

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
May 21, 2018 – 6:00 p.m.**

HELD: Monday, May 21, 2018 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors Kathy Rosenkrans, Stephen Allen, and Dave Brennan were present. Directors Eric Anderssen and David Necker were absent (excused). Also present were District Manager Jim Nikkel, District Administrator Janet Burnham and Parks & Open Space Manager Craig Miller. Also in attendance were finance manager Amanda Castle of Pinnacle Consulting Group and District legal counsel Joan Fritsche. Directors-elect Norman Froman, Denise Crew and David McEntire were present, as well. Approximately sixteen residents also attended.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: A motion was made by Director Rosenkrans to approve the revised agenda. The motion was seconded by Director Brennan and was approved unanimously.

PUBLIC COMMENT: Several of the residents in attendance addressed the Board to thank them for their service and to welcome the incoming directors. One resident expressed her opinion regarding potential violations of the FCPA by local public officials related to the District's ballot measure.

ACTION ITEMS:

A motion was made by Director Brennan to approve the minutes of the regular meeting held April 16, 2018. The motion was seconded by Director Allen and was approved unanimously.

Finance manager Amanda Castle presented the financial report noting that a payment on the Certificates of Participation would be made on June 1st and that the 2017 audit was in the final stages of completion. A motion was made by Director Brennan to accept the financial report as presented. The motion was seconded by Director Rosenkrans and was approved unanimously.

A motion was made by Director Brennan to ratify the payables in the total amount of \$788,228.96 which includes \$208,697.82 for the General Fund/Debt Service and \$470,399.69 for the Enterprise Fund (check numbers 23514 through 23621) and all electronic payments (totaling \$109,131.45). The motion was seconded by Director Rosenkrans and was approved unanimously.

For the benefit of the Directors-elect and the audience, legal counsel Joan Fritsche provided a brief description of her background and experience with the District prior to her start as District legal counsel in 2011. Joan also explained her recent change from law firm Collins, Cockrel & Cole to Norton & Smith PC. Subsequently, a motion was made by Director Rosenkrans to approve and ratify

the engagement of Norton & Smith P.C. The motion was seconded by Director Brennan and was approved unanimously.

Per a request from Director-elect McEntire, a motion was made by Director Brennan to amend item 12 of the agenda to add election of officers once the new Directors are seated on the Board. The motion was seconded by Director Rosenkrans and was approved unanimously.

Manager Jim Nikkel referenced the resignation letter, included in the Board packet, of communications consultant, Turn Corps, effective May 31, 2018.

Parks & Open Space Manager Craig Miller provided an overview of his background and an update regarding ongoing projects.

Manager Nikkel reviewed his monthly report with updates on the Chatfield Reallocation Project, including the proposed increase to one of the CWCB loan contracts, the Lagae development, and the PCWRA plant expansion project.

Legal counsel Joan Fritsche explained the final steps in the election process.

DIRECTOR COMMENTS: Each of the Directors expressed their appreciation for their time on the Board including the integrity and professionalism with which their fellow Directors, Manager Nikkel and staff had comported themselves during their tenure.

PUBLIC COMMENTS: A resident expressed her disagreement with statements made by legal counsel during the meeting.

Pursuant to the regular District election held on May 8, 2018, District Administrator Janet Burnham administered oaths of office to Directors David McEntire for a four-year term and to Denise Crew and Norman Froman for two-year terms. Since he was not able to attend, Director Robert Merritt had been sworn in prior to the meeting for a four-year term. Once the new Directors were seated, Director Froman made a motion to nominate David McEntire as President, Robert Merritt as Vice President, and Denise Crew as Treasurer. The motion was seconded by Director Crew and was approved unanimously.

Manager Nikkel reviewed the draft agenda for the proposed Board study session/retreat.

With all other business to come before the Board having been addressed, the meeting was adjourned at 7:00 p.m.

