

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
September 16, 2019 – 6:00 p.m.**

HELD: Monday, September 16, 2019 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors Robert Merritt, Denise Crew, Charles Lowen, and Chris Lewis were present. Also present were District Manager, Jim Worley; legal counsel, Kim J. Seter, Esq.; and Open Space Manager, Craig Miller. Approximately eight members of the public were in attendance.

CONFLICTS: None.

QUORUM: Present.

APPROVAL OF AGENDA: A motion was made by Director Lowen to approve the September 16, 2019 agenda reflecting corrections to agenda item 4 and agenda item 10. The motion was seconded by Director Crew and was approved 4-0.

APPROVE MINUTES OF REGULAR MEETING OF AUGUST 19, 2019: A motion was made by Director Lewis to approve the minutes as presented. The motion was seconded by Director Lowen and was approved 4-0.

PUBLIC COMMENT: District resident Steve Kane commented on the Esperanza trailhead that is located adjacent to his home. He noted that the Esperanza HOA, at its expense, installed additional landscaping and improvements to the trailhead from what was discussed between the HOA and the District. He noted that the District may require removal of certain improvements and installation of rocks. He requested the Board reconsider the installation of rocks and removal of improvements because the efforts of the HOA have made the area look much better and will be maintained by the HOA.

District resident Karlee Suhanyi also commented on the Esperanza trailhead. She requested that Board permit the improvements installed by the Esperanza HOA to remain.

District resident John Dahl also commented on the Esperanza trailhead, noting the attractiveness of the trailhead improvements, and requesting they remain. District Manager Worley noted that the Board would like to leave the improvements at the trailhead as they are for the winter and revisit the issue in the spring. He noted that all parties will work towards an agreement for the trailhead over the next several months.

District resident Betsy Steelman commended the Board for all its accomplishments since the Board was seated. She thanked the Board for its fiscal management of the

District, the dissolution of the Parks Authority, potential consolidation with Parker Water and Sanitation District, and work with the Master Association.

OPEN SPACE MANAGER'S REPORT: District Open Space Manager, Craig Miller, presented his report. Director Lewis recognized the success rate of 90% of the seedlings planted. Director Lewis noted that there was some cement on the bridge area across from Legacy Village, and Mr. Miller promised to investigate the cement. Mr. Miller acknowledged the success of the trees planted.

LEGAL COUNSEL'S REPORT: Legal Counsel presented the legal status report. Mr. Seter highlighted the change to the law regarding posting of meeting notices from three physical posting locations in the District to posting on the District website.

FINANCE DIRECTOR'S REPORT: District Manager, Jim Worley presented the District financial report for the period ending August 30, 2019 in the absence of Finance Manager, Amanda Castle. He noted that they are working on the draft budget for delivery to the Board prior to the statutory deadline of October 15, 2019. A motion was made by Director Crew to accept the financial report as presented. The motion was seconded by Director Lewis and was approved 4-0.

Mr. Worley presented checks numbered 24567-24666 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director Merritt to approve/ratify the current payables through the month of August 2019 as presented. The motion was seconded by Director Lowen and was approved 4-0.

DISTRICT MANAGER'S REPORT: The District Manager presented his report. He discussed the joint water and wastewater service integration study, noting that a meeting of engineers is planned to discuss the possible transition of District infrastructure. He also discussed the PCWRA plant expansion project. The estimated time for completion of the project is June or July, 2020.

BOARD ACTION REGARDING FENCE ON SOUTH SIDE OF CASTLE PINES PARKWAY: Director Merritt reported that the District staff and counsel are finalizing a draft resolution regarding the fence to be considered during the October 21, 2019 board meeting.

RESPONSE TO MASTER ASSOCIATION'S REQUEST FOR INPUT ON SPENDING EXCESS REVENUES: Director Merritt explained that the Master Association requested input from the District regarding the expenditure of excess revenues it had collected in an amount greater than \$344,000. A joint response from Director McEntire and the Mayor of the City of Castle Pines was submitted and is available for viewing on the District website and as an insert to the monthly bill from the District. Director Lewis encouraged attendance at the Master Association meeting on September 19, 2019.

DIRECTORS' MATTERS: None.

CLOSING PUBLIC COMMENT: None.

ADJOURN: With all other business to come before the Board having been addressed, Director Crew moved that the meeting be adjourned at 6:50 p.m. The motion was seconded by Director Lowen and was approved 4-0.