL VAULT REHAB PROJECT: Mr. Travis introduced Lisa Schwien from Kennedy Jenks. Ms. Schwien reported that the project entails rehabilitation to 11 wells. There were five bids received and the lowest bidder was GSE Construction Company, with Velocity Constructors coming in as the second lowest bidder. She informed the Board that GSE is excited to complete the work. After further discussion, including inquiries regarding prior work experiences with either company, and upon motion made, seconded and unanimously carried, the Board approved acceptance of GSE's bid of \$659,000.00.

COMMUNICATION DIRECTOR'S REPORT: Mr. Travis informed the Board that Ms. Budnik had, unfortunately, been involved in an accident. Mr. Travis will discuss the communication report. After discussion and numerous questions from the Board, Mr. Travis indicated he would forward all comments and questions to Ms. Budnik.

FINANCE DIRECTOR'S REPORT: Ms. Manion from CRS presented the financial report. Upon motion made, seconded and unanimously carried, the claims from 3/21/2024 through 4/17/2024 were approved and ratified. Director Mulvey inquired regarding contribution of 30% to water line replacement. Mr. Travis will research and discuss at May Board meeting.

LEGAL COUNSEL'S REPORT: Mr. Drew discussed ADA compliance of the District's website. Streamline will not assist in providing an accessibility plan and accessibility statement. He has drafted a template for both. Mr. Seter will discuss further at the May meeting.

Mr. Travis explained the background of the Turweston properties' inclusion into the District's boundaries. Director Blanckaert opened the public hearing on the inclusion. Mr. Drew noted that publication was made and no written objections were received. There being no members of the public present, the public hearing was closed. Following review and discussion by the Board, upon motion duly made by Director Blanckaert, seconded by Director Krell and, upon vote, unanimously carried, the Board approved the inclusion of real properties owned by John and Betsy Zimmerman, Lauren and Philip Burgess and Cheryl Spradling, and in addition adopted the Resolution for Inclusion of Real Property.

After discussion between Mr. Travis and the Board, Director Blanckaert moved and Director Krell seconded and the Board unanimously accepted the CDPHE settlement in the amount of \$130,978.

Director Mulvey inquired regarding the status of the MOU and IGA for the Monarch replacement project. Mr. Travis confirmed that the agreements are complete.

DISTRICT MANAGER'S REPORT: Mr. Travis delivered the District manager report.

Ridge Golf Course water spill: Mr. Travis informed the Board of a water spill into a pond on the Golf Course. The spill was approximately 12,000 gallons. Mr. Travis timely reported to the State.

Parcel Transfer Report: Mr. Travis informed the Board that the process of transferring parcels to the City as required by the Parks IGA has begun. The hope is that 75% of the work will be complete by September 1, with all work projected to be complete by December 1. Jay, with Level Engineering, has been tracking the project events and will provide further details at the May meeting.

Yorkshire Waterline Replacement: The project is ongoing and on time. Mr. Travis reported that the projected date of completion is before school commences in the Fall.

Staffing: Mr. Travis presented the possibility of hiring an Assistant District Manager and/or a field customer service position. No further Board discussion occurred.

MAY MEETINGS: The Board determined that there is no need to hold next month's study session. The Board's next meeting will be a special May 28 Board meeting. Mr. Travis assured the Board that he will distribute the May meeting packet earlier than usual.

DIRECTOR'S MATTERS: Director Krell enquired about upcoming events and the need for the Water Cart. Mr. Travis informed the Board of a water festival taking place on May 26 with water slides and other events. The Water Cart will be rolled out for that event. Director Enquist asked about any events at The Ridge. Mr. Travis stated that he will promote its use at all kinds of events-the more the better.

Director Mulvey enquired about the variable speed drives and power quality review. There was a two-month lag in getting the drives and we have used up that time. Mr. Travis stated that he has received several email status updates and he needs to touch base with others. We have not been taking any deliveries through the pump station. Starting June, 1 the station will be off line for six months and he will follow up with Kennedy Jenks. A discussion was had concerning the status of other providers drive failures. A report will be added to the next board meeting agenda.

ADJOURN: The regular Board meeting adjourned at approximately 7:20 p.m.